

SALISBURY TOWNSHIP SCHOOL DISTRICT

Board of School Directors
Regular Meeting
Administration Building

Wednesday, January 15, 2014

AGENDA (tentative)

- I. Call to Order by Board President
- II. Pledge of Allegiance
- III. Roll Call
- IV. Student Representatives' Report: Ian Carey, Senior
Luke Chassard, Senior
Samantha Heiserman, Senior
Hannah Kahn, Junior
- V. Special Recognitions/Presentations

Board of School Directors' Recognition Month
- VI. Any Changes or Additions to the Agenda
- VII. Motion to Approve the Agenda
- VIII. Citizens' Inquiries and Comments Pertaining to Agenda Items
- IX. Motion to Approve the Following Minutes:
 - A. Operation Committee Meeting, December 4, 2013
 - B. Regular Board Meeting, December 18, 2013
- X. Motion to Approve the Payment of Bills from the Following Funds:
 - A. Total General Fund Expenditures—December 23, 2013 through January 17, 2014
--\$993,763.18
 - B. Total Athletic Expenditures—December 21, 2013 through January 17, 2014--\$8,301.78
 - C. Total Capital Improvement Fund Expenditures—December 19, 2013 through
January 15, 2014 --\$0
 - D. Total GOB 2010 Project Expenditures—December 19, 2013 through January 15, 2014
-- \$39,992.91
 - E. STSD Laptop Account—December 21, 2013 through January 18, 2014--\$1,598.70
- XI. Motion to approve the December Treasurer's Report

XII. Report of the Secretary of the Board

XIII. Unfinished Business Committee Reports and Action Items

- A. ***Curriculum & Technology Committee*** Mrs. Mary Ziegler, Chair, Curriculum
Mr. Russell R. Giordano, Vice Chair, Curriculum

It is recommended that the Board:

- ***1. approve an overnight extra-curricular trip for Model U.N. to go to Baltimore, MD, from February 6 to February 9, 2014, to participate in the John Hopkins Model U.N. Conference.
- ***2. approve the 2014-2015 Salisbury High School Program of Studies.

B. ***Operations Committee***

(Finance, Facilities, Food Services and
Transportation)

Mr. Frank R. Frankenfield, Chair
Mr. George J. Gatanis, Vice Chair

It is recommended that the Board:

- ***1. approve the request to establish a Salisbury Township School District Model U.N. booster club.
- ***2. approve the establishment of the student activity fund – German Club.
- *3. approve the renewal of the District's insurance coverage effective January 7, 2014 through January 7, 2015, as presented by Willis of PA, Inc. agent, as follows:

<u>COVERAGE</u>	<u>COMPANY</u>	<u>PREMIUM</u>
Package Policy	Indemnity Co. of N.A. (PSBA)	\$82,687
Property	Old Republic Insurance Co. (PSBA)	\$22,531
Automobile	Indemnity Co. of N.A.	\$8,467
Boiler & Machinery	Hartford Steam Boiler	\$7,761
School Board Legal	National Union (Chartis)	\$48,583
Umbrella	Old Republic Insurance Co. (PSBA)	\$22,006

- *4. approve the attached student activity fund report (un-audited) ending cash balance in the amount of \$115,974.42 as of December 31, 2013. **(Board Information Item 1)**
- *5. approve the attached cafeteria account quarterly profit and loss report (un-audited) ending December 31, 2013. **(Board Information Item 2)**
- *6. approve the Athletic Trainer Services Agreement between Orthopedic Specialists ("Assignor"), Lehigh Valley Hospital, Inc. ("Assignee") and the Salisbury Township School District for school years 2013-2014 and 2014-2015.

- *7. approve the request(s) for the use of District facilities as listed below with the district to charge for cook, police, guarding, and/or custodial services as may be required or requested:
 - a. Bangor High School to use the athletic/turf field at Salisbury High School on October 19, 2013, from 10:00 a.m. to 12:00 p.m. for field hockey practice. Class D—\$100 for the first hour; \$50 for each additional hour.
 - b. Southern Lehigh to use the athletic/turf field (with lights) at Salisbury High School on November 7, 2013, from 3:30 pm. to 6:00 p.m. Class D—\$100 for the first hour; \$50 for each additional hour plus \$20/hr when lights are in use.

C. ***Personnel Committee:***

Mr. Russell R. Giordano, Chair
Mr. George J. Gatanis, Vice Chair

It is recommended that the Board:

- *1. employ Rachel Reinecke as the jazz band director for the 2013-2014 school term at the 2013-2014 contractual rate of pay for this position of \$1,831.
- *2. increase the position of Mario Amato to a full-time learning support teacher at Western Salisbury Elementary School effective January 21, 2014, at the 2013-2014 teachers' salary schedule.

[Current District Employee: PT Learning Support Teacher (49%), WSE]

- *3. approve the attached list of additions to the following substitute lists:

Instructional Assistants **(Board Information Item 3)**

- *4. employ Mark Kappes, Allentown, PA, as the winter and spring strength coach for the 2013-2014 school term at the 2013-2014 contractual rate of pay for each position of \$510. (Returning Coach)

D. ***Policy Committee***

TBD, Chair

E. ***Student Activities***

Mr. Thomas F. Mantz, Chair

XIV. Reports

A. ***Allentown Public Library***

Mrs. Norma A. Cusick
(Non-Board Member)

B. ***Carbon Lehigh Intermediate Unit***

Mrs. Mary L. Ziegler

C. ***Lehigh Carbon Community College***

Mr. Thomas F. Mantz

D. ***Lehigh Career and Technical Institute***

Mr. Frank Frankenfield

E. ***PSBA Legislative Policy Council***

Mr. Robert P. Bruchak

F. *Solicitor*

Atty. John E. Freund, III

G. *Superintendent*

Mr. Michael Q. Roth

XV. New Business

XVI. Citizens' Inquiries and Comments (General)

XVII. Announcements:

Special Operations/Budget Committee Meeting – Monday, January 20, 2014 – 7:00 p.m. –
Administration Building

Operations Committee Meeting – Monday, February 3, 2014 – 7:00 p.m. –
Administration Building

Curriculum & Technology Meeting – Monday, February 10, 2014 – 7:00 p.m. –
Western Salisbury Elementary School

Executive Session – Wednesday, February 12, 2014 – 6:30 p.m. –
Administration Building

Regular Board Meeting – Wednesday, February 12, 2014 – 7:30 p.m.
Administration Building

XVIII. Board Information

1. Student Activity Fund Treasurer's Report (un-audited) December 31, 2013
2. Cafeteria Account Quarterly Treasurer's Report (un-audited) December 31, 2013
3. Additions to Substitute Instructional Assistants' List
4. Enrollment Reports: SHS, SMS, HST, WSE
5. CLIU Minutes, November 18, 2013
6. CLIU Agenda, December 16, 2013
7. LCCC Minutes, December 5, 2013
8. LCCC Sponsoring School District Update, January 2014
9. January Newsletter, WSE

XIX. Motion to Adjourn the Meeting

* **ADMINISTRATIVE RECOMMENDATION, NO PRIOR BOARD KNOWLEDGE**
** **BOARD PRESIDENT OR COMMITTEE CHAIR AND ADMINISTRATIVE**
RECOMMENDATION
*** **BOARD COMMITTEE AND ADMINISTRATIVE RECOMMENDATION**
**** **OTHER**