

WV Achieves Tutor

Job Description/ Standards

Qualifications:

1. Meet Minimum standards for certification as set forth by the West Virginia State Board of Education in Minimum Standards for the licensure of West Virginia School Personnel as listed on the job posting.
2. Good evaluations and/or recommendations from professional associates, employers, and/or supervisors.
3. Exhibits knowledge of the duties and responsibilities as required in the school's tutoring/support program to improve academic achievement.
4. Ability to communicate effectively with students, teachers, and parents.
5. Educational philosophy compatible with the Jackson County Board of Education philosophy.
6. Ability to work cooperatively with others.
7. Ability to motivate students and get them excited about learning.

Immediate Supervisor: Principal

Duties and Responsibilities:

1. Implements school's academic achievement program.
2. Integrate technology in program, if specified.
3. Fosters a classroom climate conducive to learning.
4. Utilizes instructional management system models which increase student learning.
5. Monitors student progress towards mastery of content standards and objectives.
6. Collaborates with regular classroom teacher on a regular basis.
7. Meets professional responsibilities.
8. Maintains and upgrades professional skills.
9. Maintains professional work habits.
10. Promotes and maintains positive pupil-teacher-parent relationships.
11. Performs other job related duties as assigned by the principal.

Jackson County Board of Education
Date