

Teacher of After-School Teacher/Parent and/or Student Program(s)

Extracurricular Job Description

Qualifications:

1. West Virginia teacher certification: school programmatic level preferred.
2. Member of school staff preferred.
3. Meets specialized criteria and skills listed on the job posting.
4. Exhibits knowledge of the parent/teacher and/or student program.
5. Good communication skills.
6. Effective organizational skills.
7. Ability to work effectively and cooperatively with students, colleagues, and parents.

Immediate Supervisor: School Principal

Duties and Responsibilities:

1. Implement the teacher/parent and/or student program.
2. Supervise and assist parents and/or students as required by the specific program.
3. Foster a climate conducive to learning and fun.
4. Meet professional responsibilities.
5. Maintain professional work habits.
6. Promote positive pupil-teacher-parent relationships.
7. Perform other job related duties as assigned by the principal.

Jackson County Board of Education
February, 2003