

SALISBURY TOWNSHIP SCHOOL DISTRICT

Board of School Directors
Regular Meeting
Administration Building

Wednesday, May 14, 2014

AGENDA (tentative)

- I. Call to Order by Board President
- II. Pledge of Allegiance
- III. Roll Call
- IV. Student Representatives' Report: Ian Carey, Senior
Luke Chassard, Senior
Samantha Heiserman, Senior
Hannah Kahn, Junior
- V. Special Recognitions/Presentations
- VI. Any Changes or Additions to the Agenda
- VII. Motion to Approve the Agenda
- VIII. Citizens' Inquiries and Comments Pertaining to Agenda Items
- IX. Motion to Approve the Following Minutes:
 - A. Curriculum & Technology Committee Meeting, March 10, 2014
 - B. Curriculum & Technology Committee Meeting, April 14, 2014
 - C. Regular Board Meeting, April 23, 2014
- X. Motion to Approve the Payment of Bills from the Following Funds:
 - A. Total General Fund Expenditures—March 24, 2014 through April 25, 2014
--\$1,205,935.58
 - B. Total Athletic Expenditures—March 22, 2014 through April 25, 2014--\$5,977.34
 - C. Total Capital Improvement Fund Expenditures—April 24, 2014 through May 14, 2014 --\$0
 - D. Total GOB 2010 Project Expenditures—April 24, 2014 through May 14, 2014
-- \$3,043.80
 - E. STSD Laptop Account—March 22, 2014 through April 25, 2014--\$3,154.24
- XI. Motion to approve the April Treasurer's Report
- XII. Report of the Secretary of the Board

XIII. Unfinished Business Committee Reports and Action Items

- A. **Curriculum & Technology Committee** Mrs. Mary Ziegler, Chair, Curriculum
Mr. Russell R. Giordano, Vice Chair, Curriculum

It is recommended that the Board:

- ***1. approve the attached Curriculum & Technology Committee meeting schedule for the 2014-2015 school term. **(Board Information Item 1)**

- ***2. approve the student handbooks for the 2014-2015 school term:

Salisbury High School
Salisbury Middle School

Harry S. Truman Elementary School
Western Salisbury Elementary School

- B. **Operations Committee**
(Finance, Facilities, Food Services and
Transportation)

Mr. Frank R. Frankenfield, Chair
Mr. George J. Gatanis, Vice Chair

It is recommended that the Board:

- ***1. approve the district's 2014-2015 proposed final general fund budget reflecting total expenditures in the amount of \$33,435,585 requiring a real estate tax levy of 17.5633 mills.
- ***2. approve the establishment of the student activity fund – Business Club.
- ***3. accept the firm pricing of \$3.06/gallon for ultra-low sulfur diesel fuel and firm pricing of \$3.1950 for 87 octane unleaded gasoline. These prices are as solicited and awarded through the Keystone Purchasing Network and were awarded on May 30, 2014 to Talley Petroleum Enterprises, Inc.
- ***4. approve the attached subscription and services agreement between K12 Systems, Inc. and Salisbury Township School District effective July 1, 2014. **(Board Information Item 2)**
- ***5. approve the attached subscription order agreement between K12 Systems, Inc. and Salisbury Township School District effective July 1, 2014. **(Board Information Item 3)**
- ***6. approve the parameters resolution for the refunding/refinancing of the 2009 and 2010 Bonds and issue new bonds for new financing for capital projects. **(Board Information Item 4) (to be posted prior to meeting)**
- ***7. approve the attached SchoolWorld renewal service agreement between Blackboard Inc. and Salisbury Township School District effective July 1, 2014 through June 30, 2015. **(Board Information Item 5)**

- *8. approve Robert P. Bruchak as the Board Secretary for the Salisbury Township School District for the term of July 1, 2014 through July 31, 2015.

XIII. Unfinished Business Committee Reports and Action Items

B. *Operations Committee* (continued):

- *9. appoint Dawn M. Nickischer as treasurer for the Salisbury Township School District effective July 1, 2014 through June 30, 2015.
- *10. approve the Salisbury Township School District March interims in the gross amount of \$16,355.66.
- *11. approve the following as general fund depositories for 2014-2015:
PA Local Government Investment Trust
Lafayette Ambassador Bank
PA School District Liquid Asset Fund
US Bank
PNC Bank
Wachovia Bank/Wells Fargo
Bank of New York Trust Co.
- *12. approve the attached list of Highmark Blue Shield medical and prescription drug rates effective July 1, 2014. (**Board Information Item 6**)
- *13. approve the District's Dental rates with United Concordia effective July 1, 2014:

	<u>Flex Plan</u>	<u>DHMO</u>
Employee	\$27.00	\$18.48
Two Party	\$56.25	\$53.79
Family	\$82.57	\$53.79

- *14. approve the attached swimming pool lease agreement with KidsPeace for the 2014-2015 school year. (**Board Information Item 7**)
- *15. approve the request(s) for the use of District facilities as listed below with the district to charge for cook, police, guarding, and/or custodial services as may be required or requested:
 - a. Lehigh Valley United to use the stadium (no lights) at Salisbury High School on April 12, 2014, from 1:00 p.m. to 3:30 p.m. and on May 4, 2014, from 9:00 a.m. to 11:30 a.m. for soccer games. Class E—\$150 for the first hour & \$100 each additional hour each day—Stadium no lights.
 - b. YEA! (Youth Education in the Arts, Inc.) to use the cafeteria, 4 classrooms and designated grounds at Salisbury Middle School on April 12-13, 2014, from 8:00 a.m. to 3:30 p.m. for Cadets rehearsal. Class E—\$50/each/day—Classrooms; \$100/day—Cafeteria w/o kitchen; \$100/day—Designated Grounds.

XIII. Unfinished Business Committee Reports and Action Items

C. *Personnel Committee:*

Mr. Russell R. Giordano, Chair
Mr. George J. Gatanis, Vice Chair

It is recommended that the Board:

- *1. accept with regret the resignation of Meghan P. Ott as a learning support teacher at Harry S Truman Elementary School effective on the last day of the 2013-2014 school year. **(Board Information Item 8)**
- *2. accept with regret the resignation, due to retirement, of Betty Aungst as a part-time second cook at Salisbury High School effective at the end of the work day on June 13, 2014. **(Board Information Item 9)**
- *3. accept with regret the resignation of Noelle Gabovitz as band front instructor effective April 29, 2014. **(Board Information Item 10)**
- *4. employ Elizabeth Carfrey, Warminster, PA, pending completion of requirements, as a 4 hours a day part-time one-to-one instructional assistant at Salisbury Middle School effective retroactive to May 13, 2014, at the first step of the 2013-2014 support staff schedule for instructional assistants (\$15.21/hour).
- *5. employ Catherine Creveling, Allentown, PA, as a full-time long-term substitute teacher at Western Elementary School effective August 25, 2014 for the first semester at the 1 Bachelors salary step of the 2014-2015 teacher's salary schedule.

[Long-Term Substitute Teacher for A. Moyer

Current District employment: Day-to-day substitute teacher]

- *6. approve the building transfer of Diane Walbert, 4.5 hours a day part-time one-to-one instructional assistant at Salisbury High School, to a 4.5 hours a day part-time one-to-one instructional assistant at Harry S Truman Elementary School effective retroactive to May 5, 2014.
- *7. approve the attached list of additions to the following substitute lists:

Teachers	(Board Information Item 11)
Custodial	(Board Information Item 12)
- *8. approve the attached list of deletions to the following substitute lists:

Teachers	(Board Information Item 13)
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D. *Policy Committee*

Mr. Robert Fischer, Chair

E. *Student Activities*

Mr. Thomas F. Mantz, Chair

XIV. Reports

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| A. | <i>Allentown Public Library</i> | Mrs. Norma A. Cusick
(Non-Board Member) |
| B. | <i>Carbon Lehigh Intermediate Unit</i> | Mrs. Mary L. Ziegler |
| C. | <i>Lehigh Carbon Community College</i> | Samuel P. DeFrank |
| D. | <i>Lehigh Career and Technical Institute</i> | Mr. Frank Frankenfield |
| E. | <i>PSBA Legislative Policy Council</i> | Mr. Robert P. Bruchak |
| F. | <i>Solicitor</i> | Atty. John E. Freund, III |
| G. | <i>Superintendent</i> | Mr. Michael Q. Roth |

XV. New Business

XVI. Citizens' Inquiries and Comments (General)

XVII. Announcements:

Operations Committee Meeting – Monday, June 2, 2014 – 7:00 p.m.–
Administration Building

Curriculum & Technology Meeting – Monday, June 9, 2014 – 7:00 p.m. –
Administration Building

Executive Session – Wednesday, June 18, 2014 – 6:30 p.m. –
Administration Building

Regular Board Meeting – Wednesday, June 18, 2014 – 7:30 p.m.
Administration Building

Executive Session – Wednesday, July 16 2014 – 6:30 p.m. – (if needed)
Administration Building

Regular Board Meeting – Wednesday, July 16, 2014 – 7:30 p.m. (if needed)
Administration Building

XVIII. Board Information

1. Curriculum & Technology Committee 2014-2015 Meeting Schedule
2. K12 Systems, Inc. Subscription and Services Agreement
3. K12 Systems, Inc. Subscription Order Agreement
4. Parameters Resolution
5. SchoolWorld Renewal Service Agreement, 2014-2015
6. Highmark Blue Shield Medical and Prescription Drug Rates

7. Swimming Pool Lease Agreement with KidsPeace, 2014-2015
8. Letter dated April 29, 2014 to Mr. Roth from Mrs. Ott
9. Letter dated May 6, 2014 to Mrs. Steiger from Mrs. Aungst
10. Letter dated April 2, 2014 to Ms. Deeb from Ms. Gabovitz
11. Additions to Substitute Teachers' List
12. Additions to Substitute Custodians' List
13. Deletions to Substitute Teachers' List
14. Enrollment Reports: SHS, SMS, HST, WSE
15. SHS Honor Roll & Honor Roll Percentages, 3rd Marking Period 2013-2014
16. CLIU #21 Student Count
17. CLIU Minutes, March 17, 2014
18. CLIU Agenda, April 30, 2014
19. LCCC Minutes, April 3, 2014
20. LCCC Sponsoring School District Update, May 2014
21. LCCC President's Desk, May 2014
22. LCTI Joint Operating Committee Minutes, March 26, 2014
23. LCTI Joint Operating Committee Agenda, April 23, 2014
24. May Newsletter, WSE

XIX. Motion to Adjourn the Meeting

- * ADMINISTRATIVE RECOMMENDATION, NO PRIOR BOARD KNOWLEDGE
- ** BOARD PRESIDENT OR COMMITTEE CHAIR AND ADMINISTRATIVE RECOMMENDATION
- *** BOARD COMMITTEE AND ADMINISTRATIVE RECOMMENDATION
- **** OTHER