

Teen Parent Teacher/Coordinator

Job Description

Qualifications:

Holds a valid West Virginia teaching certificate as set forth by the West Virginia State Board of Education in Minimum Standards for the Licensure of West Virginia School Personnel.

Immediate Supervisor:

Director of High Schools and Vocational Education

Duties and Responsibilities:

1. Identify students who need assistance.
2. Plan assistance for students in need.
3. Secure services and financial assistance from various agencies.
4. Provide transportation assistance when needed to enable identified students to complete high school.
5. Provide child-care financial assistance when needed.
6. Work with staff members relating to academic performance of teen parent students.
7. Provide other job-related duties as assigned by the director of high schools and vocational education.

Jackson County Board of Education
Revised