

LINCOLN CHARTER SCHOOL  
MEETING OF THE TRUSTEES  
Thursday, September 6, 2018  
“Our Schools, One Team, One Vision”

1.0 CALL TO ORDER

A meeting of the Lincoln Charter School Board of Trustees convened at Lincoln Charter School on September 6, 2018. Ms. Edquina Washington, Board President called the meeting to order at 6:10 P.M.

2.0 ROLL CALL/ATTENDEES

The following individuals were in attendance: Board Members: Renitta Franklin, Margarita Quashie and Marie Burgos.

Administrators: Deborah Savage, Shante Smith and Kim Murray

Consultants:

Staff/Guest: Anthony Sease, Geneva Sease-Owens, Ginny Smelter, Akilah Hawkins, Adam Dively, Nohemi Ortiz, Pete Oates, Ariel Carrasquillo and Kristin Sipe

4.0 PUBLIC/STAFF COMMENTS

Rev. Dr. Anthony Sease and Mrs. Geneva Sease-Owens have opened a new licensed private academic school (grades 1-5) called Turning Point Academy located at 116 S. West St. They would like to be able to partner with LCS to receive referrals for students who may need extra assistance/help.

5.0 APPROVAL

1. Be it resolved to provide retroactive adjustments to the school funds balance once final numbers are released for the previous year fiscal audit. A motion was made by Renitta Franklin and seconded by Marie Burgos, and unanimously approved by the Board.
2. Be it resolved to assign \$2,882,000 from the schools 2016-2017 fund balance totalling \$3,027.936 for the following purposes:
  - \$600,000 for computer upgrades, network upgrades, software
  - \$182,000 for audit services
  - \$100,000 for equipment such as passenger van, truck, school furniture, etc.
  - \$2,000,000 for future contingencies such as an increase in the PSERs rates, Health Insurance rate increases, Special Education tiered rates, building repairs and curriculum enhancements.

This resolution is retroactive to June 30, 2017. A motion was made by Marie Burgos and seconded by Margarita Quashie, and unanimously approved by the Board.

3. Be it resolved to approve the draft audit subject to the following to change:  
The fund balance is adjusted based on resolution # 2 dated September 6, 2018 that assigns \$2,882,000 ft. eh schools 2016-2017 fund balance from unassigned to assigned. A motion was made by Margarita Quashie and seconded by Renitta Franklin, and unanimously approved by the Board.

4. Be it resolved to approve the minutes from August 2, 2018 board meeting. A motion was made by Marie Burgos and seconded by Renitta Franklin, and unanimously approved by the Board.
5. Be it resolved to adopt the presented 2016-2017 School Year Audit as presented. A motion was made by Renitta Franklin and seconded by Marie Burgos, and unanimously approved by the Board.
6. Be it resolved to hire Alexandra Caraballo Rivera as an Instructional Coach effective August 27, 2018. A motion was made by Margarita Quashie and seconded by Marie Burgos, and unanimously approved by the Board.
7. Be it resolved to hire Qua'semah Hawkins from the York County School of Technology as a paid student intern in the Technology Department. A motion was made by Renitta Franklin and seconded by Margarita Quashie, and unanimously approved by the Board.

#### 5.0 DISCUSSION ITEMS/NEW BUSINESS

- Ms. Kristin Sipe and the team have created a new form in regards to travel reimbursements. They have always had a form for travel reimbursement but the form has now been updated.
- Mr. Hart presents the board members with new LCS shirts and sweaters.
- Ms. Savage (Special Education) presents a plaque given to LCS school in regards to them being an exceptional Charter school.

#### 6.0 OLD BUSINESS

None

#### 7.0 PRINCIPAL'S REPORT

Report is attached

#### 8.0 FINANCIAL REPORT

8. Be it resolved to accept the June 30, 2018 financial statements. A motion was made by Renitta Franklin and seconded by Margarita Quashie, and unanimously approved by the Board.
9. Be it resolved to accept the July 31, 2018 financial statements. A motion was made by Marie Burgos and seconded by Margarita Quashie, and unanimously approved by the Board.

## 9.0 LPAC

Ms. Anne Clark presents all of the upcoming events and informs us that Penn State Pro Wellness program has given LCS a 5 Star for Healthy Champion status. Ms. Clark also let us know that adjustments have been made to the drop-off system and dismissal procedures. All Title One compliances have been completed.

- September 13<sup>th</sup> – Morning field trip to the York Fair 9am-11am/ Early Dismissal
- International Walk to School & Health Summit Day is October 10, 2018.
- Mr. Fry secured five sponsored scholarship to Messiah College for a basketball.
- The Summer program was very successful.

## 10.0 SOLICITOR REPORT

None

## ADJOURNMENT

With no further business, the public meeting was adjourned at 7:14 PM. Motion approved by the board.

Respectfully submitted,

Kameo S. Neal  
Lincoln Charter School, Board Secretary