

Trainer of Substitute Bus Operator Candidates: Part I
Job Description

Qualification:

1. Certified by the West Virginia Department of Education as a Bus Operator Trainer to teach the West Virginia School Bus Operator Instructional Program.
2. Hold classification as bus operator.
3. Exhibits knowledge of the required training area.
4. Ability to interpret and dispense verbal and written instructions effectively.
5. Ability to communicate effectively with participants.
6. Ability to work cooperatively with others.

Immediate Supervisor - Jim Stewart, Supervisor of Transportation

Duties and Responsibilities:

1. Maintain positive work habits.
2. Perform duties efficiently and productively.
3. Instruct bus operators or substitute bus operator candidates in the West Virginia School Bus Operator Instructional Program.
4. Makes work schedule for participants and submits to immediate supervisor.
5. Perform other job related tasks as assigned by the immediate supervisor.