

SALISBURY TOWNSHIP SCHOOL DISTRICT

Board of School Directors  
Regular Meeting  
Administration Building

Wednesday, March 19, 2014

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AGENDA (tentative)

- I. Call to Order by Board President
- II. Pledge of Allegiance
- III. Roll Call
- IV. Student Representatives' Report: Ian Carey, Senior  
Luke Chassard, Senior  
Samantha Heiserman, Senior  
Hannah Kahn, Junior
- V. Special Recognitions/Presentations
- VI. Any Changes or Additions to the Agenda
- VII. Motion to Approve the Agenda
- VIII. Citizens' Inquiries and Comments Pertaining to Agenda Items
- IX. Motion to Approve the Following Minutes:
  - A. Operation Committee Meeting, February 10, 2014
  - B. Curriculum & Technology Committee Meeting, February 10, 2014
  - C. Regular Board Meeting, February 12, 2014
  - D. Operation Committee Meeting, March 3, 2014
- X. Motion to Approve the Payment of Bills from the Following Funds:
  - A. Total General Fund Expenditures—February 19, 2014 through March 21, 2014  
--\$1,736,162.29
  - B. Total Athletic Expenditures—February 15, 2014 through March 21, 2014--\$20,097.26
  - C. Total Capital Improvement Fund Expenditures—February 13, 2014 through  
March 19, 2014 --\$0
  - D. Total GOB 2010 Project Expenditures—February 13, 2014 through March 19, 2014  
-- \$2,690.58
  - E. STSD Laptop Account—February 14, 2014 through March 21, 2014--\$2,985.70
- XI. Motion to approve the February Treasurer's Report

## XII. Report of the Secretary of the Board

## XIII. Unfinished Business Committee Reports and Action Items

- A. **Curriculum & Technology Committee** Mrs. Mary Ziegler, Chair, Curriculum  
Mr. Russell R. Giordano, Vice Chair, Curriculum

*It is recommended that the Board:*

- \*\*\*1. approve the attached revisions to the Salisbury Township School District 2013-2014 school calendar. **(Board Information Item 1)**
- \*2. approve the “Waiver of Expulsion Hearing: Admission of Fact” between the Salisbury Township School District administration and Student 15\*\*\* and the student’s parent under the terms of which the student is being expelled through the end of the first semester of the 2014-2015 school year.  
**(Board Information Item 2)**
- \*3. approve the “Waiver of Expulsion Hearing: Admission of Fact” between the Salisbury Township School District administration and Student 17\*\*\* and the student’s parent under the terms of which the student is being expelled through the end of the first semester of the 2014-2015 school year.  
**(Board Information Item 3)**
- \*4. approve the following student teacher from Eastern University at Salisbury Middle School beginning October 20, 2014 through December 9, 2014 during the 2014-2015 school term:

Christopher Nunn with Mark Allinson, Physical Education/Health Teacher

- B. **Operations Committee**  
(Finance, Facilities, Food Services and Transportation) Mr. Frank R. Frankenfield, Chair  
Mr. George J. Gatanis, Vice Chair

*It is recommended that the Board:*

- \*1. approve the attached Agreement with William G. Schwab & Associates, as legal representation for the district with KidsPeace at a fee of \$300 per hour for professional tasks by Attorney Schwab, \$250 per hour for professional tasks by associates and \$70-\$95 per hour for legal assistants tasks. **(Board Information Item 4 to date not received)**
- \*2. accept the district’s local audit report for the fiscal year ended June 30, 2013, as prepared by local auditors France, Anderson, Basile and Company.
- \*3. approve the 2-year Agreement with Transfinder for transportation software at a total cost of \$14,195.00.

- \*4. approve the request(s) for the use of District facilities as listed below with the district to charge for cook, police, guarding, and/or custodial services as may be required or requested:
  - a. Salisbury Youth Association to use the cafeteria, parking lot and gymnasium at Harry S Truman Elementary School on April 5, 2014, from 8:00 a.m. to 2:30 p.m. for baseball and softball pictures. Class B—No charge for facility.

C. **Personnel Committee:**

Mr. Russell R. Giordano, Chair  
Mr. George J. Gatanis, Vice Chair

*It is recommended that the Board:*

- \*1. accept with regret the resignation, due to retirement, of Robyn J. Balsai as an English teacher at Salisbury High School effective on the last day of the 2013-2014 school year. **(Board Information Item 5)**
- \*2. accept with regret the resignation, due to retirement, of Ruth D. Smith as a Biology teacher at Salisbury High School effective on the last day of the 2013-2014 school year. **(Board Information Item 6)**
- \*3. accept the resignation of Karen Rideout as a part-time learning support instructional assistant at Western Salisbury Elementary School effective at the end of the work day on April 1, 2014. **(Board Information Item 7)**
- \*4. accept the resignation of Meredith Makoul as the middle school softball co-coach effective retroactive to March 9, 2014. **(Board Information Item 8)**
- \*5. employ Eric Beltz (new coach) Whitehall, PA, pending completion of requirements, as the assistant softball pitching coach for the 2013-2014 school year at the 2013-2014 shared contractual rate of pay for this position (\$3,058).
- \*6. approve Timothy Zaborowski, Allentown, PA, as a volunteer assistant boys' tennis coach for the 2013-2014 school term without pay and/or benefits. (returning volunteer)
- \*7. approve Carly Brown, Allentown, PA, as a volunteer twirling coach for the 2013-2014 school term without pay and/or benefits. (new volunteer)
- \*8. approve Joshua Blake, Easton, PA, pending completion of requirements, as a volunteer assistant varsity softball coach for the 2013-2014 school term without pay and/or benefits. (new volunteer)
- \*9. approve the attached list of additions to the following substitute lists:

Teachers	<b>(Board Information Item 9)</b>
Instructional Assistants	<b>(Board Information Item 10)</b>

- \*10. approve the attached list of deletions to the following substitute lists:

Teachers

**(Board Information Item 11)**

- \*11. accept with regret the resignation, due to retirement, of Jennifer L. Piagesi as a English teacher at Salisbury High School effective on the last day of the 2013-2014 school year. **(Board Information Item 22)**

- D. ***Policy Committee*** Mr. Robert Fischer, Chair  
E. ***Student Activities*** Mr. Thomas F. Mantz, Chair

XIV. Reports

- A. ***Allentown Public Library*** Mrs. Norma A. Cusick  
(Non-Board Member)  
B. ***Carbon Lehigh Intermediate Unit*** Mrs. Mary L. Ziegler

*It is recommended that the Board:*

- \*1. appoint Mary L. Ziegler as the Board representative to the Carbon Lehigh Intermediate Unit #21 board from July 1, 2014 through June 30, 2015.

- C. ***Lehigh Carbon Community College*** Samuel P. DeFrank

*It is recommended that the Board:*

- \*1. appoint Samuel P. DeFrank as a trustee for the Lehigh Carbon Community College for a term of office effective March 19, 2014 through June 30, 2018.

- D. ***Lehigh Career and Technical Institute*** Mr. Frank Frankenfield

*It is recommended that the Board:*

- \*1. approve the 2014-2015 Lehigh Career and Technical Institute Budget as recommended by the LCTI Joint Operating Committee on January 30, 2014, in the amount of \$24,298,100. Salisbury's portion of this budget is \$677,968.41.  
**(Board Information Item 12 will be distributed prior to meeting)**

- E. ***PSBA Legislative Policy Council*** Mr. Robert P. Bruchak  
F. ***Solicitor*** Atty. John E. Freund, III  
G. ***Superintendent*** Mr. Michael Q. Roth

XV. New Business

XVI. Citizens' Inquiries and Comments (General)

## XVII. Announcements:

Operations Committee Meeting – Monday, April 7, 2014 – 7:00 p.m. –  
Administration Building

Curriculum & Technology Meeting – Monday, April 14, 2014 – 7:00 p.m. –  
Administration Building

Executive Session – Wednesday, April 23, 2014 – 6:30 p.m. –  
Administration Building

Regular Board Meeting – Wednesday, April 23, 2014 – 7:30 p.m.  
Administration Building

Operations Committee Meeting – Monday, May 5, 2014 – 7:00 p.m. –  
Administration Building

## XVIII. Board Information

1. Revisions to the STSD 2013-2014 School Calendar
2. Waiver of Expulsion Hearing, Student 15\*\*\*
3. Waiver of Expulsion Hearing, Student 17\*\*\*
4. Agreement with William G. Schwab & Associates **have not received**
5. Letter Dated February 14, 2014 to Mr. Roth from Mrs. Balsai
6. Letter Dated February 26, 2014 to Mr. Roth from Mrs. Smith
7. Letter Dated February 27, 2014 to Mrs. Hartman from Ms. Rideout
8. Letter Dated February 27, 2014 to Ms. Deeb from Mrs. Makoul
9. Additions to Substitute Teachers' List
10. Additions to Substitute Instructional Assistants' List
11. Deletions to Substitute Teachers' List
12. 2014-2015 Lehigh Career and Technical Institute Budget
13. SHS Honor Roll List, Second Marking Period 2013-2014
14. Enrollment Reports: SHS, SMS, HST, WSE
15. LCCC President's Desk, February 2014
16. LCCC Minutes, February 6, 2014
17. LCCC Sponsoring School District Update, February 2014
18. LCCC Sponsoring School District Update, March 2014
19. LCTI Joint Operating Committee Minutes, January 30, 2014
20. LCTI Joint Operating Committee Agenda, February 26, 2014
21. March Newsletter, WSE
22. Letter Dated March 17, 2014 to Mr. Roth from Ms. Piagesi

## XIX. Motion to Adjourn the Meeting

- \* **ADMINISTRATIVE RECOMMENDATION, NO PRIOR BOARD KNOWLEDGE**
- \*\* **BOARD PRESIDENT OR COMMITTEE CHAIR AND ADMINISTRATIVE RECOMMENDATION**
- \*\*\* **BOARD COMMITTEE AND ADMINISTRATIVE RECOMMENDATION**
- \*\*\*\* **OTHER**