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FILE: GBBBJ

Student Council Director
Job Description

Qualifications (minimum)

1. Certified as a teacher by the West Virginia State Board of Education.

Immediate Supervisor: School Principal

Duties and Responsibilities

1. Supervise student council activities whenever they occur, within or outside the school.
2. Serve as an advisor to the Student Council in the conduct of their activities.
3. Assure that school rules and policies are enforced as they relate to student council activities.
4. Supervise the selection of student council members.
5. Establish and maintain an efficient record keeping system.
6. Foster a climate conducive to learning.
7. Promote and maintain positive pupil/teacher/administration relationships.
8. Perform other job related duties as assigned by the principal.

Jackson County Board of Education
Adopted: March 12, 1987