

SALISBURY TOWNSHIP SCHOOL DISTRICT

Board of School Directors
Regular Meeting
Administration Building

Wednesday, August 15, 2012

REVISED AGENDA (tentative)

- I. Call to Order by Board President
- II. Pledge of Allegiance
- III. Roll Call
- IV. Student Representatives' Report: TBD
- V. Special Recognitions/Presentations
- VI. Any Changes or Additions to the Agenda
- VII. Motion to Approve the Agenda
- VIII. Citizens' Inquiries and Comments Pertaining to Agenda Items
- IX. Motion to Approve the Following Minutes:
 - A. Regular Board Meeting, June 13, 2012
- X. Motion to Approve the Payment of Bills from the Following Funds:
 - A. Total General Fund Expenditures—June 18, 2012 through June 30, 2012--\$816,518.51
July 1, 2012 through August 17, 2012--\$2,005,442.09
 - B. Total Athletic Expenditures—June 16, 2012 through June 30, 2012--\$11,598.73
July 1, 2012 through August 17, 2012 --\$20,802.98
 - C. Total Capital Improvement Fund Expenditures—June 14, 2012 through
August 15, 2012 --\$7,346.04
 - D. Total GOB 2010 Project Expenditures—June 14, 2012 through August 15, 2012
-- \$15,000.00
 - E. STSD Laptop Account—June 16, 2012 through June 30, 2012--\$5,798.75
July 1, 2012 through August 17, 2012 -- \$2,892.00
 - F. G.E.S.P. Monthly Expenses—July 1, 2012 through August 15, 2012 -- \$398,068.80
- XI. Motion to Approve the Treasurer's Reports-**None**
- XII. Report of the Secretary of the Board

XIII. Unfinished Business Committee Reports and Action Items

- A. ***Curriculum & Technology Committee*** Mrs. Mary Ziegler, Chair, Curriculum
Mr. Russell R. Giordano, Vice Chair, Curriculum

It is recommended that the Board:

- ***1. approve the proposed district goals for 2012-2014. **(Board Information Item 1)**
- *2. approve Noelle Kantra, student from DeSales University, to conduct an internship with Ms. Maria Pinnata and Mrs. Linda Scardigno beginning August 28, 2012 through December 15, 2012.
- *3. approve the following student teacher from DeSales University at Harry S Truman Elementary School beginning September 4, 2012 through December 7, 2012 of the 2012-2013 school term:
- Jennifer Smith with Diane Kasaczun, Learning Support
- *4. approve the following student teachers from Muhlenberg College at Harry S Truman Elementary School beginning October 29, 2012 through December 12, 2012 of the 2012-2013 school term:
- Melissa Bagley with Linda Helfrich, Elementary
Theresa Blum with Abbey O'Dor, Elementary
- *5. approve the following student teacher from Muhlenberg College at Salisbury High School beginning January 24, 2013 through March 1, 2013 of the 2012-2013 school term:
- Alyssa Bull with Angela Xander
- *6. approve the following student teacher from Muhlenberg College at Salisbury High School beginning March 18, 2013 through May 8, 2013 of the 2012-2013 school term:
- LeeAnn Williams with Laura Dos Santos
- *7. approve the contract with Franklincovey Client Sales, Inc. for The Leader in Me on October 8, 2012 in the amount of \$3,761.30. **(Board Information Item 39)**

B. ***Operations Committee***

(Finance, Facilities, Food Services and
Transportation)

Mr. Frank R. Frankenfield, Chair
Mr. George J. Gatanis, Vice Chair

It is recommended that the Board:

- ***1. approve the establishment of the student activity fund – Class of 2016 fund.
- ***2. approve the contract addendum for special needs transportation services between Paragon Transit and Salisbury Township School District.

XIII. Unfinished Business Committee Reports and Action Items

B. Operations Committee (continued):

- *3. approve the attached list of changes to the district's 2012-2013 real estate tax duplicate reflecting a net decrease in assessed value totaling \$108,700.00. **(Board Information Item 2)**
- *4. approve the attached list of additions to the district's 2012-2013 school per capita additions tax list in the amount of \$615.00. **(Board Information Item 3)**
- *5. approve the attached student activity fund report (un-audited) ending cash balance in the amount of \$85,752.88 as of June 30, 2012. **(Board Information Item 4)**
- *6. Approve the attached cafeteria account quarterly profit and loss report (un-audited) ending June 30, 2012. **(Board Information Item 5)**
- *7. approve the request(s) for the use of District facilities as listed below with the district to charge for cook, police, guarding, and/or custodial services as may be required or requested:
 - a. National Judges Association to use the cafeteria and auditorium at Salisbury High School on August 4, 2012, from 8:00 a.m. to 4:00 p.m. and on August 5, 2012, from 10:00 a.m. to 3:00 p.m. for a clinic. Class E—Cafeteria--\$100/day; Auditorium--\$300/day.
 - b. Salisbury Music Association to use the parking lot and gymnasium at Salisbury High School on August 11, 2012, from 6:30 a.m. to 2:30 p.m. for a yard sale fundraiser. Class B—No charge for facility.
 - c. Salisbury Twirlers to use the cafeteria, parking lot, auditorium, gymnasium, classroom, kitchen/preparing and kitchen/serving at the Salisbury High School on January 26, 2013, from 9:00 a.m. to 9:00 p.m. and on April 20, 2013, from 9:00 a.m. to 10:00 p.m. for a competition. Class A—No charge for facility.
 - d. Drum Corps International to use the gymnasium, three classrooms and designated grounds at the Salisbury Middle School on July 5, 2012, from 3:00 a.m. to 11:00 p.m. for lodging and rehearsal. Class E--\$350/day—Gymnasium; \$50/day/each—Classroom; \$100/day—Designated Grounds.
 - e. Drum Corps International to use the gymnasium, three classrooms and designated grounds at the Salisbury Middle School on August 1, 2012, from 7:00 a.m. to 4:00 p.m. for lodging and rehearsal. Class E--\$350/day—Gymnasium; \$50/day/each—Classroom; \$100/day—Designated Grounds.
 - f. Salisbury Twirling Boosters to use the cafeteria at the Salisbury Middle School on November 11, 2012, from 10:00 a.m. to 5:00 p.m. for basket bingo. Class B—No charge for facility.

XIII. Unfinished Business Committee Reports and Action Items

B. Operations Committee

7. (continued):

- g. Horizon Church to use the multi-purpose room at the Harry S Truman Elementary School beginning July 1, 2012 through June 30, 2013, from 8:15 a.m. to noon for Sunday Church service. Class E—Multi-purpose room--\$80/day.
- h. Salisbury Township to use the parking lot and multi-purpose room at the Harry S Truman Elementary School on July 29, 2012, from 1:00 p.m. to 5:00 p.m. for Senior Fest. Class B—No charge for facility.
- i. SYA Soccer to use the cafeteria at the Harry S Truman Elementary School on November 10, 2012, from 5:00 p.m. to 7:00 p.m. for a soccer banquet. Class B—No charge for facility.

C. *Personnel Committee:*

Mr. Russell R. Giordano, Chair
Mrs. Jane M. Fischer, Vice Chair

It is recommended that the Board:

- *1. accept with regret the resignation of Samantha Krick as the middle school field hockey coach effective July 10, 2012. (**Board Information Item 6**)
- *2. employ David C. Abruzzi, Northampton, PA, as an extended school year teacher effective retroactive to June 26, 2012, at a rate of pay of \$35/hour.
- *3. employ Kenneth Wied, Bethlehem, PA, pending completion of requirements, as the assistant varsity football coach for the 2012-2013 school year at the 2012-2013 contractual rate of pay for this position (\$4,587).
- *4. employ Kayla Jones, Easton, PA, pending completion of requirements, as the assistant soccer/football cheerleader coach for the 2012-2013 school year at the 2012-2013 contractual rate of pay for this position (\$2,690).
- *5. employ Meredith Makoul, Allentown, PA, pending completion of requirements, as the middle school field hockey coach for the 2012-2013 school year at the 2012-2013 contractual rate of pay for this position (\$2,448).
- *6. employ Jason Reinhard, Macungie, PA, pending completion of requirements, as the swimming coach for the 2012-2013 school year at the 2012-2013 contractual rate of pay for this position (\$5,102).
- *7. acknowledge tenure state for Michael Hippauf, temporary professional employee, as a result of 3 years of satisfactory service effective August 21, 2012.

XIII. Unfinished Business Committee Reports and Action Items

C. Personnel Committee: (continued):

- *8. approve Austin Krajcic, Allentown, PA, pending completion of requirements, as a volunteer assistant varsity football coach for the 2012-2013 school term without pay and/or benefits.
- *9. approve Taylor Cressman, Bethlehem, PA, pending completion of requirements, as a volunteer assistant varsity cheerleader coach (fall and winter) for the 2012-2013 school term without pay and/or benefits.
- *10. approve Kailey DeOliveira, Allentown, PA, as a volunteer assistant varsity girls' soccer coach for the 2012-2013 school term without pay and/or benefits.
- *11. approve Louis Bottitta, Allentown, PA, pending completion of requirements, as a volunteer assistant girls' tennis coach for the 2012-2013 school term without pay and/or benefits.
- *12. approve Debbie Lentz, Allentown, PA, as a volunteer assistant varsity cheerleader coach for the 2012-2013 school term without pay and/or benefits.
- *13. approve Sukearia Powell, Allentown, PA, pending completion of requirements, as a volunteer assistant field hockey coach for the 2012-2013 school term without pay and/or benefits.
- *14. approve Sheri Mohry, Allentown, PA, as a volunteer assistant cheerleader coach for the 2012-2013 school term without pay and/or benefits.
- *15. approve Fred Rice III, Bath, PA, as a volunteer assistant middle school football coach for the 2012-2013 school term without pay and/or benefits.
- *16. approve the attached list of additions to the following substitute lists:

Teacher	(Board Information Item 7)
Guest Teachers	(Board Information Item 8)
Instructional Assistant	(Board Information Item 9)
Cafeteria	(Board Information Item 10)
- *17. approve the attached list of deletions to the following substitute lists:

Teachers	(Board Information Item 11)
Guest Teachers	(Board Information Item 12)
Instructional Assistant	(Board Information Item 13)
Custodial	(Board Information Item 14)
Cafeteria	(Board Information Item 15)
Secretarial	(Board Information Item 16)

XIII. Unfinished Business Committee Reports and Action Items

C. Personnel Committee: (continued):

- *18. employ Angela Mosley, Slatington, PA, as the music teacher at the Salisbury Middle School effective August 14, 2012, at the 6Masters step of the 2012-2013 teachers' salary schedule (\$58,725).
- *19. adopt the resolution recognizing Gary Bast on the occasion of his retirement.
(Board Information Item 38)
- *20. approve the following mentors in the district Induction Program for the 2012-2013 school term for 10 hours at the 2012-2013 contractual rate:

Catherine Meholic for Robin Burns

D. *Policy Committee*

Mrs. Jane M. Fischer, Chair

It is recommended that the Board:

- ***1. accept the following proposed policies for 1st reading:

Policy 249, Anti-Bullying **(Board Information Item 17)**

Policy 336, Personal Necessity Leave for Administrative Employees
(Board Information Item 18)

Policy 436, Personal Necessity Leave for Non-Administrative Professional
Employees **(Board Information Item 19)**

Policy 536, Personal Necessity Leave for Support Personnel
(Board Information Item 20)

E. *Student Activities*

Mr. Thomas F. Mantz, Chair

XIV. Reports

A. *Allentown Public Library*

Mrs. Norma A. Cusick
(Non-Board Member)

B. *Carbon Lehigh Intermediate Unit*

Mrs. Mary L. Ziegler

C. *Lehigh Carbon Community College*

Mr. Thomas F. Mantz

D. *Lehigh Career and Technical Institute*

Mr. Frank Frankenfield

E. *PSBA Legislative Policy Council*

Mr. Robert P. Bruchak

It is recommended that the Board:

- *1. approve Robert P. Bruchak as voting delegate to the 2012 PSBA Legislative Policy Council.

F. *Solicitor* Atty. John E. Freund, III

G. *Superintendent* Dr. Louise A. Beauchemin

XV. New Business

XVI. Citizens' Inquiries and Comments (General)

XVII. Announcements:

Operations Committee Meeting – Wednesday, September 12, 2012 – 7:00 p.m. –
Administration Building

Executive Session – Wednesday, September 19, 2012 – 6:30 p.m. –
Administration Building

Regular Board Meeting – Wednesday, September 19, 2012 – 7:30 p.m. –
Administration Building

Curriculum & Technology Meeting – Monday, September 24, 2012 – 7:00 p.m. –
Administration Building

Operations Committee Meeting – Wednesday, October 3, 2012 – 7:00 p.m. –
Administration Building

Executive Session – Wednesday, October 10, 2012 – 6:30 p.m. –
Administration Building

Regular Board Meeting – Wednesday, October 10, 2012 – 7:30 p.m. –
Administration Building

Curriculum & Technology Meeting – Monday, October 29, 2012 – 7:00 p.m. –
Administration Building

XVIII. Board Information

1. Proposed 2012-2013 District Goals
2. 2012-2013 Real Estate Tax Duplicate
3. Per Capita, 2012-2013
4. Student Activity Fund Treasurer's Report (un-audited) June 30, 2012
5. Cafeteria Account Quarterly Treasurer's Report (un-audited) June 30, 2012
6. Letter dated July 10, 2012, to Ms. Deeb from Ms. Krick
7. Additions to Substitute Teachers' List
8. Additions to Substitute Guest Teachers' List
9. Additions to Substitute Instructional Assistants' List
10. Additions to Substitute Cafeteria List
11. Deletions List, Substitute Teachers' List
12. Deletions List, Substitute Guest Teachers' List
13. Deletions List, Substitute Instructional Assistants' List

14. Deletions List, Substitute Custodial List
15. Deletions List, Substitute Cafeteria List
16. Deletions List, Substitute Secretarial List
17. Policy 249, Anti-Bullying
18. Policy 336, Personal Necessity Leave for Administrative Employees
19. Policy 436, Personal Necessity Leave for Non-Administrative Professional
20. Policy 536, Personal Necessity Leave for Support Personnel
21. Enrollment Reports: SHS, SMS, HST, WSE
22. SHS Honor Roll Lists, 4th Marking Period 2011-2012
23. CLIU Board Briefs, May 21, 2012
24. CLIU Board Briefs, June 18, 2012
25. CLIU Update, June 2012
26. CLIU Minutes, May 21, 2012
27. CLIU Agenda, June 18, 2012
28. CLIU Minutes, June 18, 2012
29. CLIU Agenda, July 16, 2012
30. LCCC President's Desk, June 2012
31. LCCC Minutes, June 7, 2012
32. LCCC Minutes, July 5, 2012
33. LCCC Sponsoring School District Update, July 2012
34. LCCC Sponsoring School District Update, August 2012
35. LCTI Joint Operating Committee Minutes, May 23, 2012
36. LCTI Joint Operating Committee Agenda, June 27, 2012
37. LCTI Director's Report, June 2012
38. Resolution, G. Bast
39. Franklincovey Client Sales, Inc. for The Leader in Me Agreement

XIX. Motion to Adjourn the Meeting

- * **ADMINISTRATIVE RECOMMENDATION, NO PRIOR BOARD KNOWLEDGE**
- ** **BOARD PRESIDENT OR COMMITTEE CHAIR AND ADMINISTRATIVE RECOMMENDATION**
- *** **BOARD COMMITTEE AND ADMINISTRATIVE RECOMMENDATION**
- **** **OTHER**