

Band Auxiliary Sponsor

Job Description

Qualification:

1. Certified as a teacher by the West Virginia State Board of Education.
2. Exhibits knowledge in the area of auxiliary personnel performance, as well as the duties and responsibilities of a auxiliary sponsor and the ability to perform the duties and responsibilities as demonstrated in the personal interview.
3. Good evaluations and/or recommendations from professional associates, employers and/or supervisors.
4. Ability to communicate effectively with students, school personnel, and parents.
5. Ability to work cooperatively with others.

Immediate Supervisor: Band Director and School Principal

Duties and Responsibilities:

1. Instruct auxiliary members in routines which will be performed at athletic events, parades, etc., within the guidelines provided.
2. Assist the band director in the supervision of auxiliary members whenever they are representing their school at athletic events, practice sessions, parades, pep rallies, etc.
3. Assure that school rules and policies are enforced as they relate to the auxiliary corp.
4. Establish and maintain record keeping systems as required.
5. Assist the band director in the selection of auxiliary members.
6. Manage the selection, use, distribution, care, and collection of uniforms.
7. Foster a climate conducive to learning.
8. Maintain and upgrade his/her skills in the areas of responsibility.
9. Promote good public relations for the auxiliary members, band program, school, community, and school system.
10. Perform other job-related duties as assigned by the band director or principal.

Jackson County Board of Education
Revised: April, 1997