

SALISBURY TOWNSHIP SCHOOL DISTRICT

Board of School Directors
Regular Meeting
Administration Building

Wednesday, February 13, 2013

AGENDA (tentative)

- I. Call to Order by Board President
- II. Pledge of Allegiance
- III. Roll Call
- IV. Student Representatives' Report: Ian Carey, Junior
Luke Chassard, Junior
Meagan Greenberg, Senior
Samantha Heiserman, Junior
- V. Special Recognitions/Presentations
- VI. Any Changes or Additions to the Agenda
- VII. Motion to Approve the Agenda
- VIII. Citizens' Inquiries and Comments Pertaining to Agenda Items
- IX. Motion to Approve the Following Minutes:
 - A. Regular Board Meeting, January 23, 2013
- X. Motion to Approve the Payment of Bills from the Following Funds:
 - A. Total General Fund Expenditures—January 28, 2013 through February 15, 2013
--\$1,149,117.80
 - B. Total Athletic Expenditures—January 26, 2013 through February 15, 2013--\$25,660.21
 - C. Total Capital Improvement Fund Expenditures—January 24, 2012 through
February 13, 2013 --\$0
 - D. Total GOB 2010 Project Expenditures—January 24, 2013 through February 13, 2013
-- \$1,174.81
 - E. STSD Laptop Account—January 26, 2013 through February 13, 2013--\$4,864.35
- XI. Motion to approve the January Treasurer's Report
- XII. Report of the Secretary of the Board

XIII. Unfinished Business Committee Reports and Action Items

- A. **Curriculum & Technology Committee** Mrs. Mary Ziegler, Chair, Curriculum
Mr. Russell R. Giordano, Vice Chair, Curriculum

It is recommended that the Board:

- ***1. approve the attached proposed Salisbury Township School District calendar for the 2013-2014 school term. **(Board Information Item 1)**
- ***2. approve the attached Salisbury Township School District Local Holidays Resolution for the 2013-2014 school term. **(Board Information Item 2)**
- ***3. approve the 2013-2014 Salisbury High School Program of Studies.
- ***4. approve an overnight educational trip for FBLA to go to Hershey, PA, from April 14 to 17, 2013, to participate in a state leadership conference.
- ***5. approve an overnight educational trip for the Middle School and High School Twirlers to go to Wildwood, NJ, from May 2 to 4, 2013, to participate in a championship competition.
- ***6. approve the addition of Advanced Instrumental to the High School Program of Studies starting in 2013-14. **(Board Information Item 3)**

- B. **Operations Committee**
(Finance, Facilities, Food Services and Transportation) Mr. Frank R. Frankenfield, Chair
Mr. George J. Gatanis, Vice Chair

It is recommended that the Board:

- ***1. approve the compensation paid by the district to the elected real estate tax collector during the time January 1, 2014 through December 31, 2017 for performance of all services required and performed in the billing, collecting, receiving, handling, recording, depositing, and proper overall administration of real estate taxes collected by the school district, the following sums:

January 1 through December 31, 2014	\$
January 1 through December 31, 2015	\$
January 1 through December 31, 2016	\$
January 1 through December 31, 2017	\$
- ***2. approve the attached 2013-2014 proposed preliminary general fund budget reflecting total expenditures in the amount of \$31,788,041 requiring a real estate tax levy of 17.0857 mills and authorize the administration to apply for all referendum exceptions for which the district may qualify. **(Board Information Item 3A)**
- *3. approve the attached swimming pool lease agreement with KidsPeace for the 2013-2014 school year **(Board Information Item 4)**

XIII. Unfinished Business Committee Reports and Action Items

B. *Operations Committee* (continued):

- *4. approve the attached criteria to establish the Scott A. Atiyeh Memorial Scholarship fund. (**Board Information Item 5**)
- *5. approve the attached list of additions to the district's 2012-2013 school per capita additions tax list in the amount of \$240.00. (**Board Information Item 6**)
- *6. authorize the business office to submit the list of unpaid 2012 real estate tax assessment totaling \$499,806.53 and the unpaid 2011 and 2012 interim real estate assessments totaling \$6,296.54 to Portnoff Associates for collection under the delinquent tax collection agreement.
- *7. authorize the business administrator to close the GESP account and transfer the remaining funds to the Capital Improvement Fund account.
- *8. approve the request(s) for the use of District facilities as listed below with the district to charge for cook, police, guarding, and/or custodial services as may be required or requested:
 - a. SYA to use the gymnasium and athletic field at Salisbury High School on February 2 and 10, 2013, from 10:00 a.m. to 4:30 p.m. for baseball evaluations. Class B—No charge for facility.
 - b. Falcon Wrestling Club to use the cafeteria, gymnasium and a classroom at Salisbury High School on February 9, 2013, as scheduled with the building principal and director of student activities, for the Falcon invitational wrestling tournament. Class B—No charge for facility.
 - c. Lehigh Valley Storm to use the stadium (with and without lights) at Salisbury High School from the end of February 2013 until the end of May 2013, 2 days a week as scheduled with the building principal and director of student activities for practice and from April 2013 until July 2013 as scheduled with the building principal and director of student activities for six games. Class E – Stadium (without lights) \$150 for the first hour and \$100 for each additional hour; Stadium (with lights) \$150 for the first hour and \$120 for each additional hour.
 - d. SYA Cheer to use the cafeteria and gymnasium at Harry S Truman Elementary School on February 24, 2013, from 1:00 p.m. to 4:00 p.m. for winter cheer awards. Class B—No charge for facility.

C. *Personnel Committee:*

Mr. Russell R. Giordano, Chair
Mrs. Jane M. Fischer, Vice Chair

It is recommended that the Board:

- *1. accept with regret the resignation of Scott Bonaskiewich as a part-time instructional assistant at Salisbury Middle School effective at the end of the day February 8, 2013. **(Board Information Item 7)**
- *2. employ Scott Bonaskiewich, Allentown, PA, as full-time 8 hours a day evening custodian at Salisbury High School effective February 11, 2013, at the 1st step of the 2012-2013 support staff salary schedule for custodian (\$19.26/hour).

[Replaces: V. Mohry, deceased]
- *3. employ Jenna Fischer, Bethlehem, PA, pending completion of requirements, as an assistant varsity track coach for the 2012-2013 school term at the 2012-2013 contractual rate of pay of this position of \$3,058.
- *4. employ Jeffrey Breidinger, Easton, PA, pending completion of requirements, as an assistant varsity track coach for the 2012-2013 school term at the 2012-2013 contractual rate of pay of this position of \$3,058.
- *5. employ Adam Mathias, Mountainville, PA, pending completion of requirements, as an assistant varsity track coach for the 2012-2013 school term at the 2012-2013 contractual rate of pay of this position of \$3,058.
- *6. employ Mark Kappes, Allentown, PA as a fall strength coach for the 2012-2013 school term at the 2012-2013 contractual rate of pay for this position of \$510.
- *7. Employ Jason Reinhard, Macungie, PA, as a winter strength coach for the 2012-2013 school term at the 2012-2013 contractual rate of pay for this position of \$510.
- *8. approve the following volunteers at Salisbury Middle School for the 2012-2013 school term without pay and/or benefits:

Scott Bonaskiewich & Rachel Belletiere
- *9. approve Tyler Tocci, Bethlehem, PA, pending completion of requirements, as a volunteer assistant varsity baseball coach for the 2012-2013 school term without pay and/or benefits.
- *10. approve the attached list of additions to the following substitute lists:

Teachers	(Board Information Item 8)
Instructional Assistants	(Board Information Item 9)
Cafeteria Helpers	(Board Information Item 10)

XIII. Unfinished Business Committee Reports and Action Items

C. Personnel Committee: (continued):

- *11. approve the attached list of deletions to the following substitute lists:

Nurses	(Board Information Item 11)
Nurse Assistants	(Board Information Item 12)

D. *Policy Committee* Mrs. Jane M. Fischer, Chair

It is recommended that the Board:

- *1. rescind Policy 237, Electronic Devices **(Board Information Item 13)**

E. *Student Activities* Mr. Thomas F. Mantz, Chair

XIV. Reports

A. *Allentown Public Library* Mrs. Norma A. Cusick

(Non-Board Member)

B. *Carbon Lehigh Intermediate Unit* Mrs. Mary L. ZieglerC. *Lehigh Carbon Community College* Mr. Thomas F. Mantz

It is recommended that the Board:

- *1. approve the LCCC 2013-2014 Operating, Debt Service and Capital Expenditures Budget as authorized by the Board of Trustees in the amount of \$6,490,157.00. Salisbury's portion of this budget is \$232,328.00. **(Board Information Item 14)**

D. *Lehigh Career and Technical Institute* Mr. Frank FrankenfieldE. *PSBA Legislative Policy Council* Mr. Robert P. BruchakF. *Solicitor* Atty. John E. Freund, IIIG. *Superintendent* Mr. Michael Q. Roth

XV. New Business

XVI. Citizens' Inquiries and Comments (General)

XVII. Announcements:

Curriculum & Technology Meeting – Monday, February 25, 2013 – 7:00 p.m. –
Western Salisbury Elementary School

Operations Committee Meeting – Wednesday, March 6, 2013 – 7:00 p.m. –
Administration Building

Executive Session – Wednesday, March 13, 2013 – 6:30 p.m. –
Administration Building

Regular Board Meeting – Wednesday, March 13, 2013 – 7:30 p.m.
Administration Building

Curriculum & Technology Meeting – Monday, March 25, 2013 – 7:00 p.m. –
Salisbury High School

Operations Committee Meeting – Wednesday, April 10, 2013 – 7:00 p.m. –
Administration Building

XVIII. Board Information

1. Proposed STSD Calendar for 2013-2014
2. STSD Local Holidays Resolution, 2013-2014
3. Advanced Instrumental to the High School Program of Studies
- 3A. 2013-2014 proposed preliminary general fund budget
4. KidsPeace Swimming Pool Lease Agreement, 2013-2014
5. Scott A. Atiyeh Memorial Scholarship Criteria
6. Per Capita, 2012-2013
7. E-mail dated January 30, 2013, to Mr. Cassidy from Mr. Bonaskiewich
8. Additions to Substitute Teachers' List
9. Additions to Substitute Instructional Assistants' List
10. Additions to Substitute Cafeteria Helpers' List
11. Deletions, Substitute Nurses' List
12. Deletions, Substitute Nurse Assistants' List
13. Policy 237 (Electronic Devices)
14. LCCC 2013-2014 Operating, Debt Service and Capital Expenditures budget
15. Enrollment Reports: SHS, SMS, HST, WSE
16. CLIU Board Briefs, December 17, 2012
17. CLIU Minutes, December 17, 2012
18. CLIU Agenda, January 30, 2013
19. LCCC President's Desk, February 2013
20. LCCC Minutes, January 3, 2013
21. LCCC Sponsoring School District Update, February 2013
22. LCTI Joint Operating Committee Minutes, December 12, 2012
23. LCTI Joint Operating Committee Agenda, January 23, 2013
24. LCTI Director's Report, January 2013
25. February Newsletter, HST
26. February Newsletter, WSE

XIX. Motion to Adjourn the Meeting

- * ADMINISTRATIVE RECOMMENDATION, NO PRIOR BOARD KNOWLEDGE
- ** BOARD PRESIDENT OR COMMITTEE CHAIR AND ADMINISTRATIVE RECOMMENDATION
- *** BOARD COMMITTEE AND ADMINISTRATIVE RECOMMENDATION
- **** OTHER