

SALISBURY TOWNSHIP SCHOOL DISTRICT

Board of School Directors
Regular Meeting
Administration Building

Wednesday, December 5, 2012

AGENDA (tentative)

- I. Call to Order by Board President
- II. Pledge of Allegiance
- III. Roll Call
- IV. Student Representatives' Report: Ian Carey, Junior
Luke Chassard, Junior
Meagan Greenberg, Senior
Samantha Heiserman, Junior
- V. Special Recognitions/Presentations
- VI. Any Changes or Additions to the Agenda
- VII. Motion to Approve the Agenda
- VIII. Citizens' Inquiries and Comments Pertaining to Agenda Items
- IX. Motion to Approve the Following Minutes:
 - A. Operation Committee Meeting, November 12, 2012
 - B. Regular Board Meeting, November 14, 2012
- X. Motion to Approve the Payment of Bills from the Following Funds:
 - A. Total General Fund Expenditures—November 19, 2012 through December 7, 2012
--\$592,062.92
 - B. Total Athletic Expenditures—November 17, 2012 through December 7, 2012--\$4,672.41
 - C. Total Capital Improvement Fund Expenditures—November 15, 2012 through
December 5, 2012 --\$10,866.43
 - D. Total GOB 2010 Project Expenditures—November 15, 2012 through December 5, 2012
-- \$0
 - E. STSD Laptop Account—November 18, 2012 through December 7, 2012--\$4,009.25
 - F. G.E.S.P. Monthly Expenses—November 15, 2012 through December 5, 2012 -- \$0
- XI. Motion to approve the Treasurer's Report - None

XII. Report of the Secretary of the Board

XIII. Unfinished Business Committee Reports and Action Items

- A. ***Curriculum & Technology Committee*** Mrs. Mary Ziegler, Chair, Curriculum
Mr. Russell R. Giordano, Vice Chair, Curriculum

It is recommended that the Board:

- ***1. approve the “Waiver of Expulsion Hearing: Admission of Fact” between the Salisbury Township School District administration and Student D and the student’s parent under the terms of which the student is being expelled through the end of the 2012-2013 school year. **(Board Information Item 1)**
- *2. approve the KidsPeace Hospital Tutorial Program for the provision of educational services for Student E.

- B. ***Operations Committee***
(Finance, Facilities, Food Services and Transportation) Mr. Frank R. Frankenfield, Chair
Mr. George J. Gatani, Vice Chair

It is recommended that the Board:

- ***1. based on the completed 2011-12 single audit, commit and/or assign portions of the June 30, 2012 fund balance for the following purposes:
- | | | |
|----------------------------|-------------|---|
| Non-spendable Fund Balance | \$80,977 | (comprised of \$50,000 inventory value and \$30,977 prepaid expenses) |
| Committed Fund Balance | \$1,067,964 | (compensated absence liability) |
| Assigned Fund Balance | \$ | (comprised of \$325,813 to balance the 2011-12 budget, \$218,764 OPEB liability, \$_____ PSERS Stabilization) |
| Total “Assigned” | \$ | |
| Total “Unassigned” | \$ | |
- ***2. approve the parameters resolution to solicit proposal for the refunding/refinancing of the 2008 Bonds.
- *3. approve the attached 2011-2012 final budget transfers for the fiscal year ending June 30, 2012. **(Board Information Item 2)**
- *4. approve the attached list of additions to the district’s 2012-2013 school per capita additions tax list in the amount of \$1,065.00. **(Board Information Item 3)**

XIII. Unfinished Business Committee Reports and Action Items

B. *Operations Committee* (continued):

- *5. approve the Paragon Transit trip rates as follows:

YEAR	DRIVE TIME	% Increase	LAYOVER TIME	% Increase
2011/12	33.34		21.44	
2012/13	34.00	2.0%	21.90	2.1%
2013/14	34.70	2.1%	22.35	2.1%
2014/15	35.40	2.0%	22.80	2.0%
2015/16	36.10	2.0%	23.25	2.0%
2016/17	36.80	1.9%	23.70	1.9%
2017/18	37.50	1.9%	24.20	2.1%
2018/19	38.25	2.0%	24.70	2.1%
2019/20	39.00	2.0%	25.20	2.0%
2020/21	39.80	2.1%	25.70	2.0%
2021/22	40.60	2.0%	26.20	1.9%

- *6. approve the request(s) for the use of District facilities as listed below with the district to charge for cook, police, guarding, and/or custodial services as may be required or requested:
- a. PA Interscholastic Athletic Association to use the stadium (with and without lights) at Salisbury High School on November 10, 2012, from 12:00 p.m. to 5:00 p.m. and on November 13, 2012, from 4:00 p.m. to 8:30 p.m. for District XI/PIAA soccer. Class E—\$550 for stadium rental on November 10 and \$580 for stadium rental on November 13.
 - b. Liverpool High School Band to use the stadium (no lights) at Salisbury High School on November 9, 2012, from 11:15 a.m. to 4:15 p.m. for a marching band rehearsal. Class E—\$150 for first hour & \$100 each additional hour—Stadium.

C. *Personnel Committee*:

Mr. Russell R. Giordano, Chair
Mrs. Jane M. Fischer, Vice Chair

It is recommended that the Board:

- *1. accept the resignation of Stephen Veszpremi as a part-time evening custodian at Salisbury Middle School effective retroactive to November 20, 2012. **(Board Information Item 4)**
- *2. accept with regret the resignation of Shannan Hensinger as an assistant varsity track coach effective retroactive to November 27, 2012. **(Board Information Item 5)**

XIII. Unfinished Business Committee Reports and Action Items

C. Personnel Committee: (continued):

- *3. employ Stephanie Linn, Allentown, PA, as a part-time 4 hours a day one-to-one instructional assistant at Harry S Truman Elementary School effective retroactive to November 27, 2012 at the first step of the 2012-2013 support staff salary schedule for instructional assistants (\$14.84/hour).

[Current District Employee: Day-to-day Instructional Asst. Substitute;

Replaces: M. Smolick, transferred to Learning Support Instructional Asst.]

- *4. employ Kari Lessel, Fogelsville, PA, pending completion of requirements, as a 3.25 hours a day one-to-one instructional assistant at Salisbury Middle School effective December 5, 2012, at the first step of the 2012-2013 support staff salary schedule for instructional assistants (\$14.84/hour)

[Replaces: J. Zellin, transferred to 12 mo. guidance secretary position]

- ***5. adopt the resolution recognizing Linda A. Peckelun on the occasion of her retirement. (**Board Information Item 6**)
- *6. approve Beth Prokesch as the middle school educational liaison for the 2012-2013 school term at the 2012-2013 contractual stipend of \$1,500 (prorated).
- *7. approve the request of Mary Agnew, teacher at Salisbury High School, for a FMLA leave for up to 60 days effective tentatively December 14, 2012, as outlined in the Salisbury Township School District's FMLA Policy #435.1.
- *8. approve the request of Pamela Marth, 12 month secretary at Western Salisbury Elementary School, for a FMLA for up to 60 days of leave effective December 21, 2012, as outlined in the Salisbury Township School District's FMLA Policy #535.1.
- *9. approve the temporary re-assignment of Sherri Busolits, instructional assistant at Western Salisbury Elementary, to the 12 month secretary position at Western Salisbury Elementary effective December 19, 2012, until the return of Pamela Marth to the position of WSE 12 month secretary at the first step of the 2012-2013 support staff salary schedule for secretaries (\$18.53/hour).
- *10. employ Robert Benson, Walnutport, PA, as the junior varsity boys' tennis coach for the 2012-2013 school year at the 2012-2013 contractual rate of pay for this position (\$1,738).
- *11. employ Peter Sikalias, Bethlehem, PA, and William Erwin, Hellertown, PA, as the high school play directors (Spring) for the 2012-2013 school year at the 2012-2013 contractual rate of pay to be split equally for this position (\$3,336).

XIII. Unfinished Business Committee Reports and Action Items

C. Personnel Committee: (continued):

- *12. employ Laurey Sperry, Coopersburg, PA, pending completion of requirements, as a 4 hours a day part-time one-to-one instructional assistant at Salisbury Middle School effective December 10, 2012, at the first step of the 2012-2013 support staff salary schedule for instructional assistants (\$14.84/hour).

[Replaces: M. Bartel, resigned]

- *13. approve Shannan Hensinger, Allentown, PA, as a volunteer assistant varsity track coach for the 2012-2013 school term without pay and/or benefits.
- *14. approve Devin Newhard, Allentown, PA, as a volunteer assistant boys' basketball coach for the 2012-2013 school term without pay and/or benefits.
- *15. approve the attached list of additions to the following substitute lists:

Teachers	(Board Information Item 7)
Cafeteria Helpers	(Board Information Item 8)
Instructional Assistants	(Board Information Item 9)

- *16. approve the attached list of deletions to the following substitute lists:

Teachers	(Board Information Item 10)
Guest Teachers	(Board Information Item 11)
Cafeteria Helpers	(Board Information Item 12)

- D. *Policy Committee* Mrs. Jane M. Fischer, Chair
- E. *Student Activities* Mr. Thomas F. Mantz, Chair

XIV. Reports

- A. *Allentown Public Library* Mrs. Norma A. Cusick
(Non-Board Member)
- B. *Carbon Lehigh Intermediate Unit* Mrs. Mary L. Ziegler
- C. *Lehigh Carbon Community College* Mr. Thomas F. Mantz
- D. *Lehigh Career and Technical Institute* Mr. Frank Frankenfield
- E. *PSBA Legislative Policy Council* Mr. Robert P. Bruchak
- F. *Solicitor* Atty. John E. Freund, III
- G. *Superintendent* Mr. Michael Q. Roth

XV. New Business

XVI. Citizens' Inquiries and Comments (General)

XVII. Announcements:

Curriculum & Technology Meeting – Tuesday, December 11, 2012 – 7:00 p.m. –
Harry S Truman Elementary School

Operations Committee Meeting – Wednesday, January 9, 2013 – 7:00 p.m. –
Administration Building

Executive Session – Wednesday, January 23, 2013 – 6:30 p.m. –
Administration Building

Regular Board Meeting – Wednesday, January 23, 2013 – 7:30 p.m.
Administration Building

Curriculum & Technology Meeting – Monday, January 28, 2012 – 7:00 p.m. –
Salisbury Middle School

XVIII. Board Information

1. Waiver of Expulsion Hearing, Student D
2. 2011-2012 Final Budget Transfers
3. Per Capita, 2012-2013
4. Letter dated November 20, 2012, from Mr. Veszpremi
5. Letter dated November 27, 2012, to Ms. Deeb from Ms. Hensinger
6. Resolution, Peckelun
7. Additions to Substitute Teachers' List
8. Additions to Substitute Cafeteria Workers' List
9. Additions to Substitute Instructional Assistants' List
10. Deletions List, Substitute Teachers' List
11. Deletions List, Substitute Guest Teachers' List
12. Deletions List, Substitute Cafeteria Workers' List
13. Enrollment Reports: SHS, SMS, HST, WSE
14. CLIU Minutes, October 15, 2012
15. CLIU Agenda, November 19, 2012
16. LCCC Sponsoring School District Update, November 2012

XIX. Motion to Adjourn the Meeting

- * ADMINISTRATIVE RECOMMENDATION, NO PRIOR BOARD KNOWLEDGE
- ** BOARD PRESIDENT OR COMMITTEE CHAIR AND ADMINISTRATIVE RECOMMENDATION
- *** BOARD COMMITTEE AND ADMINISTRATIVE RECOMMENDATION
- **** OTHER