

Extracurricular Tutor: Classroom Teacher

Job Description

Qualifications:

1. Qualifications as per second set of criteria listed in West Virginia Code 18A-4-7a.

Qualifications: New Applicants Including Substitute Teachers:

1. Qualifications as per first set of criteria listed in West Virginia code 18A-4-7a.
2. Meet minimum standards for certification as set forth by the West Virginia State Board of Education in Minimum Standards for the Licensure of West Virginia School Personnel.
3. Good evaluations and/or recommendations from professional associates, employers, and/or supervisors.
4. Exhibits knowledge of the duties and responsibilities of the classroom teacher and the ability to perform the duties and responsibilities as demonstrated in the personal interview.
5. Ability to communicate effectively with students, school personnel, and parents.
6. Educational philosophy compatible with the Jackson County Board of Education philosophy.
7. Ability to work cooperatively with others.
8. High academic achievement in college education program.
9. Ability to motivate students and get them excited about learning.

Immediate Supervisor: Director of High Schools and Vocational Education

Duties and Responsibilities:

1. Implements programs of study.
2. Fosters a classroom climate conducive to learning.
3. Utilizes instructional management system models which increase student learning.
4. Monitors student progress towards mastery of instructional goals and objectives.
5. Communicates effectively within the educational community and with parents on a regular basis.
6. Meets professional responsibilities.
7. Maintains and upgrades professional skills.
8. Maintains professional work habits.
9. Promotes and maintains positive pupil-teacher-parent relationships.
10. Perform other job related duties as assigned by the director of high schools and

vocational education.

Jackson County Board of Education
Date