

SALISBURY TOWNSHIP SCHOOL DISTRICT

Board of School Directors  
Regular Meeting  
Administration Building

Wednesday, November 14, 2012

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AGENDA (tentative)

- I. Call to Order by Board President
- II. Pledge of Allegiance
- III. Roll Call
- IV. Student Representatives' Report: Ian Carey, Junior  
Luke Chassard, Junior  
Meagan Greenberg, Senior  
Samantha Heiserman, Junior
- V. Special Recognitions/Presentations  
  
Casey Creveling, National Merit Commended Student  
Alan Mendez, National Merit Commended Student &  
National Hispanic Recognized Program Scholar
- VI. Any Changes or Additions to the Agenda
- VII. Motion to Approve the Agenda
- VIII. Citizens' Inquiries and Comments Pertaining to Agenda Items
- IX. Motion to Approve the Following Minutes:
  - A. Operation Committee Meeting, October 3, 2012
  - B. Special Board Meeting, October 3, 2012
  - C. Regular Board Meeting, October 10, 2012
- X. Motion to Approve the Payment of Bills from the Following Funds:
  - A. Total General Fund Expenditures—October 15, 2012 through November 16, 2012  
--\$1,086,591.70
  - B. Total Athletic Expenditures—October 13, 2012 through November 16, 2012--\$14,014.42
  - C. Total Capital Improvement Fund Expenditures—October 11, 2012 through  
November 14, 2012 --\$19,011.25
  - D. Total GOB 2010 Project Expenditures—October 13, 2012 through November 14, 2012  
-- \$0

E. STSD Laptop Account—October 13, 2012 through November 17, 2012--\$2,724.85

F. G.E.S.P. Monthly Expenses—October 11, 2012 through November 14, 2012 -- \$308,948.95

XI. Motion to approve the October Treasurer's Report

XII. Report of the Secretary of the Board

XIII. Unfinished Business Committee Reports and Action Items

A. ***Curriculum & Technology Committee*** Mrs. Mary Ziegler, Chair, Curriculum  
Mr. Russell R. Giordano, Vice Chair, Curriculum

*It is recommended that the Board:*

- \*\*\*1. approve an overnight extra-curricular trip for the high school wrestling team to go to Selingsgrove, PA, from December 28 to December 29, 2012, to participate in a wrestling tournament.
- \*2. approve the "Waiver of Expulsion Hearing: Admission of Fact" between the Salisbury Township School District administration and Student A and the student's parent under the terms of which the student is being expelled through the end of the 2012-2013 school year. **(Board Information Item 1)**
- \*3. approve the KidsPeace Hospital Tutorial Program for the provision of educational services for Student B.
- \*4. approve the KidsPeace Hospital Tutorial Program for the provision of educational services for Student C.

B. ***Operations Committee***  
(Finance, Facilities, Food Services and Transportation) Mr. Frank R. Frankenfield, Chair  
Mr. George J. Gatani, Vice Chair

*It is recommended that the Board:*

- \*\*\*1. authorize Public Financial Management to solicit refinancing proposals for the 2008 bonds.
- \*2. approve Michael Q. Roth as an authorized user of the district procurement card.
- \*3. approve the attached list of additions to the district's 2012-2013 school per capita additions tax list in the amount of \$1,065.00. **(Board Information Item 2)**
- \*\*4. approve the attached Contract for Professional Services between PSBA and Salisbury Township School District for professional compensation services in the amount of \$3,500. **(Board Information Item 3)**

## XIII. Unfinished Business Committee Reports and Action Items

B. *Operations Committee* (continued):

- \*5. approve the request(s) for the use of District facilities as listed below with the district to charge for cook, police, guarding, and/or custodial services as may be required or requested:
- a. Saucon Valley Athletics to use the stadium at Salisbury High School on October 4, 2012, from 5:00 p.m. to 8:30 p.m. for soccer games. Class D—\$255 for stadium rental with lights and without lights.
  - b. Salisbury Youth Association Wrestling to use the parking lot and gymnasium at Salisbury High School on December 9 & December 29, 2012 (snow date December 30), from 7:00 a.m. to 3:00 p.m. for a wrestling tournament. Class B—No charge for facility.
  - c. Salisbury Youth Association Wrestling to use the cafeteria, parking lot and gymnasiums at Salisbury High School on November 25, 2012, from 6:00 a.m. to 5:00 p.m. and on February 10, 2013, from 6:00 a.m. to 7:00 p.m. for tournaments. Class B—No charge for facility.
  - d. Salisbury Youth Association Cheerleaders to use the cafeteria at Harry S Truman Elementary School on November 18, 2012, from 12:30 p.m. to 3:30 p.m. for cheer awards. Class B—No charge for facility.
  - e. Arts Academy Charter School to use the auditorium and music classroom at Harry S Truman Elementary School on December 14, 2012, from 6:00 p.m. to 9:00 p.m. and January 11, 2013, from 6:00 p.m. to 8:30 p.m. for a concert. Class E—\$80/day—Auditorium; \$50/day--Classroom.
  - f. Colonial League to use the stadium (with and without lights) at Salisbury High School on October 16, 2012, from 6:00 p.m. to 8:30 p.m. and on October 18, 2012, from 6:00 p.m. to 9:00 p.m. for soccer playoffs. Class E—\$205 (October 16); \$240 (October 18)—Stadium rental with lights and without lights.
  - g. Southern Lehigh High School to use the stadium (without lights) at Salisbury High School on November 5, 2012, from 3:00 p.m. to 4:30 p.m. for field hockey practice. Class D—\$100 for first hour and \$50 for each additional hour.
  - h. Salisbury Youth Association to use the cafeteria and auditorium at Salisbury Middle School on November 17, 2012, from 12:00 p.m. to 6:00 p.m. for a football banquet. Class B—No charge for facility.

C. *Personnel Committee:*

Mr. Russell R. Giordano, Chair  
Mrs. Jane M. Fischer, Vice Chair

*It is recommended that the Board:*

- \*1. accept with regret the resignation of Marietta Bartel as a part-time instructional assistant at Salisbury Middle School effective retroactive to the end of the work day on November 6, 2012. **(Board Information Item 4)**
- \*\*2. approve the revised resolution addendum to Louise Beauchemin's contract through October 12, 2012, for serving as Acting Superintendent of schools. **(Board Information Item 5)**
- \*\*\*3. approve the superintendent contract between Michael Q. Roth and the Salisbury Township School District Board of Directors for a 5-year term beginning November 1, 2012 and ending June 30, 2017. **(Board Information Item 6)**
- \*4. acknowledge tenure state for Marie Shuey, temporary professional employee, as a result of 3 years of satisfactory service effective October 29, 2012.
- \*5. acknowledge tenure state for Trudy Murray, temporary professional employee, as a result of 3 years of satisfactory service effective November 6, 2012.
- \*6. employ Lisa Emrick, Allentown, PA, pending completion of requirements, as a part-time 7.25 hours a day nurse assistant not to exceed 21.75 hours a week at Harry S Truman Elementary School and Western Salisbury Elementary School effective retroactive to October 29, 2012 at the first step of the 2012-2013 support staff salary schedule for nurse assistants (\$20.67/hour).
- \*7. approve the building transfer and increase in hours for Suzanne Bennett from a 2 hours a day part-time cafeteria helper at Salisbury Middle School to a 3 hours a day part-time cafeteria helper at Salisbury High School effective retroactive to October 15, 2012.  
  
[Replaces: J. Roblyer, transferred]
- \*8. employ Mary Dolan, Allentown, PA, as a 2 hours a day part-time cafeteria helper at Salisbury Middle School effective retroactive to November 5, 2012, at the first step of the 2012-2013 support staff salary schedule for cafeteria helpers (\$12.52/hour).
- \*9. approve the following mentor in the district Induction Program for the 2012-2013 school term at the 2012-2013 contractual rate of \$35 per hour:  
  
Natalie Kriner (20 hours) for Shannon Stokes, Guidance Counselor  
(SHS & SMS)
- \*10. approve Michael Posch as the middle school educational liaison for the 2012-2013 school term at the 2012-2013 contractual stipend of \$1,500 (prorated).

## XIII. Unfinished Business Committee Reports and Action Items

## C. Personnel Committee: (continued):

- \*11. Approve Laura Dos Santos as the World Languages department chairperson for the 2012-2013 school term at the 2012-2013 contractual stipend of \$3,000 (prorated).
- \*12. approve the request of Meghan Ott, teacher at Salisbury Middle School, for an extended general leave of absence without pay and/or benefits effective after the completion of the FMLA until the end of the 2012-2013 school year as outlined in the agreement between the Salisbury Township School District and the Salisbury Education Association.
- \*13. approve the request of Lynn Nester, teacher at Western Salisbury Elementary School, for a FMLA leave for up to 60 days effective January 9, 2013, as outlined in the Salisbury Township School District's FMLA Policy #435.1.
- \*14. approve the request of Allison Gerhart, teacher at Salisbury Middle School, for a FMLA leave for up to 60 days effective tentatively December 10, 2012, as outlined in the Salisbury Township School District's FMLA Policy #435.1.
- \*15. approve the request of Richard Marsico, teacher at Salisbury High School, for an extended general leave of absence effective after the completion of FMLA until the end of the 2012-2013 school year as outlined in the agreement between the Salisbury Township School District and the Salisbury Education Association.
- \*16. approve the Salisbury High School list of student activity advisors and student representatives for the 2012-2013 school year. **(Board Information Item 7)**
- \*17. approve the Salisbury Middle School list of student activity advisors and student representatives for the 2012-2013 school year. **(Board Information Item 8)**
- \*18. employ Louis Cinquino, Bethlehem, PA, pending completion of requirements, as the middle school assistant girls' basketball coach for the 2012-2013 school year at the 2012-2013 contractual rate of pay for this position (\$2,386).
- \*19. employ Eric Saltsman, Allentown, PA, as the chorus advisor (elementary, HST) and the chorus advisor (elementary, WSE) for the 2012-2013 school year at the 2012-2013 contractual rate of pay for each position (\$905).
- \*20. approve the building transfer of Stephen Veszpremi, part-time evening custodian at the Salisbury High School to part-time evening custodian at the Salisbury Middle School effective retroactive to November 5, 2012.
- \*21. approve the building transfer of Betty Engle, part-time evening custodian at the Salisbury Middle School to part-time evening custodian at the Salisbury High School effective retroactive to November 5, 2012.

XIII. Unfinished Business Committee Reports and Action Items

C. Personnel Committee: (continued):

- \*22. approve the attached list of volunteers at Western Salisbury Elementary School for the 2012-2013 school term without pay and/or benefits. **(Board Information Item 9)**
- \*23. approve Michael Garrigan, Allentown, PA, as a volunteer assistant varsity girls' basketball coach for the 2012-2013 school term without pay and/or benefits.
- \*24. approve Marc Eripret, Allentown, PA, as a volunteer assistant varsity girls' basketball coach for the 2012-2013 school term without pay and/or benefits.
- \*25. approve Christopher Basile, Macungie, PA, as a volunteer assistant junior high boys' basketball coach for the 2012-2013 school term without pay and/or benefits.
- \*26. approve Pat Lane, Bethlehem, Pa, as a volunteer assistant varsity boys' basketball coach for the 2012-2013 school term without pay and/or benefits.
- \*27. approve Alex Dapkewicz, Macungie, PA, as a volunteer assistant swim coach for the 2012-2013 school term without pay and/or benefits.
- \*28. approve the attached list of additions to the following substitute lists:
 

Teacher	<b>(Board Information Item 10)</b>
Cafeteria Helpers	<b>(Board Information Item 11)</b>
- \*29. approve the attached list of deletions to the following substitute lists:
 

**Guest Teachers (Board Information Item 12)**

D. *Policy Committee* Mrs. Jane M. Fischer, Chair

E. *Student Activities* Mr. Thomas F. Mantz, Chair

XIV. Reports

A. *Allentown Public Library* Mrs. Norma A. Cusick  
(Non-Board Member)

B. *Carbon Lehigh Intermediate Unit* Mrs. Mary L. Ziegler

*It is recommended that the Board:*

- \*1. approve the attached agreement between Salisbury Township School District/Lehigh Valley Hospital Transitions Program and the Carbon Lehigh Intermediate Unit #21 for the 2012-2013 school year in the amount of \$104,638.00. **(Board Information Item 13)**

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|----|--|---------------------------|
| C. | <i>Lehigh Carbon Community College</i>       | Mr. Thomas F. Mantz       |
| D. | <i>Lehigh Career and Technical Institute</i> | Mr. Frank Frankenfield    |
| E. | <i>PSBA Legislative Policy Council</i>       | Mr. Robert P. Bruchak     |
| F. | <i>Solicitor</i>                             | Atty. John E. Freund, III |
| G. | <i>Superintendent</i>                        | Mr. Michael Q. Roth       |

XV. New Business

XVI. Citizens' Inquiries and Comments (General)

XVII. Announcements:

Curriculum & Technology Meeting – Tuesday, December 11, 2012 – 7:00 p.m. –  
Harry S Truman Elementary School

Executive Session – Wednesday, December 5, 2012 – 6:00 p.m. –  
Administration Building

Operations Committee Meeting – Wednesday, December 5, 2012 – 7:00 p.m. – (PHOTO WILL  
Administration Building BE TAKEN)

Reorganization Meeting – Wednesday, December 5, 2012 – following Operations Meeting  
Administration Building

Regular Board Meeting – Wednesday, December 5, 2012 – following Reorganization Meeting  
Administration Building

Operations Committee Meeting – Wednesday, January 9, 2013 – 7:00 p.m. –  
Administration Building

XVIII. Board Information

1. Waiver of Expulsion Hearing, Student A
2. Per Capita, 2012-2013
3. Better Unemployment Compensation System Basic Program Standard Terms & Conditions of the Participation Agreement between the PSBA Insurance Trust & STSD
4. Letter dated October 22, 2012, to Mr. Cassidy from Mrs. Bartel
5. Revised Extension for the Resolution Addendum to Dr. Beauchemin's Contract
6. Superintendent Contract for M. Roth, November 1, 2012 and ending June 30, 2017
7. HS Student Activities Advisors and Student Representatives, 2012-2013
8. MS Student Activities Advisors and Student Representatives, 2012-2013
9. 2012-2013 Volunteer List, Western Salisbury Elementary School
10. Additions to Substitute Teachers' List
11. Additions to Substitute Cafeteria Workers' List
12. Deletions List, Substitute Guest Teachers' List
13. 2012-2013 Transitions Program Agreement

14. Enrollment Reports: SHS, SMS, HST, WSE
15. SHS Class Size Analysis for 2012-2013
16. CLIU Minutes, September 17, 2012
17. CLIU Agenda, October 15, 2012
18. LCCC President's Desk, October 2012
19. LCCC Minutes, October 4, 2012
20. LCTI Joint Operating Committee Minutes, September 26, 2012
21. LCTI Joint Operating Committee Agenda, October 24, 2012
22. LCTI Director's Report, October 2012
23. November Newsletter, HST
24. November Newsletter, WSE

XIX. Motion to Adjourn the Meeting

- \* **ADMINISTRATIVE RECOMMENDATION, NO PRIOR BOARD KNOWLEDGE**
- \*\* **BOARD PRESIDENT OR COMMITTEE CHAIR AND ADMINISTRATIVE RECOMMENDATION**
- \*\*\* **BOARD COMMITTEE AND ADMINISTRATIVE RECOMMENDATION**
- \*\*\*\* **OTHER**