

**CHORAL DIRECTOR
JOB DESCRIPTION
Extracurricular**

Qualifications:

1. Holds West Virginia Certification in the area of Music Grades 6-12.
2. Exhibits knowledge in the area of choral music, as well as the duties and responsibilities of a choral director and the ability to perform the duties and responsibilities as demonstrated in the personal interview.
3. Specialized training in the area of choral music and programs.
4. Satisfactory evaluations.
5. Ability to communicate and work effectively and cooperatively with students, school personnel, and parents.

Immediate Supervisor: School Principal

Duties and Responsibilities:

1. Develop, implement, and manage the extracurricular choral program.
2. Conduct tryouts and select students to participate in the extracurricular program.
3. Establish, communicate, and implement after school schedules for practice and performances.
4. Provide a minimum of two choral programs for parents and public (middle school only). Provide a minimum of three choral programs for parents and public in addition to performing for other school/community events as approved by the school principal (high school only).
5. Supervise members of the choral program whenever they are practicing or performing for the school or the public.
6. Work to improve students' choral music skills.
7. Foster a climate conducive to learning.
8. Promote good public relations for the choral music program, school, community, and school system.
9. Promote and maintain positive student/teacher/parent relationships.
10. Perform other job related duties as assigned by the principal.