

SALISBURY TOWNSHIP SCHOOL DISTRICT

Board of School Directors
Regular Meeting
Administration Building

Wednesday, December 17, 2014

AGENDA (tentative)

- I. Call to Order by Board President
- II. Pledge of Allegiance
- III. Roll Call
- IV. Student Representatives' Report: Matthew Fainor, Junior
Hannah Kahn, Senior
Olivia King, Junior
Meghan Williams, Senior
- V. Special Recognitions/Presentations

Rosemary E. Kichline, Retiring Cafeteria Worker (7 years)
- VI. Any Changes or Additions to the Agenda
- VII. Motion to Approve the Agenda
- VIII. Citizens' Inquiries and Comments Pertaining to Agenda Items
- IX. Motion to Approve the Following Minutes:
 - A. Regular Board Meeting, November 19, 2014
 - B. Reorganization Meeting, December 3, 2014
 - C. Operation Committee Meeting, December 3, 2014
- X. Motion to Approve the Payment of Bills from the Following Funds:
 - A. Total General Fund Expenditures—November 22, 2014 through December 19, 2014
--\$866,798.64
 - B. Total Athletic Expenditures—November 22, 2014 through December 19, 2014--\$13,749.48
 - C. Total Capital Improvement Fund Expenditures—November 20, 2014 through
December 17, 2014 --\$0
 - D. Total GOB 2010 Project Expenditures—October 17, 2014 through December 17, 2014
-- \$ 18,177.16
 - E. STSD Laptop Account—November 22, 2014 through December 19, 2014--\$701.35

XI. Motion to approve the November Treasurer's Report

XII. Report of the Secretary of the Board

XIII. Unfinished Business Committee Reports and Action Items

A. **Curriculum & Technology Committee** Mrs. Mary Ziegler, Chair, Curriculum
Mr. Russell R. Giordano, Vice Chair, Curriculum

***1. approve an overnight extra-curricular trip for Model U.N. to go to Baltimore, MD, from February 5 to February 8, 2015, to participate in a conference.

***2. approve an overnight extra-curricular trip for the high school wrestling team to go to Selingsgrove, PA, from December 26 to December 27, 2014, to participate in a wrestling tournament.

*3. approve homebound instruction for Student B for a length of time designated by the student's physician. **(Board Information Item 1)**

*4. approve the following student teacher from Muhlenberg College at Harry S Truman Elementary School beginning March 16, 2015 through May 6, 2015 during the 2014-2015 school term:

Dayna Kline with Lori Fortunato, Third Grade Teacher

B. **Operations Committee**

(Finance, Facilities, Food Services and Transportation)

Mr. Frank R. Frankenfield, Chair
Mr. George J. Gatani, Vice Chair

It is recommended that the Board:

***1. based on the completed 2013-2014 single audit, commit and/or assign portions of the June 30, 2014 fund balance for the following purposes:

Non-spendable Fund Balance	\$111,035 (comprised of \$50,000 inventory value and \$61,035 of prepaid expense)
Committed Fund Balance	\$1,175,545 (compensated absence liability)
Assigned Fund Balance	\$2,351,335 (Comprised of: \$454,801 - to balance the 2014-15 budget, \$525,001 - OPEB liability \$773,844 - PSERS Stabilization \$298,845 – 2015-16 Budget \$298,844 – Capital Projects)
Total "Assigned"	\$3,637,915
Total "Unassigned"	\$2,676,070
Total Fund Balance	\$6,313,985

- *2. approve the listing agreement between James S. Pauloski Inc. and Salisbury Township School District to list the land located on Emmaus Avenue. **(Board Information Item 2)**
- *3. approve the request(s) for the use of District facilities as listed below with the district to charge for cook, police, guarding, and/or custodial services as may be required or requested:
 - a. Lehigh Valley United to use the stadium (without lights) at Salisbury High School on December 6, 2014, from 12:00 p.m. to 2:30 p.m. for a soccer game. Class E—\$150 for the first hour; \$100 for each additional hour.
 - b. SYA Football/Cheerleading to use the cafeteria and parking lot at Salisbury Middle School on December 6, 2014, from 11:00 a.m. to 5:00 p.m. for the end of the year banquet. Class B—No charge for facility.

C. **Personnel Committee:**

Mr. Russell R. Giordano, Chair
Mr. George J. Gatanis, Vice Chair

It is recommended that the Board:

- *1. adopt the resolutions recognizing Rosemary E. Kichline on the occasion of her retirement. **(Board Information Item 3)**
- *2. approve the attached document listing the Superintendent's salary effective retroactive to July 1, 2014, though January 2, 2015 (prorated) for the 2014-2015 school year. **(Board Information Item 4)**
- *3. approve the request of Erin Moeser, school psychologist at Salisbury High School & Salisbury Middle School, for an extended general leave of absence without pay and/or benefits through the end of the 2014-2015 school year as outlined in the agreement between the Salisbury Township School District and the Salisbury Education Association.
- *4. employ the following teachers to provide homebound instruction for Student B:
 - Margaret Scholl – Language Arts & Reading
 - Michelle DeOliveira – Mathematics & Social Studies
 - Cheryl Criscuolo – Science
- *5. employ Lynn Unger, Allentown, PA, as the assistant twirling coach for the 2014-2015 school term at the 2014-2015 contractual rate of pay for this position of \$1,534. (previous volunteer; replacing C. Young, resigned)
- *6. approve the Salisbury Middle School list of student activity advisors and student representatives for the 2014-2015 school year. **(Board Information Item 5)**
- *7. approve Brent Maron, Allentown, PA, pending completion of requirements, as a volunteer boys' basketball coach for the 2014-2015 school term without pay and/or benefits. (new volunteer)

XIII. Unfinished Business Committee Reports and Action Items

C. Personnel Committee: (continued):

*8. approve Justin Houck, Wyomissing, PA, pending completion of requirements, as a volunteer assistant swimming coach for the 2014-2015 school term without pay and/or benefits. (new volunteer)

*9. approve Lewis Lang, Bethlehem, PA, pending completion of requirements, as a volunteer assistant wrestling coach for the 2014-2015 school term without pay and/or benefits. (new volunteer)

*10. approve the attached list of additions to the following substitute lists:

Teachers **(Board Information Item 6)**

*11. approve the attached list of deletions to the following substitute lists:

Teachers **(Board Information Item 7)**

D. ***Policy Committee*** Mr. Robert Fischer, Chair

It is recommended that the Board:

*1. adopt the following policy:

Policy 806, Child/Student Abuse **(Board Information Item 8)**

E. ***Student Activities*** Mr. Thomas F. Mantz, Chair

XIV. Reports

A. ***Allentown Public Library*** Mrs. Norma A. Cusick
(Non-Board Member)

B. ***Carbon Lehigh Intermediate Unit*** Mrs. Mary L. Ziegler

C. ***Lehigh Carbon Community College*** Samuel P. DeFrank

D. ***Lehigh Career and Technical Institute*** Mr. Frank Frankenfield

E. ***PSBA Legislative Policy Council*** Mr. Robert P. Bruchak

F. ***Solicitor*** Atty. John E. Freund, III

G. ***Superintendent*** Mr. Michael Q. Roth

XV. New Business

XVI. Citizens' Inquiries and Comments (General)

XVII. Announcements:

Operations Committee Meeting – Monday, January 5, 2015 – 7:00 p.m.–
Administration Building

Executive Session – Wednesday, January 14, 2015 – 6:30 p.m. –
Administration Building

Regular Board Meeting – Wednesday, January 14, 2015 – 7:30 p.m.
Administration Building

Curriculum & Technology Meeting – Monday, January 26, 2015 – 7:00 p.m. –
Western Salisbury Elementary School

Operations Committee Meeting – Monday, February 2, 2015 – 7:00 p.m.–
Administration Building

XVIII. Board Information

1. Homebound Instruction, Student B
2. Listing Agreement with James S. Pauloski Inc.
3. Resolution, Kichline
4. Superintendent Salary, 2014-2015
5. SMS list of student activity advisors and student representatives, 2014-2015
6. Additions to Substitute Teachers' List
7. Deletions to Substitute Teachers' List
8. Policy 806 Child/Student Abuse
9. Enrollment Reports: SHS, SMS, HST, WSE
10. SHS Honor Roll & Percentage Lists, 1st Marking Period 2014-2015
11. CLIU Minutes, October 20, 2014
12. CLIU Agenda, November 17, 2014
13. LCCC Minutes, November 6, 2014
14. LCTI Joint Operating Committee Minutes, October 22, 2014
15. LCTI Joint Operating Committee Agenda, December 10, 2014
16. WSE December Newsletter

XIX. Motion to Adjourn the Meeting

- * **ADMINISTRATIVE RECOMMENDATION, NO PRIOR BOARD KNOWLEDGE**
- ** **BOARD PRESIDENT OR COMMITTEE CHAIR AND ADMINISTRATIVE RECOMMENDATION**
- *** **BOARD COMMITTEE AND ADMINISTRATIVE RECOMMENDATION**
- **** **OTHER**