

SALISBURY TOWNSHIP SCHOOL DISTRICT

Board of School Directors
Regular Meeting
Administration Building

Wednesday, October 9, 2013

AGENDA (tentative)

- I. Call to Order by Board President
- II. Pledge of Allegiance
- III. Roll Call
- IV. Student Representatives' Report: Ian Carey, Senior
Luke Chassard, Senior
Samantha Heiserman, Senior
Hannah Kahn, Junior
- V. Special Recognitions/Presentations

Lorraine M. A'Brunzo, Retiring Teacher, SHS (10 years)
- VI. Any Changes or Additions to the Agenda
- VII. Motion to Approve the Agenda
- VIII. Citizens' Inquiries and Comments Pertaining to Agenda Items
- IX. Motion to Approve the Following Minutes:
 - A. Operation Committee Meeting, September 11, 2013
 - B. Regular Board Meeting September 18, 2013
- X. Motion to Approve the Payment of Bills from the Following Funds:
 - A. Total General Fund Expenditures—September 21, 2013 through October 11, 2013
--\$841,911.02
 - B. Total Athletic Expenditures—September 21, 2013 through October 11, 2013--\$7,456.24
 - C. Total Capital Improvement Fund Expenditures—September 19, 2013 through
October 9, 2013 --\$39,402.16
 - D. Total GOB 2010 Project Expenditures—September 19, 2013 through October 9, 2013
-- \$5,673.12
 - E. STSD Laptop Account—September 21, 2013 through October 11, 2013--\$2,019.35
- XI. Motion to approve the September Treasurer's Report

XII. Report of the Secretary of the Board

XIII. Unfinished Business Committee Reports and Action Items

- A. **Curriculum & Technology Committee** Mrs. Mary Ziegler, Chair, Curriculum
Mr. Russell R. Giordano, Vice Chair, Curriculum

It is recommended that the Board:

- ***1. approve the request to proceed with planning and student recruitment for participation in the German American Partnership Program (GAPP) commencing with the 2014-15 school year.
- ***2. approve the attached Resolution supporting the Allentown Public Library (**Board Information Item 1**)

- B. **Operations Committee**
(Finance, Facilities, Food Services and Transportation) Mr. Frank R. Frankenfield, Chair
Mr. George J. Gatanis, Vice Chair

It is recommended that the Board:

- *1. approve the attached 2007-2012 school real estate tax refund on tax parcel #640691352139-1. (**Board Information Item 2**)
- *2. approve the attached 2012 school real estate tax refund on tax parcel #641647905466-1. (**Board Information Item 3**)
- *3. approve the attached 2012 school real estate tax refund on tax parcel #548586901177-1. (**Board Information Item 4**)
- *4. approve the attached student activity fund report (un-audited) ending cash balance in the amount of \$101,770.97 as of September 30, 2013. (**Board Information Item 5**)
- *5. approve the attached cafeteria account quarterly profit and loss report (un-audited) ending September 30, 2012. (**Board Information Item 6**)
- *6. approve the attached list of additions to the district's 2013-2014 school per capita additions tax list in the amount of \$1,005.00. (**Board Information Item 7**)
- *7. approve the request(s) for the use of District facilities as listed below with the district to charge for cook, police, guarding, and/or custodial services as may be required or requested:
 - a. Salisbury Youth Association Wrestling Team to use the gymnasiums, cafeteria, parking lot and a classroom at the Salisbury High School on December 1, 2013, from 6:00 a.m. to 5:00 p.m., for the SYA pre-season wrestling tournament. Class B—No charge for facility.

- b. Salisbury Youth Association Wrestling Team to use the gymnasium and parking lot at the Salisbury High School on December 29, 2013, January 12 & 26, 2014, from 7:00 a.m. to 3:00 p.m., for home wrestling matches and holiday invitational team tournament. Class B—No charge for facility.
- c. Salisbury Youth Association Wrestling Team to use the gymnasiums, classroom, cafeteria and parking lot at the Salisbury High School on February 9, 2014, from 6:00 a.m. to 7:00 p.m., for an EPYWL JV/exhibition tournament. Class B—No charge for facility.

C. **Personnel Committee:**

Mr. Russell R. Giordano, Chair
Mrs. Jane M. Fischer, Vice Chair

It is recommended that the Board:

- *1. adopt the resolution recognizing Lorraine A'Brunzo on the occasion of their retirement. **(Board Information Item 8)**
- *2. employ Elyse Saeger, Center Valley, PA, as a 4.0 hours a day part-time learning support instructional assistant at Salisbury Middle School effective retroactive to September 30, 2013, at the first step of the 2013-2014 support staff salary schedule for instructional assistants (\$15.21/hour).

[Current District Employment: Chorus Advisor, Elementary

Replaces: A. Schillinger, resigned]
- *3. employ Anita Gopen, Macungie, PA, pending completion of requirements, as a 2.0 hours a day part-time instructional assistant at Western Salisbury Elementary School effective retroactive to September 30, 2013, at the first step of the 2013-2014 support staff salary schedule for instructional assistants (\$15.21/hour).

[Replaces: S. Mohry, transferred position]
- *4. approve the request of Connie Yost, head cook at Western Salisbury Elementary, for a general leave of absence effective retroactive to September 14, 2013 through October 11, 2013, without pay and/or benefits as outlined in the agreement between the Salisbury Township School District and the Head Cooks' Agreement.
- *5. employ Paul Koba, Riegelsville, PA, as the National Honor Society Advisor for the 2013-2014 school term at the 2013-2014 contractual rate of pay for this position of \$1,221. (current teacher)
- *6. approve Edward Nesfeder, Allentown, PA, as a volunteer assistant varsity wrestling coach for the 2013-2014 school term without pay and/or benefits. (returning volunteer & current employee)
- *7. approve the attached list of volunteers at Harry S Truman Elementary School for the 2013-2014 school term without pay and/or benefits. **(Board Information Item 9)**

- *8. approve the attached list of additions to the following substitute lists:

Teachers

(Board Information Item 10)

- *9. approve the attached list of deletions to the following substitute lists:

Teachers

(Board Information Item 11)

D. ***Policy Committee***

Mrs. Jane M. Fischer, Chair

E. ***Student Activities***

Mr. Thomas F. Mantz, Chair

It is recommended that the Board:

- ***1. approve the following school-affiliated organizations for the 2013-2014 school year:

Salisbury Athletic Booster Club

Salisbury Baseball Booster Club

Salisbury Boys' Basketball Booster Club

Salisbury Football Booster Club

Salisbury Girls' Basketball Booster Club

Harry S Truman PTO

Salisbury Music Association

PAGE (Salisbury Chapter)

Salisbury Swim Team Booster Club

Salisbury Twirling Booster Club

Salisbury Wrestling Booster Club

Western Salisbury Elementary PTA

XIV. Reports

A. ***Allentown Public Library***

Mrs. Norma A. Cusick
(Non-Board Member)

B. ***Carbon Lehigh Intermediate Unit***

Mrs. Mary L. Ziegler

C. ***Lehigh Carbon Community College***

Mr. Thomas F. Mantz

D. ***Lehigh Career and Technical Institute***

Mr. Frank Frankenfield

E. ***PSBA Legislative Policy Council***

Mr. Robert P. Bruchak

F. ***Solicitor***

Atty. John E. Freund, III

G. ***Superintendent***

Mr. Michael Q. Roth

XV. New Business

XVI. Citizens' Inquiries and Comments (General)

XVII. Announcements:

Curriculum & Technology Meeting – Monday, October 28, 2013 – 7:00 p.m. –
Administration Building

Operations Committee Meeting – Wednesday, November 6, 2013 – 7:00 p.m. –
Administration Building

Executive Session – Wednesday, November 13, 2013 – 6:30 p.m. –
Administration Building

Regular Board Meeting – Wednesday, November 13, 2013 – 7:30 p.m.
Administration Building

Executive Session – Wednesday, December 4, 2013 – 6:00 p.m. –
Administration Building

Reorganization Meeting – Wednesday, December 4, 2013 – 7:00 p.m. (PHOTO WILL BE
TAKEN)

Operations Committee Meeting – Wednesday, December 4, 2013 – Following Reorganization
Meeting If Needed –
Administration Building

Regular Board Meeting – Wednesday, December 4, 2013 – Following the Operations Meeting
Administration Building

XVIII. Board Information

1. Allentown Library Resolution
2. 2007-2012 School Real Estate Tax Refund on Tax Parcel #640691352139-1
3. 2012 School Real Estate Tax Refund on Tax Parcel #641647905466-1
4. 2012 School Real Estate Tax Refund on Tax Parcel #548586901177-1
5. Student Activity Fund Treasurer's Report (un-audited) September 30, 2013
6. Cafeteria Account Quarterly Treasurer's Report (un-audited) September 30, 2013
7. 2013-2014 School Per Capita Additions
8. Retirement Resolutions, A'Brunzo
9. 2013-2014 Volunteer List, Harry S Truman Elementary School
10. Additions to Substitute Teachers' List
11. Deletions to Substitute Teachers' List
12. CLIU Minutes, August 19, 2013
13. CLIU Agenda, September 16, 2013
14. LCCC President's Desk, October 2013
15. LCCC Minutes, September 5, 2013
16. LCCC Sponsoring School District Update, October 2013
17. LCTI Joint Operating Committee Minutes, August 28, 2013
18. LCTI Joint Operating Committee Agenda, September 25, 2013
19. October Newsletter, WSE

XIX. Motion to Adjourn the Meeting

- * ADMINISTRATIVE RECOMMENDATION, NO PRIOR BOARD KNOWLEDGE
- ** BOARD PRESIDENT OR COMMITTEE CHAIR AND ADMINISTRATIVE RECOMMENDATION
- *** BOARD COMMITTEE AND ADMINISTRATIVE RECOMMENDATION
- **** OTHER