

Director of Intramurals

Job Description

Qualifications:

1. Certified as a teacher by the West Virginia Board of Education.

Immediate Supervisor: School Principal

Duties and Responsibilities:

1. Develop, implement, and manage the student intramural programs within the guidelines provided.
2. Establish and maintain a record keeping system and make such reports on activities and participation as requested by the principal.
3. Promote and maintain positive relationships with students, school personnel, and community.
4. Perform other job related duties as assigned by the principal.

Jackson County Board of Education
Date