

SALISBURY TOWNSHIP SCHOOL DISTRICT
Minutes of Board of School Directors Meeting

February 13, 2013

A regular meeting of the Board of School Directors of the Salisbury Township School District was called to order by Mr. Giordano at 7:36 p.m. on Wednesday, February 13, 2013, in the Administration Building, 1140 Salisbury Road, Allentown, PA.

Board Members Present: Mr. Bobeck, Mrs. Fischer, Mr. Frankenfield, Mr. Gatanis, Mr. Giordano, Mr. Mantz, and Mrs. Ziegler

Board Members Absent: Mr. DeFrank, Mr. Gatanis, Mr. Moyer

Also Present: Mr. Brackett, Mr. Bruchak, Mr. Cassidy, Mrs. Fuini-Hetten, Ms. Morningstar, Mrs. Nickischer, , Mrs. Perron-Jones, Mr. Roth, Mrs. Samide, Dr. Ziegenfuss and Attorney Freund

Also Absent: Mr. Brackett, Mr. Cassidy, Mr. Dovico, Mrs. Hartman, Mr. Parlman

Student Representative Report Mr. Giordano asked for a moment of silence in remembrance of Scott Atiyeh, high school art teacher, who passed away early February.

Special Recognitions/ Presentations None.

Changes or Additions to the Agenda None.

Approval of Agenda Motion by Frankenfield, seconded by Mantz, to approve the regular agenda:

VOTE:	YES	--	<u>6</u>
	NO	--	<u>0</u>
	ABSTENTIONS	--	<u>0</u>
	ABSENT	--	<u>3</u>

Motion carried.

Citizens' Inquiries & Comments Pertaining to Agenda Items None.

Approval of Minutes Motion by Frankenfield, seconded by Ziegler, to approve the following minutes:

A. Regular Board Meeting, January 23, 2013

VOTE:	YES	--	<u>6</u>
	NO	--	<u>0</u>
	ABSTENTIONS	--	<u>0</u>
	ABSENT	--	<u>3</u>

Motion carried.

Presentation of Bills Motion by Mantz, seconded by Bobeck, to approve the following expenditures:

- A. Total General Fund Expenditures—January 28, 2013 through
February 15, 2013--\$1,149,117.80
- B. Total Athletic Expenditures—January 26, 2013 through February 15, 2013
--\$25,660.21
- C. Total Capital Improvement Fund Expenditures— January 24, 2012 through
February 13, 2013 --\$0
- D. Total GOB 2010 Project Expenditures— January 24, 2013 through
February 13, 2013 -- \$1,174.81
- E. STSD Laptop Account— January 26, 2013 through February 13, 2013
--\$4,864.35

VOTE:	YES	--	<u>6</u>
	NO	--	<u>0</u>
	ABSTENTIONS	--	<u>0</u>
	ABSENT	--	<u>3</u>

Motion carried.

Treasurer's Report

Motion by Mantz, seconded by Ziegler, to approve the January treasurer's reports.

VOTE:	YES	--	<u>6</u>
	NO	--	<u>0</u>
	ABSTENTIONS	--	<u>0</u>
	ABSENT	--	<u>3</u>

Motion carried.

Secretary of Board
Report

Mr. Bruchak stated the Business Office has been busy wrapping up the end of the calendar year. All W-2's are out and so are the 1099's. One of the items on the agenda this evening is the approval of the 2013-14 Preliminary Budget. The total expenditures on the preliminary budget are \$31,788,041. The preliminary budget was presented at the last Operations Committee. Administration is recommending the Board approve the preliminary budget that includes the Act 1 Index and to apply for exceptions that the district may qualify for.

Another item on the agenda is the approval of the 2013-14 LCCC budget. Their total operating budget is \$4,099,090, which is a 1% increase. The capital debt service and lease budget is \$2,391,067. Salisbury's share of the budget is \$232,328, which is a slight decrease of \$920 or 0.4%. These numbers are in the preliminary budget.

A. Curriculum &
Technology Committee

Mrs. Ziegler stated that a meeting was held last Wednesday and the middle school was highlighted. There were different stations of what the students were showcasing. Mrs. Ziegler stated the administration, parents and students did a job well done. Next year an advanced instrumental course will be added. The next meeting will be February 25 at Western Salisbury Elementary School.

Motion by Ziegler, seconded by Fischer, to approve Item A-1 through A-6 on the regular agenda:

- A-1. 2013-2014 STSD Calendar approve the attached proposed Salisbury Township School District calendar for the 2013-2014 school term. **(Board Information Item 1)**
- A-2. 2013-2014 STSD Local Holiday Resolution approve the attached Salisbury Township School District Local Holidays Resolution for the 2013-2014 school term. **(Board Information Item 2)**
- A-3. 2013-2014 Salisbury High School Program of Studies approve the 2013-2014 Salisbury High School Program of Studies.
- A-4. Overnight FBLA Hershey Trip approve an overnight educational trip for FBLA to go to Hershey, PA, from April 14 to 17, 2013, to participate in a state leadership conference.
- A-5. Overnight Twirlers Wildwood, NJ Trip approve an overnight educational trip for the Middle School and High School Twirlers to go to Wildwood, NJ, from May 2 to 4, 2013, to participate in a championship competition.
- A-6. Course Addition of Advanced Instrumental to High School Program of Studies approve the addition of Advanced Instrumental to the High School Program of Studies starting in 2013-14. **(Board Information Item 3)**

VOTE:	YES	--	<u>6</u>
	NO	--	<u>0</u>
	ABSTENTIONS	--	<u>0</u>
	ABSENT	--	<u>3</u>

Motion carried.

Mr. Roth stated that the calendar is basically the same as this year, the only change is there is a non-student day on election day. There are 2 days built into the calendar, April 16 and 17, as inclement weather make up days and March 14 is a professional development day.

B. Operations Committee

Mr. Frankenfield stated a meeting was held on January 30. Discussed were the preliminary budget for next year, the high school sign and use of facilities for the stadium for Lehigh valley storm.

Motion by Frankenfield, seconded by Mantz to approve Items B-1 and B-3 through B8d on the regular and supplemental agendas:

- B-1. Elected Real Estate Tax Collector Compensation approve the compensation paid by the district to the elected real estate tax collector during the time January 1, 2014 through December 31, 2017 for performance of all services required and performed in the billing, collecting, receiving, handling, recording, depositing, and proper overall administration of real estate taxes collected by the school district, at an annual increase of 1.7% or the Act 1 index whichever is greater but not to exceed 3%.

Motion by Frankenfield, seconded by Mantz to approve Item B-2 on the regular agenda:

- B-2. Proposed 2013-2014 Preliminary General Fund Budget approve the attached 2013-2014 proposed preliminary general fund budget reflecting total expenditures in the amount of \$31,788,041 requiring a real estate tax levy of 17.0857 mills and authorize the administration to apply for all referendum

exceptions for which the district may qualify. **(Board Information Item 3A)**

Roll Call:	Brian D. Bobeck	<u>YES</u>
	Samuel P. DeFrank	<u>ABSENT</u>
	Jane M. Fischer	<u>YES</u>
	Frank R. Frankenfield	<u>YES</u>
	George J. Gatani	<u>ABSENT</u>
	Russell R. Giordano	<u>YES</u>
	Thomas F. Mantz	<u>YES</u>
	John J. Moyer	<u>ABSENT</u>
	Mary L. Ziegler	<u>YES</u>

Motion carried.

- B-3. 2013-2014 KidsPeace Pool Lease Agreement approve the attached swimming pool lease agreement with KidsPeace for the 2013-2014 school year, subject to solicitor approval. **(Board Information Item 4)**
- B-4. Criteria for Scott A Atiyeh Memorial Scholarship approve the attached criteria to establish the Scott A. Atiyeh Memorial Scholarship fund. **(Board Information Item 5)**
- B-5. 2012-2013 Per Capita Additions approve the attached list of additions to the district's 2012-2013 school per capita additions tax list in the amount of \$240.00. **(Board Information Item 6)**
- B-6. Business Office Authorization authorize the business office to submit the list of unpaid 2012 real estate tax assessment totaling \$499,806.53 and the unpaid 2011 and 2012 interim real estate assessments totaling \$6,296.54 to Portnoff Associates for collection under the delinquent tax collection agreement.
- B-7. Close of GESP Account & Transfer of Funds authorize the business administrator to close the GESP account and transfer the remaining funds to the Capital Improvement Fund account.
- B-8. Use of Facilities approve the request(s) for the use of District facilities as listed below with the district to charge for cook, police, guarding, and/or custodial services as may be required or requested:
- a. SYA to use the gymnasium and athletic field at Salisbury High School on February 2 and 10, 2013, from 10:00 a.m. to 4:30 p.m. for baseball evaluations. Class B—No charge for facility.
 - b. Falcon Wrestling Club to use the cafeteria, gymnasium and a classroom at Salisbury High School on February 9, 2013, as scheduled with the building principal and director of student activities, for the Falcon invitational wrestling tournament. Class B—No charge for facility.
 - c. Lehigh Valley Storm to use the stadium (with and without lights) at Salisbury High School from the end of February 2013 until the end of May 2013, 2 days a week as scheduled with the building principal and director of student activities for practice and from April 2013 until July 2013 as scheduled with the building principal and director of

student activities for six games. Class E – Stadium (without lights) \$150 for the first hour and \$100 for each additional hour; Stadium (with lights) \$150 for the first hour and \$120 for each additional hour.

- d. SYA Cheer to use the cafeteria and gymnasium at Harry S Truman Elementary School on February 24, 2013, from 1:00 p.m. to 4:00 p.m. for winter cheer awards. Class B—No charge for facility.

VOTE:	YES	--	<u>6</u>
	NO	--	<u>0</u>
	ABSTENTIONS	--	<u>0</u>
	ABSENT	--	<u>3</u>

Motion carried.

Mr. Bobeck expressed concern about the language in paragraph 6 in the KidsPeace Pool Lease Agreement knowing that other groups also use the facility. The language reads, “In the event a lane line is damaged beyond normal wear and tear, Salisbury Township School District will be responsible to reimburse KidsPeace the costs associated in repairing the damaged lane line...Any equipment beyond the lane lines will be the responsibility of Salisbury Township School District.” Mr. Bobeck expressed that the ownership should be shared with other organizations that use the facility. Mr. Bobeck also stated that another item not addressed in the agreement are the starting blocks. Attorney Freund suggested that he review the agreement and should be able to adjust the language. For tonight’s motion to be approved the following wording should be added to Item B-4 “subject to solicitor approval.” Mr. Roth said that there was also an issue with the touch pads, but the district purchased new ones and those are owned by the district. Mr. Mantz suggested that paragraph 11 also be reviewed since it discusses damages.

- C. Personnel Committee Motion by Fischer, seconded by Ziegler to approve Item C-1 to C-11 on the regular agenda:
- C-1. Bonaskiewich Resignation accept with regret the resignation of Scott Bonaskiewich as a part-time instructional assistant at Salisbury Middle School effective at the end of the day February 8, 2013. **(Board Information Item 7)**
- C-2. Bonaskiewich, Employment employ Scott Bonaskiewich, Allentown, PA, as full-time 8 hours a day evening custodian at Salisbury High School effective February 11, 2013, at the 1st step of the 2012-2013 support staff salary schedule for custodian (\$19.26/hour).
- [Replaces: V. Mohry, deceased]
- C-3. Fisher, Employment employ Jenna Fischer, Bethlehem, PA, pending completion of requirements, as an assistant varsity track coach for the 2012-2013 school term at the 2012-2013 contractual rate of pay of this position of \$3,058.
- C-4. Breidinger, Employment employ Jeffrey Breidinger, Easton, PA, pending completion of requirements, as an assistant varsity track coach for the 2012-2013 school term at the 2012-2013 contractual rate of pay of this position of \$3,058.
- C-5. Mathias, Employment employ Adam Mathias, Mountainville, PA, pending completion of requirements, as an assistant varsity track coach for the 2012-2013 school term at the 2012-2013

contractual rate of pay of this position of \$3,058.

C-6. Kappes,
Employment

employ Mark Kappes, Allentown, PA as a fall strength coach for the 2012-2013 school term at the 2012-2013 contractual rate of pay for this position of \$510.

C-7. Reinhard,
Employment

employ Jason Reinhard, Macungie, PA, as a winter strength coach for the 2012-2013 school term at the 2012-2013 contractual rate of pay for this position of \$510.

C-8. 2012-2013 SMS
Additional Volunteers

approve the following volunteers at Salisbury Middle School for the 2012-2013 school term without pay and/or benefits:

Scott Bonaskiewich & Rachel Belletiere

C-9. Tocci, Volunteer
Asst Varsity
Baseball Coach

approve Tyler Tocci, Bethlehem, PA, pending completion of requirements, as a volunteer assistant varsity baseball coach for the 2012-2013 school term without pay and/or benefits.

C-10. Substitute
Additions

approve the attached list of additions to the following substitute lists:

Teachers	(Board Information Item 8)
Instructional Assistants	(Board Information Item 9)
Cafeteria Helpers	(Board Information Item 10)

C-11. Substitute
Deletions

approve the attached list of deletions to the following substitute lists:

Nurses	(Board Information Item 11)
Nurse Assistants	(Board Information Item 12)

VOTE:	YES	--	<u>6</u>
	NO	--	<u>0</u>
	ABSTENTIONS	--	<u>0</u>
	ABSENT	--	<u>3</u>

Motion carried.

D. Policy Committee

This policy is superseded by the Acceptable Use Policy, Policy 815. Motion by Fischer, seconded by Bobeck to approve Item D-1 on the regular agenda:

D-1. Policy 237

rescind Policy 237, Electronic Devices **(Board Information Item 13)**

VOTE:	YES	--	<u>6</u>
	NO	--	<u>0</u>
	ABSTENTIONS	--	<u>0</u>
	ABSENT	--	<u>3</u>

Motion carried.

E. Student Activities

None.

Reports

A. Allentown Public
Library

None.

B. Carbon Lehigh
Intermediate Unit

Mrs. Ziegler stated a meeting was held January 30, the same night as the district's operations meeting. Therefore she was unable to attend and there is no report.

C. Lehigh Carbon
Community College

Mr. Mantz referred to the board meeting attachments. Mr. Mantz stated he has a publication on facts and figures of LCCC if anyone was interested in looking at it.

Motion by Mantz, seconded by Ziegler to approve Item C-1 on the regular agenda:

C-1. LCCC 2013-2014
Operating, Debt Service
and Capital
Expenditures Budget

approve the LCCC 2013-2014 Operating, Debt Service and Capital Expenditures Budget as authorized by the Board of Trustees in the amount of \$6,490,157.00. Salisbury's portion of this budget is \$232,328.00. **(Board Information Item 14)**

D. Lehigh Career and
Technical Institute

Mr. Frankenfield stated he was unable to attend the LCTI board meeting, but he did attend Skills USA. Amanda Ferreira placed third in the health knowledge bowl.

E. PSBA Legislative
Policy Council

Gov. Tom Corbett presented his third budget proposal to the General Assembly, a \$28.4 billion state spending plan for 2013-14, which is a 2.4% increase over 2012-13. For preK-12 education, Corbett's budget plan means a \$90 million increase in the basic subsidy and funding for most other programs contained at current levels. The governor also called for major changes to the pension systems for state and school employees. The largest increase in the education budget once again is allocated to pensions. The budget includes \$1.08 billion, an increase of \$223.9 million, or 26.2%, for school employees' retirement costs.

Gov. Tom Corbett unveiled his plan for the privatization of liquor and wine sales, with the revenue from the auction of liquor licenses to be used for a proposed new "Passport for Learning" block grant that would provide \$1 billion to public schools over the next four years.

The House Republican Caucus recently unveiled a legislative package aimed at reforming charter and cyber charter school funding. The Charter and Cyber Charter Funding Reform Package will include components that would correct the pension double dip by allowing deductions for school district pension payments prior to calculating payments to cyber charter schools. Another piece of the package would make changes to the current cyber charter funding formula for non-special education students.

The House of Representatives approved HB 19, following earlier approval from the Appropriations Committee. The bill requires school districts to incorporate an age-appropriate child exploitation awareness education program into the existing curriculum for students in grades K-8.

The House Gaming Oversight Committee approved HB 290 which makes numerous changes to the Local Option Small Games of Chance Act. Among the various changes, HB 290 allows the Department of Revenue to approve small games of chance through regulation with statutory guidelines and clarifies that an entity operating solely in the public interest has the ability to retain the money for its own charitable purposes. The bill removes the requirement that only one license can be issued at a licensed premise and allows an organization to hold their small games at another organization's licensed premise and each organization can operate games at the same time.

The Senate Communications and Technology Committee amended and approved SB 114, which would require state agencies to provide notice of data breaches

involving personal information within one week.

Pursuant to Act 85 of 2012, the Pennsylvania Department of Education (PDE) has published the list of low-achieving schools in which students, who live within the schools' boundaries, may be eligible to apply for a scholarship through the EITC 2.0 Opportunity Scholarship Tax Credit Program. PDE's list of low-achieving schools contains 406 school buildings in 71 school districts across Pennsylvania.

HB 555 requires school districts that transport students to include a link to the Megan's Law website on any transportation-related communication to students, parents or the public.

HB 2 implements a new special education funding formula, establishing how any increases in the current special education appropriation are distributed using weighting factors based on category of disability.

Mr. Mantz asked how the state calculates how much a district is funded for special education. RB will get back to him on it. There is no formula and all districts receive the same amount the prior year. Mr. Roth stated a district receives a set amount of funding based on a formula purely on your numbers not the needs of the students. If a district has students that were above those costs a district could apply for contingency funds but those contingency funds have decreased significantly. Sen. Browne proposed to do it based on the actual cost for school districts to educate these students.

F. Solicitor

None.

G. Superintendent

Mrs. Samide stated the elementary schools are implementing the common core math standards. Tests next year will not be common core standards, but will stay with the Pennsylvania standards for one more year. The elementary schools continue with the "Leader in Me" initiative. Western Salisbury Elementary is participating in a Lighthouse training in the Spring. Mr. Cassidy remarked that next Friday marks the mid-marking period at the middle school. Sixth grade are participating in the second step to a ten week guidance program which deals with decision making. The All-Stars program for seventh grade will also be taking place over the next 12 weeks. Both programs are free of charge. There has been an increase in participation numbers for history day. There are fifteen students this year. Only 5 participated last year. On March 23 the middle school will be having their 24 hour dance-a-thon to benefit cancer patients at LV Hospital. Ms. Morningstar stated that senior night for all sports was conducted last week. There were 100 people total who attended scheduling night. This is the first year course selection is available online via the parent/student portal; a pilot is being conducted with current 8th and 9th graders. Meghan Hrebik scored 1,000 points on her senior night at home court. Today a presentation was given by the district's attorney office on the dangers of sexting and how digital footprints are never deleted. Students responded well and the presentation was very beneficial. The Spring play is this weekend. Mrs. Fuini-Hetten stated that the high school and middle school represented the district at PETE & C. There are 12 students currently enrolled in VAST and the teachers are wrapping up professional development in the final model SAMR. Elementary report cards are being reviewed and the district is

looking at supplemental resources for professional development along with conducting summer academies. Dr. Ziegenfuss also mentioned the state technology conference, PETE & C, where the district was able to share our story. It was a great opportunity to connect with other schools. Jen Brinson, high school teacher, was a co-presenter with another teacher from Dubois School District.

Mr. Roth stated Anthony Dee has 96 wins in wrestling and will be going to districts. He also congratulated Mr. Barna on 500 wins with the Debate team. Mr. Roth met the student advisor teams at the elementary level. The students spoke of their love for technology and their teachers. The Western Salisbury students did ask for trampolines and soda. The high students advisory were asked to tell Mr. Roth what creativity is. From that conversation the district will probably have their first student blog/post. Mr. Roth stated there was an article in the newspaper regarding Southern Lehigh Superintendent Leah Christman, Southern Lehigh School Director William Hayes and himself met with State Representative Simmons and the House Education Committee to express concerns around the switch to PCG for ACCESS service dollars. It has been troublesome for many districts; millions of dollars are not getting into the hands of districts in a timely fashion. Representative Simmons called the meeting.

Mr. Giordano asked that an overview of the common core be presented at a curriculum meeting with examples to educate the community and School Board. Dr. Ziegenfuss replied that at the February meeting at Western Salisbury Elementary School the spotlight will be on the common core math that the elementary is doing.

New Business

None.

Citizens' Inquiries and
Comments (General)

None.

Announcements

Curriculum & Technology Meeting – Monday, February 25, 2013 – 7:00 p.m. –
Western Salisbury Elementary School

Operations Committee Meeting – Wednesday, March 6, 2013 – 7:00 p.m. –
Administration Building

Executive Session – Wednesday, March 13, 2013 – 6:30 p.m. –
Administration Building

Regular Board Meeting – Wednesday, March 13, 2013 – 7:30 p.m.
Administration Building

Curriculum & Technology Meeting – Monday, March 25, 2013 – 7:00 p.m.
Salisbury High School

Operations Committee Meeting – Wednesday, April 10, 2013 – 7:00 p.m. –
Administration Building

Board Information

1. Proposed STSD Calendar for 2013-2014
2. STSD Local Holidays Resolution, 2013-2014
3. Advanced Instrumental to the High School Program of Studies
- 3A. 2013-2014 proposed preliminary general fund budget

4. KidsPeace Swimming Pool Lease Agreement, 2013-2014
5. Scott A. Atiyeh Memorial Scholarship Criteria
6. Per Capita, 2012-2013
7. E-mail dated January 30, 2013, to Mr. Cassidy from Mr. Bonaskiewich
8. Additions to Substitute Teachers' List
9. Additions to Substitute Instructional Assistants' List
10. Additions to Substitute Cafeteria Helpers' List
11. Deletions, Substitute Nurses' List
12. Deletions, Substitute Nurse Assistants' List
13. Policy 237 (Electronic Devices)
14. LCCC 2013-2014 Operating, Debt Service and Capital Expenditures Budget
15. Enrollment Reports: SHS, SMS, HST, WSE
16. CLIU Board Briefs, December 17, 2012
17. CLIU Minutes, December 17, 2012
18. CLIU Agenda, January 30, 2013
19. LCCC President's Desk, February 2013
20. LCCC Minutes, January 3, 2013
21. LCCC Sponsoring School District Update, February 2013
22. LCTI Joint Operating Committee Minutes, December 12, 2012
23. LCTI Joint Operating Committee Agenda, January 23, 2013
24. LCTI Director's Report, January 2013
25. February Newsletter, HST
26. February Newsletter, WSE

Adjournment

Motion by Giordano, seconded by Bobeck, to adjourn the meeting. The meeting was adjourned by at 8:36 p.m.

VOTE:	YES	--	<u>6</u>
	NO	--	<u>0</u>
	ABSTENTIONS	--	<u>0</u>
	ABSENT	--	<u>3</u>

Motion carried.

Robert P. Bruchak
Board Secretary

Jennifer A. Kirk
Recording Secretary