

SALISBURY TOWNSHIP SCHOOL DISTRICT

Board of School Directors
Regular Meeting
Administration Building

Wednesday, October 10, 2012

AGENDA (tentative)

- I. Call to Order by Board President
- II. Pledge of Allegiance
- III. Roll Call
- IV. Student Representatives' Report: Ian Carey, Junior
Luke Chassard, Junior
Meagan Greenberg, Senior
Samantha Heiserman, Junior
- V. Special Recognitions/Presentations

Dr. Louise A. Beauchemin, Acting Superintendent
- VI. Any Changes or Additions to the Agenda
- VII. Motion to Approve the Agenda
- VIII. Citizens' Inquiries and Comments Pertaining to Agenda Items
- IX. Motion to Approve the Following Minutes:
 - A. Operation Committee Meeting, September 12, 2012
 - B. Regular Board Meeting, September 19, 2012
- X. Motion to Approve the Payment of Bills from the Following Funds:
 - A. Total General Fund Expenditures—September 22, 2012 through October 12, 2012
--\$2,505,191.85
 - B. Total Athletic Expenditures—September 22, 2012 through October 12, 2012--\$19,309.58
 - C. Total Capital Improvement Fund Expenditures—September 20, 2012 through
October 10, 2012 --\$1,350.55
 - D. Total GOB 2010 Project Expenditures—September 20, 2012 through October 12, 2012
-- \$21,789.00
 - E. STSD Laptop Account—September 22, 2012 through October 12, 2012--\$1,364.25
 - F. G.E.S.P. Monthly Expenses—September 20, 2012 through October 10, 2012 -- \$232,193.15

XI. Motion to Approve the September Treasurer's Report

XII. Report of the Secretary of the Board

XIII. Unfinished Business Committee Reports and Action Items

- A. **Curriculum & Technology Committee** Mrs. Mary Ziegler, Chair, Curriculum
Mr. Russell R. Giordano, Vice Chair, Curriculum

It is recommended that the Board:

- *1. approve the attached agreement between the Salisbury Township School District and KidsPeace National Centers, Inc. for the hospital tutorial program/services from KidsPeace at a rate of \$40 per hour for up to 5 hours a week for STSD students who may require tutorial services while psychiatrically placed in KidsPeace hospital over the course of the 2012-13 school year. **(Board Information Item 1)**
- *2. approve the Hospital Tutorial Program for the provision of educational services for Students A, B, & C.
- *3. approve the attached agreement between Catasauqua Area School District and Salisbury Township School District regarding special education services and placement for Student D for the 2012-2013 school year. **(Board Information Item 2)**

B. **Operations Committee**

(Finance, Facilities, Food Services and Transportation)

Mr. Frank R. Frankenfield, Chair
Mr. George J. Gatanis, Vice Chair

It is recommended that the Board:

- ***1. approve the establishment of the Salisbury Township School District Student Activity No Place for Hate account.
- ***2. approve the agreement with the St. Luke's Emergency & Transport Services to provide ambulance coverage for selected athletic events for the 2013-2014 and 2014-2015 school years at a cost of \$50.00 an hour.
- *3. approve the attached student activity fund report (un-audited) ending cash balance in the amount of \$79,802.30 as of September 30, 2012. **(Board Information Item 3)**
- *4. approve the attached cafeteria account quarterly profit and loss report (un-audited) ending September 30, 2012. **(Board Information Item 4)**

XIII. Unfinished Business Committee Reports and Action Items

B. Operations Committee: (continued):

- *5. approve the request(s) for the use of District facilities as listed below with the district to charge for cook, police, guarding, and/or custodial services as may be required or requested:
 - a. Salisbury Youth Association Wrestling Team to use the parking lot and gymnasium at Salisbury High School on December 1, 2012 & January 6, 20, and February 3, 2012, from 7:00 a.m. to 3:00 p.m. for home wrestling matches. Class B—No charge for facility.
 - b. The Devils Folly to use the parking lot at Salisbury Middle School on October 5, 6, 7, 12, 13, 19, 20, 26, 27, and November 2 and 3, 2012, from 6:00 p.m. to 11:00 p.m. for the haunted barn. Class E—\$100/day—Parking Lot.
 - c. Renew Lehigh Valley to use the cafeteria at Salisbury High School on November 5, 2012, from 5:30 p.m. to 8:30 p.m. for a public meeting. Class E—\$100/day—Cafeteria without kitchen.

C. *Personnel Committee:*

Mr. Russell R. Giordano, Chair
Mrs. Jane M. Fischer, Vice Chair

It is recommended that the Board:

- *1. accept with regret the resignation of Shawn Borger as part-time nurse assistant at Harry S Truman Elementary School & Western Salisbury Elementary School effective retroactive to the end of the work day on September 26, 2012. (**Board Information Item 5**)
- *2. accept with regret the resignation of Michael Dorward as the freshman class co-advisor and the high school student council co-advisor effective retroactive to September 18, 2012. (**Board Information Item 6**)
- *3. approve the building transfer for Michael Dorward as a full-time guidance counselor at Salisbury Middle School and Salisbury High School to a full-time guidance counselor at Salisbury Middle School effective retroactive to October 4, 2012.
- *4. employ Shannon Stokes, Bethlehem, PA, pending completion of requirements, as a full-time guidance counselor at Salisbury Middle School and Salisbury High School effective October 15, 2012, at the 2 Masters step (\$55,854) of the 2012-2013 teachers' salary schedule.
- *5. approve the building transfer for Karl Laub as a full-time evening custodian at the Salisbury High School to a full-time evening custodian at Salisbury Middle School effective retroactive to September 24, 2012.

XIII. Unfinished Business Committee Reports and Action Items

C. Personnel Committee: (continued):

- *6. approve the increase in hours for Melissa Smolick from a part-time 4 hours a day one-to-one instructional assistant at Harry S Truman Elementary to a part-time 4.5 hours a day learning support instructional assistant at Harry S Truman Elementary effective retroactive to September 26, 2012.

[Replaces: B. Boyle, resigned]
- *7. approve the increase in hours for Judy Roblyer from a 3 hours a day part-time cafeteria helper at Salisbury High School to a 4 hours a day part-time cafeteria helper at Salisbury High School effective retroactive to October 8, 2012.

[Replaces: B. Engle, transferred to custodial position]
- *8. approve an additional 10 mentoring hours for Michael Anderson to mentor Michael Dorward during the district Induction Program for the 2012-2013 school term for a total of 20 hours at the 2012-2013 contractual rate of \$35 per hour.
- *9. approve the request of Meghan Ott, teacher at Salisbury Middle School, for an FMLA for up to 60 days of leave effective tentatively December 21, 2012, as outlined in the Salisbury Township School District's FMLA Policy #435.1.
- *10. approve the attached list of volunteers at Harry S Truman Elementary School for the 2012-2013 school term without pay and/or benefits. (**Board Information Item 7**)
- *11. employ Kevin O'Connell, Bethlehem, PA, pending completion of requirements, as the music director (musical play) for the 2012-2013 school year at the 2012-2013 contractual rate of pay for this position (\$2,041).
- *12. employ Kevin Johnson, Allentown, PA, pending completion of requirements, as the rifle coach for the 2012-2013 school year at the 2012-2013 contractual rate of pay for this position (\$2,897).
- *13. employ Taylor Cressman, Bethlehem, PA, pending completion of requirements, as the middle school cheerleader coach (winter) for the 2012-2013 school year at the 2012-2013 contractual rate of pay for this position (\$1,697).
- *14. employ Kayla Jones, Easton, PA, as the assistant basketball/wrestling cheerleader coach for the 2012-2013 school year at the 2012-2013 contractual rate of pay for this position (\$1,833).
- *15. approve Patricia O'Connell, Bethlehem, PA, pending completion of requirements, as a volunteer assistant music director (fall) for the 2012-2013 school term without pay and/or benefits.

XIII. Unfinished Business Committee Reports and Action Items

C. Personnel Committee: (continued):

- *16. approve the attached list of additions to the following substitute lists:

Teacher	(Board Information Item 8)
Guest Teachers	(Board Information Item 9)
Instructional Assistants	(Board Information Item 10)

- *17. approve the attached list of deletions to the following substitute lists:

Teachers **(Board Information Item 11)**
 Guest Teachers **(Board Information Item 12)**
 Instructional Assistants **(Board Information Item 13)**

D. *Policy Committee* Mrs. Jane M. Fischer, Chair

E. *Student Activities* Mr. Thomas F. Mantz, Chair

It is recommended that the Board:

- *1. approve the following school-affiliated organizations for the 2012-2013 school year:

Salisbury Athletic Booster Club	Salisbury Music Association
Salisbury Baseball Booster Club	PAGE (Salisbury Chapter)
Salisbury Boys' Basketball Booster Club	Salisbury Swim Team Booster Club
Salisbury Football Booster Club	Salisbury Twirling Booster Club
Salisbury Girls' Basketball Booster Club	Salisbury Wrestling Booster Club
Harry S Truman PTO	Western Salisbury Elementary PTA

XIV. Reports

A. *Allentown Public Library* Mrs. Norma A. Cusick
(Non-Board Member)

B. *Carbon Lehigh Intermediate Unit* Mrs. Mary L. Ziegler

It is recommended that the Board:

- *1. approve the attached agreement between Carbon Lehigh Intermediate Unit #21 and Salisbury Township School District to provide Title I services for Salisbury Township School District students attending St. Michael the Archangel School in Coopersburg, PA and St. Ann School, in Emmaus, PA for the 2012-2013 school year. **(Board Information 14)**

C. *Lehigh Carbon Community College* Mr. Thomas F. Mantz

D. *Lehigh Career and Technical Institute* Mr. Frank Frankenfield

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| E. | <i>PSBA Legislative Policy Council</i> | Mr. Robert P. Bruchak |
| F. | <i>Solicitor</i> | Atty. John E. Freund, III |
| G. | <i>Superintendent</i> | Dr. Louise A. Beauchemin |

XV. New Business

XVI. Citizens' Inquiries and Comments (General)

XVII. Announcements:

Curriculum & Technology Meeting – Monday, October 29, 2012 – 7:00 p.m. –
Administration Building

Operations Committee Meeting – Wednesday, November 7, 2012 – 7:00 p.m. –
Administration Building

Executive Session – Wednesday, November 14, 2012 – 6:30 p.m. –
Administration Building

Regular Board Meeting – Wednesday, November 14, 2012 – 7:30 p.m. –
Administration Building

Curriculum & Technology Meeting – Monday, December 3, 2012 – 7:00 p.m. –
Harry S Truman Elementary School

Operations Committee Meeting – Wednesday, December 5, 2012 – 7:00 p.m. – (PHOTO WILL
Administration Building BE TAKEN)

Reorganization Meeting – Wednesday, December 5, 2012 – following Operations Meeting
Administration Building

Regular Board Meeting – Wednesday, December 5, 2012 – 7:30 p.m. – following
Administration Building Reorganization Meeting

XVIII. Board Information

1. Hospital Tutorial Program Agreement 2012-2013 between KidsPeace & STSD
2. Agreement between Catasauqua Area SD & STSD for Special Ed Services 2012-2013
3. Student Activity Fund Treasurer's Report (un-audited) September 30, 2012
4. Cafeteria Account Quarterly Treasurer's Report (un-audited) September 30, 2012
5. Email dated September 26, 2012, to Dr. Beauchemin from Mrs. Borger
6. Letter dated September 18, 2012, to Ms. Deeb from Mr. Dorward
7. 2012-2013 Volunteer List, Harry S Truman Elementary School
8. Additions to Substitute Teachers' List
9. Additions to Substitute Guest Teachers' List
10. Additions to Instructional Assistants' Substitute List
11. Deletions List, Substitute Teachers' List
12. Deletions List, Substitute Guest Teachers' List

13. Deletions List, Instructional Assistants' Substitute List
14. Letter of Agreement for Title I Service, 2012-2013
15. Enrollment Reports: SHS, SMS, HST, WSE
16. CLIU Minutes, August 20 2012
17. CLIU Agenda, September 17, 2012
18. LCCC President's Desk, September 2012
19. LCCC Minutes, September 6, 2012
20. LCCC Sponsoring School District Update, October 2012
21. LCTI Joint Operating Committee Minutes, August 22, 2012
22. LCTI Joint Operating Committee Agenda, September 26, 2012
23. LCTI Director's Report, September 2012
24. October Newsletter, HST
25. October Newsletter, WSE

XIX. Motion to Adjourn the Meeting

- * **ADMINISTRATIVE RECOMMENDATION, NO PRIOR BOARD KNOWLEDGE**
- ** **BOARD PRESIDENT OR COMMITTEE CHAIR AND ADMINISTRATIVE RECOMMENDATION**
- *** **BOARD COMMITTEE AND ADMINISTRATIVE RECOMMENDATION**
- **** **OTHER**