



## Genoa City Jt. 2 School District

### REGULAR BOARD MEETING MINUTES

Monday, May 20, 2019

1. Call to Order

Vice-President Druszczak called the meeting to order at 6:15 P.M. and noted that the meeting was properly posted and media representative notified in accordance with Wisconsin Statutes, Section 19.84(1)(b).

Present: Board members Kathryn Coari, Karen Druszczak, Jennelle Olson, and Jaye Tritz; Superintendent Kellie Bohn, Elementary School Principal Luke Braden, Middle School Principal Michael McCabe, and Business Manager Mary DeYoung.

2. Revisions/Approval of the Agenda

Motion by Tritz/Coari to move items h-Dousman Bus Contract, o-Crisis Plan Approval, and s-Badger Food Service Agreement to the consent agenda and approve the agenda with the revisions. Motion carried 4-0.

3. Adjourn to Executive Session

Motion by Coari/Olson to adjourn to Executive Session in accordance with Wisconsin Statutes, Section 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data.

Roll Call Vote: Mrs. Druszczak-yes; Mrs. Tritz-yes; Ms. Olson –yes; Ms. Coari-yes.

4. Adjourn to Open Session

Motion by Coari/Tritz to adjourn from Executive Session and return to Open Session. Motion carried 4-0.

Present: Board members Kathryn Coari, Karen Druszczak, Jennelle Olson, and Jaye Tritz; Superintendent Kellie Bohn, Elementary School Principal Luke Braden, Middle School Principal Michael McCabe, and Business Manager Mary DeYoung. Staff members Melissa Bobula, Tina Jones and guest Leah Featherstone from Professional Services Group.

5. Community Participation/Staff Presentations

- a. Leah Featherstone from Professional Services Group did a presentation on school based counseling.

6. Consent Agenda

Motion by Tritz/Coari to approve the Consent Agenda including the minutes of the April 15, 2019 Regular and Executive Sessions, the Work Session of May 1, 2019, and the May 8, 2019 Special meeting, and the financial report for expenses of \$641,476.93. It also includes approval of the 2019-20 Dousman Bus Contract, revisions to the Crisis Plan, and the Badger Food Service Agreement. Motion carried 4-0. Revenue for the month totaled \$185,589.17.

7. New Business

- a. Personnel  
Motion by Coari/Tritz to accept the resignation of Board Member Patrick Sherman with sadness and regret and to thank him for being an eloquent spokesperson for all children and being a valuable member of the school board. Motion carried 4-0.  
Motion by Tritz/Coari to accept the resignation of Ellen Lynch. Motion carried 4-0.
- b. Board Reorganization  
Motion by Druszczak/Coari to elect Jaye Tritz for Board President. Motion carried 4-0.  
Motion by Tritz/Coari to nominate Karen Druszczak for Board Vice-President. Motion carried 4-0.  
Motion by Druszczak/Tritz to nominate Katie Coari for Board Clerk and Jennelle Olson for Board Treasurer. Motion carried 4-0.
- c. Designate a CESA 2 Delegate – Motion by Olson/Druszczak to appoint Katie Coari as the District representative to the CESA 2 annual convention. Motion carried 4-0.
- d. Designate a WASB Delegate and Alternate – Motion by Olson/Coari to appoint Katie Coari as the District representative and Karen Druszczak as the alternate to the WASB Delegate Assembly. Motion carried, 4-0.
- e. Support Staff Compensation  
Motion by Coari/Olson to rescind the motion from the April 15, 2019 regular board meeting to approve the Support Staff Compensation due to a technical error. Motion carried 4-0.  
Motion by Coari/Olson to approve the 2019-20 Support Staff Compensation as discussed in Executive Session. Motion carried 4-0.
- f. Insurance Changes  
Motion by Coari/Druszczak to rescind the motion from the April 15, 2019 regular board meeting to approve moving to a \$2000/\$4000 deductible with an HRA and increasing the employee premium contribution to eleven percent due to a technical error. Motion carried 4-0.  
Motion by Coari/Olson to approve moving to a health insurance plan with a \$2000/\$4000 deductible with an HRA and increasing the employee premium contribution to eleven percent. Motion carried 4-0.
- g. Professional Staff Compensation – Motion by Druszczak/Olson to approve the 2019-20 Professional Staff Compensation Model with a maximum raise of \$1400 including the CPI index and make equitable adjustments to the other raise levels (\$1150/\$900). Motion carried 4-0.
- h. Moved to Consent Agenda.
- i. Extra-Curricular Appointment Letters – Motion by Coari/Olson to approve the 2019-20 Extra-Curricular Appointment Letters. Motion carried 4-0.
- j. Summer School Appointment Letters – Motion by Druszczak/Coari to approve the 2019-20 Summer School Appointment Letters. Motion carried 4-0.
- k. CESA 2 Contract for 2019-2020 – Motion by Druszczak/Olson to approve a 2019-20 contract with CESA 2 for educational audiology, school psychology, and speech-language pathology. Motion carried 4-0.
- l. Deaf/Hard of Hearing Contract for 2019-2020 – Motion by Coari/Druszczak to approve a 2019-20 contract with Specialized Education Solutions for Deaf/Hard of Hearing services. Motion carried 4-0.
- m. MJ Care Contract for 2019-20 – Motion by Druszczak/Olson to approve a 2019-20 contract with MJ Care for physical therapy services. Motion carried 4-0.

- n. Studer Leadership Contract/Survey – Motion by Coari/Olson to approve a contract with Studer Education for evidence-based leadership professional development and an employee engagement survey. Motion carried 4-0.
  - o. Moved to Consent Agenda.
  - p. Chromebook Rental Agreement – Motion by Druszczak/Coari to adopt the certificate of authorization to enter into a rental agreement with Providence Capital Network, LLC for 120 Chromebooks. Motion carried 4-0.
  - q. Apptegy Contract – Motion by Coari/Druszczak to table this item until the next regular meeting until more information is received. Motion withdrawn by Coari/Druszczak. Motion by Olson/Coari to approve a contract with Apptegy for website design and hosting. Motion carried 4-0.
  - r. Approval for Open Enrollment Applications - Motion by Druszczak/Coari to approve the 2019-20 Open Enrollment requests for seventeen nonresident students to attend school at Genoa City and for twenty-four resident requests to attend school in other districts. Motion carried, 4-0.
  - s. Moved to Consent Agenda.
8. Policy Work
- a. Second Reading of 3000 Series – Motion by Druszczak/Olson to approve the 3000 Professional Staff Policy Series that includes: 3111-Creating a Position; 3112-Board-Staff Communications; 3120-Employment of Professional Staff; 3120.01-Job Descriptions; 3120.04-Employment of Substitutes; 3120.06-Selecting Student Teachers/Administrative Interns; 3120.07-Employment of Consultants; 3120.08-Employment for Personnel for Co-Curricular/Extra-Curricular Activities; 3121-Criminal History Record Check; 3122-Nondiscrimination and Equal Employment Opportunity; 3122.01-Drug-Free Workplace; 3122.02-Nondiscrimination Based on Genetic Information of the Employee; 3123-Section 504/ADA Prohibition Against Disability Discrimination in Employment; 3124-Employment Contract; 3125-Wisconsin Quality Educator Initiative; 3130-Assignment and Transfer; 3131-Reduction in Staff; 3132-Vacancies; 3139-Discipline; 3140-Termination, Non-Renewal and Resignation; 3143-Non-Renewal of Administrative Contracts; 3160-Physical Examination; 3161-Unrequested Leaves of Absence/Fitness for Duty; 3170-Substance Abuse; 3210-Staff Ethics; 3211-Whistleblower Protection; 3213-Student Supervision and Welfare; 3214-Staff Gifts; 3215-Use of Tobacco by Professional Staff; 3216-Staff Dress and Grooming; 3217-weapons; 3220-Staff Evaluation and Educator Effectiveness; 3230-Conflict of Interest; 3231-Outside Activities of Staff; 3242-Professional Growth Requirements; 3243-Professional Meetings; 3281-Personal Property of Staff Members; 3310-Employee Expression in Noninstructional Settings; 3340-Grievance Procedure; 3362-Employee Anti-Harassment; 3362.01-Threatening Behavior Toward Staff Members; 3410.01-Compensation for Part-Time Staff; 3419-Group Health Plans; 3419.02-Privacy Protections of Fully Insured Group Health Plans; 3419.3-Patient Protection and Affordable Care Act; 3425-Benefits; 3430-Leaves of Absence; 3430.01-Family & Medical Leave of Absence (“FMLA”); 3431-Employee Leaves; 3432-Employee Paid Time Off; 3440-Job Related Expenses; and 3531-Unauthorized Work Stoppage.
9. Communication and Reports
- a. Principals’ Report – The principals’ reports were included in the Board packet. Mrs. Druszczak asked the principals to give the Board members a monthly activity calendar prior to the start of each month so they could more school events.

- b. Superintendent Report –
  - 1. Cleaning Services Update – Ms. Bohn reported that the District would be transitioning from contracted cleaning services to hiring part-time cleaners in the fall.
  - 2. Para-Professional Training 2019-2020 - Ms. Bohn reviewed the training that para-professionals will be completing during the coming school year.
  - 3. School Safety Update – The last School Safety Grant project, installing security film on the main entry windows, will be completed in the next few weeks. The schools are Alice certified.
- c. Board Member Reports/Comments – Katie Coari reported that Jaye Tritz and her attended a CESA workshop on the legal roles and responsibilities of school boards. Jaye Tritz also shared an annual self-evaluation tool for the school board. She recommended the Board learn about the five key works of school boards and the self-evaluation tool in a future work session
- d. Meetings/Events
  - Memorial Day Ceremony – May 27, 10:00 a.m.
  - Eighth Grade Awards/Dance – June 4, 6:30-9:30 p.m.
  - Graduation – June 5, 7:30 p.m.
  - Last Day of School – June 6
  - Board Work Session – Thursday, June 13, 6:00 p.m.
  - Summer Academy Begins – Monday, June 17
  - Regular Board Meeting – Monday, June 17, 6:00 p.m.

10. Items for Future Agendas

11. Motion to Adjourn

Motion by Druszczak/Coari to adjourn. Motion carried 4-0.

Respectfully submitted,

Mary DeYoung  
Secretary Pro tem

Kathryn Coari  
Board Clerk