

**COUNTYWIDE MATH FIELD DAY COACH  
JOB DESCRIPTION  
Extracurricular**

**Qualifications:**

1. Holds West Virginia Certification in the area of math.
2. Ability to communicate and work effectively and cooperatively with students, school personnel, and parents.
3. Satisfactory evaluations.
4. Specialized training or experience in Math Field Day team competitions preferred.

**Immediate Supervisor: County Office Director of Math Field Day**

**Duties and Responsibilities:**

1. Develop, implement, and manage the math field day coaching program.
2. Establish, communicate, and implement schedules for practice starting the week following the County Math Field Day.
3. Provide an average of three coaching/practice sessions per week.
4. Work with students to improve their math skills.
5. Provide students practice activities relevant to Math Field Day competitions.
6. Supervise students whenever they are practicing for or performing in the Math Field Day competitions.
7. Assist the county office director with math field day competitions.
8. Foster a climate conducive to learning.
9. Promote good public relations for the county math program.
10. Promote and maintain positive student/teacher/parent relationships.
11. Perform other job related duties as assigned by the county director of Math Field Day.

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Jackson County Board of Education  
Adopted: January 4, 1990  
Revised: April 8, 1998