

SALISBURY TOWNSHIP SCHOOL DISTRICT

Board of School Directors
Regular Meeting
Administration Building

Wednesday, November 13, 2013

AGENDA (tentative)

- I. Call to Order by Board President
- II. Pledge of Allegiance
- III. Roll Call
- IV. Student Representatives' Report: Ian Carey, Senior
Luke Chassard, Senior
Samantha Heiserman, Senior
Hannah Kahn, Junior
- V. Special Recognitions/Presentations

Sinjon Bartel, National Merit Commended Student

Ian Carey, National Merit Semifinalist & Widener University High School Leadership Award

Austin Watson, National Merit Commended Student
- VI. Any Changes or Additions to the Agenda
- VII. Motion to Approve the Agenda
- VIII. Citizens' Inquiries and Comments Pertaining to Agenda Items
- IX. Motion to Approve the Following Minutes:
 - A. Regular Board Meeting, October 9, 2013
- X. Motion to Approve the Payment of Bills from the Following Funds:
 - A. Total General Fund Expenditures—October 12, 2013 through November 15, 2013
--\$1,708,894.80
 - B. Total Athletic Expenditures—October 12, 2013 through November 15, 2013--\$18,576.67
 - C. Total Capital Improvement Fund Expenditures—October 10, 2013 through
November 13, 2013 --\$2,215.02
 - D. Total GOB 2010 Project Expenditures—October 10, 2013 through November 13, 2013
-- \$139,098.55

E. STSD Laptop Account—October 12, 2013 through November 15, 2013--\$6,587.80

XI. Motion to approve the October Treasurer's Report

XII. Report of the Secretary of the Board

XIII. Unfinished Business Committee Reports and Action Items

A. **Curriculum & Technology Committee** Mrs. Mary Ziegler, Chair, Curriculum
Mr. Russell R. Giordano, Vice Chair, Curriculum

It is recommended that the Board:

- ***1. approve the curriculum adoption of Media Management II and Advanced Instrumental courses for Salisbury High School. **(Board Information Item 1)**
- ***2. adopt the proposed Adjudication relating to Student No. **067 in accordance to the terms thereof.” **(Board Information Item 2)**
- *3. approve the KidsPeace Hospital Tutorial Program for the provision of educational services for Student A.
- *4. approve the KidsPeace Hospital Tutorial Program for the provision of educational services for Student B.
- *5. approve the KidsPeace Hospital Tutorial Program for the provision of educational services for Student C.
- *6. approve the following student teacher from Kutztown University at Salisbury Middle School beginning October 21, 2013 through December 12, 2013 during the 2013-2014 school term (previously board approved June 19, 2013 with Robin Burns):

Gwen Fisher with Barbara Jaindl, Library Media Teacher
- *7. approve the following student teacher from DeSales University at Salisbury Middle School beginning January 6, 2014 through May 23, 2014 during the 2013-2014 school term:

Matt Suder with Robert Sawicki, Social Studies Teacher
- *8. Approve the following intern from DeSales University at Salisbury High School beginning November 2013 through February 2014 as completion of his field experience in sports management during the 2013-2014 school term:

Jeffrey Breidinger with Monica Deeb, Director of Student Activities

B. Operations Committee

(Finance, Facilities, Food Services and Transportation)

Mr. Frank R. Frankenfield, Chair
Mr. George J. Gatanis, Vice Chair

It is recommended that the Board:

- ***1. approve the attached Functional Memorandum of Understanding by and between Salisbury Township Board of Commissioners, Salisbury Township Police Department and Salisbury Township School District dated January 2014.
- ***2. approve the attached Memorandum of Understanding by and between Salisbury Township Board of Commissioners, Salisbury Township Police Department and Salisbury Township School District dated January 2014.
- ***3. approve Change Order #1 from Grace Industries, Inc. for the high school baseball field modification with a net decrease in the amount of \$15,000.
- ***4. accept the stipulation of counsel on residential tax parcel ID # 549562544489 with a decrease of \$1,390,400.00 in assessed property value.
- ***5. accept the stipulation of counsel on residential tax parcel ID # 548566986061 with a decrease of \$1,467,900.00 in assessed property value.
- *6. approve the attached 2013 school real estate tax refund on tax parcel #549528288954-1. **(Board Information Item 3)**
- *7. approve the attached 2013 school real estate tax refund on tax parcel #641601622703-1. **(Board Information Item 4)**
- *8. approve the attached list of additions to the district's 2013-2014 school per capita additions tax list in the amount of \$15.00. **(Board Information Item 5)**
- *9. approve the request(s) for the use of District facilities as listed below with the district to charge for cook, police, guarding, and/or custodial services as may be required or requested:
 - a. Colonial League to use the stadium (with lights) at Salisbury High School on October 15 from 4:30 p.m. to 9:30 p.m.; October 16 from 6:00 p.m. to 9:00 p.m. and October 17, 2013, from, 4: 30 p.m. to 9:30 p.m. for the soccer and field hockey playoffs. Class D—\$100 for the first hour; \$70 for each additional hour.
 - b. Salisbury Youth Association to use the gymnasium at Salisbury High School November 2013 through January 2014 as scheduled with the building principal and director of student activities for basketball practice. Class B—No charge for facility.
 - c. Arts Academy to use the auditorium at Salisbury High School on December 16, 2013, for a winter music concert. Class E—Auditorium--\$300/day.

- d. Salisbury Youth Association to use the gymnasium at Salisbury Middle School November 2013 through January 2014 as scheduled with the building principal and director of student activities for basketball games and practices. Class B—No charge for facility.
- e. Salisbury Youth Association to use the cafeteria at Salisbury Middle School on December 14, 2013, from 12:00 p.m. to 6:00 p.m. for a football banquet. Class B—No charge for facility.

C. ***Personnel Committee:***

Mr. Russell R. Giordano, Chair
Mrs. Jane M. Fischer, Vice Chair

It is recommended that the Board:

- *1. accept the resignation of Laurey Sperring as a part-time instructional assistant at Salisbury Middle School effective retroactive to the end of the work day on November 6, 2013. **(Board Information Item 6)**
- *2. employ Lori Klein, Emmaus, PA, as a 4.0 hours a day part-time one-on-one instructional assistant at Salisbury Middle School effective retroactive to October 11, 2013, at the first step of the 2013-2014 support staff salary schedule for instructional assistants (\$15.21/hour).

[Replaces: N. Russo, resigned]
- *3. employ Joanne Marzola, Allentown, PA, as a part-time 7.25 hours a day nurse assistant not to exceed 21.75 hours a week at Harry S Truman Elementary School and Western Salisbury Elementary School effective retroactive October 22, 2013, at the first step of the 2013-2014 support staff salary schedule for nurse assistants (\$21.19/hour).

[Current District Employment: Day-to-Day Substitute Nurse & Substitute Nurse Assistant; Replaces: S. Francello, resigned]
- *4. approve the request of Cynthia Mugavero, teacher at Salisbury Middle School, for a FMLA leave for up to 60 days effective November 27, 2013, as outlined in the Salisbury Township School District's FMLA Policy #435.1.
- *5. approve the request of Marc Snyder, teacher at Salisbury High School, for a FMLA leave for up to 60 days effective December 3, 2013, as outlined in the Salisbury Township School District's FMLA Policy #435.1.
- *6. approve the Salisbury High School list of student activity advisors and student representatives for the 2013-2014 school year. **(Board Information Item 7)**
- *7. approve the Salisbury Middle School list of student activity advisors and student representatives for the 2013-2014 school year. **(Board Information Item 8)**

- *8. approve Barbara Samide, Harry S Truman Elementary School Principal, as the mentor for Norma Brennan and Susan Young during their 360 hours of pre-administrative services within the school district for principal certification.
- *9. approve Chris Basile, Macungie, PA, as a volunteer assistant junior high boys' basketball coach for the 2013-2014 school term without pay and/or benefits. (returning volunteer)
- *10. approve Adam Young, Allentown, PA, as a volunteer assistant varsity boys' basketball coach for the 2013-2014 school term without pay and/or benefits. (new volunteer)
- *11. approve Lucille Kincaid, Easton, PA, as a volunteer music director for the 2013-2014 school term without pay and/or benefits (previous employee)
- *12. approve the attached list of volunteers at Western Salisbury Elementary School for the 2013-2014 school term without pay and/or benefits. **(Board Information Item 9)**
- *13. approve the attached list of additions to the following substitute lists:

Teachers

(Board Information Item 10)

- *14. approve the attached list of deletions to the following substitute lists:

Teachers

(Board Information Item 11)D. ***Policy Committee***

Mrs. Jane M. Fischer, Chair

E. ***Student Activities***

Mr. Thomas F. Mantz, Chair

XIV. Reports

A. ***Allentown Public Library***Mrs. Norma A. Cusick
(Non-Board Member)B. ***Carbon Lehigh Intermediate Unit***

Mrs. Mary L. Ziegler

It is recommended that the Board:

- *1. approve the attached agreement between Salisbury Township School District/Lehigh Valley Hospital Transitions Program and the Carbon Lehigh Intermediate Unit #21 for the 2013-2014 school year in the amount of \$109,284 with a surcharge (behavior support) of \$18,560 for a total cost of \$127,844.00. **(Board Information Item 12)**

C. ***Lehigh Carbon Community College***

Mr. Thomas F. Mantz

D. ***Lehigh Career and Technical Institute***

Mr. Frank Frankenfield

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| E. | <i>PSBA Legislative Policy Council</i> | Mr. Robert P. Bruchak |
| F. | <i>Solicitor</i> | Atty. John E. Freund, III |
| G. | <i>Superintendent</i> | Mr. Michael Q. Roth |

XV. New Business

XVI. Citizens' Inquiries and Comments (General)

XVII. Announcements:

Reorganization Meeting – Wednesday, December 4, 2013 – 7:00 p.m. (PHOTO WILL BE
TAKEN)

Administration Building

Operations Committee Meeting – Wednesday, December 4, 2013 – Following Reorganization
Meeting If Needed –

Administration Building

Curriculum & Technology Meeting – Monday, December 9, 2013 – 7:00 p.m. –
Harry S Truman Elementary School

Executive Session – Wednesday, December 11, 2013 – 6:30 p.m. –
Administration Building

Regular Board Meeting – Wednesday, December 11, 2013 – 7:30 p.m.
Administration Building

XVIII. Board Information

1. Curriculum Adoption of Media Management II and Advances Instrumental courses, SHS
2. Residency Adjudication
3. 2013 School Real Estate Tax Refund on Tax Parcel #549528288954-1
4. 2013 School Real Estate Tax Refund on Tax Parcel #641601622703-1
5. 2013-2014 School Per Capita Additions
6. Letter dated October 23, 2013, to Mr. Cassidy from Ms. Sperring
7. SHS list of student activity advisors and student representatives, 2013-2014
8. SMS list of student activity advisors and student representatives, 2013-2014
9. 2013-2014 Volunteer List, Western Salisbury Elementary School
10. Additions to Substitute Teachers' List
11. Deletions to Substitute Teachers' List
12. 2013-2014 Transitions Program Agreement
13. Enrollment Reports: SHS, SMS, HST, WSE
14. SHS Class Size Analysis for 2013-2014
15. SMS Honor Roll List, First Marking Period 2013-2014
16. CLIU Minutes, September 16, 2013
17. CLIU Agenda, October 21, 2013
18. LCCC President's Desk, November 2013
19. LCCC Minutes, October 3, 2013

20. LCCC Sponsoring School District Update, November 2013
21. LCTI Joint Operating Committee Minutes, September 25, 2013
22. LCTI Joint Operating Committee Agenda, October 23, 2013
23. November Newsletter, WSE

XIX. Motion to Adjourn the Meeting

- * **ADMINISTRATIVE RECOMMENDATION, NO PRIOR BOARD KNOWLEDGE**
- ** **BOARD PRESIDENT OR COMMITTEE CHAIR AND ADMINISTRATIVE RECOMMENDATION**
- *** **BOARD COMMITTEE AND ADMINISTRATIVE RECOMMENDATION**
- **** **OTHER**