

LINCOLN CHARTER SCHOOL  
MEETING OF THE TRUSTEES

Thursday, April 4, 2019

“Our Schools, One Team, One Vision”

1.0 CALL TO ORDER

A meeting of the Lincoln Charter School Board of Trustees convened at Lincoln Charter School on April 4, 2019. Ms. Edquina Washington, Board President called the meeting to order at 6:12 P.M.

2.0 ROLL CALL/ATTENDEES

The following individuals were in attendance: Board Members: Renitta Franklin, Marie Burgos and Julie Swope

Administrators: Leonard Hart, Deborah Savage, Shante Smith and Kim Murray

Consultants:

Staff/Guest: Anne Clark, Nohemi Ortiz, Ariel Carrasquillo, and Kristin Sipe

4.0 PUBLIC/STAFF COMMENTS

None

5.0 APPROVAL

1. Be it resolved to approve the minutes from January 3, 2019 board meeting. A motion was made by Renitta Franklin and seconded by Marie Burgos, and unanimously approved by the Board.
2. Be it resolved to approve the minutes from February 7, 2019 board meeting. A motion was made by Marie Burgos and seconded by Renitta Franklin, and unanimously approved by the Board.
3. Be it resolved to accept the resignation of Deborah Savage as Assistant Principal effective June 30, 2019. A motion was made by Renitta Franklin and seconded by Julie Swope, and unanimously approved by the Board.
4. Be it resolved to adopt the Child Abuse Policy. A motion was made by Renitta Franklin and seconded by Marie Burgos, and unanimously approved by the Board.
5. Be it resolved to approve the staffing contract with Medical Staffing Network, Lancaster, PA for day to day substitute nurses. A motion was made by Marie Burgos and seconded by Renitta Franklin, and unanimously approved by the Board.
6. Be it resolved to approve Acting out of Title Stipends. A motion was made by Julie Swope and seconded by Marie Burgos, and unanimously approved by the Board.

7. Be it resolved to approve the performance bonuses. A motion was made by Marie Burgos and seconded by Julie Swope, and unanimously approved by the Board.

## 5.0 DISCUSSION ITEMS/NEW BUSINESS

- Library Renovations/Design - Ms. Clark presented the library designs and talked about the how the process will go. We are now at stage 1 of this process and are moving forward.
- Mr. Hart discussed that fact that the Charter renewal process will be coming up.

## 6.0 OLD BUSINESS

### Current Vacancy

- Part-time Crossing Guard - for the 2018-2019 school year effective immediately.
- Full-time Self-contained Learning Support Teacher for the 2018-2019 school year effective immediately.

## 7.0 PRINCIPAL'S REPORT

- Monthly report attached to email sent – Ms. Clark discussed that there were 57 kids that were tested for Kindergarten and we have 43 spots available.

## 8.0 FINANCIAL REPORT

- Tom Taylor presented the financials for February and March of 2019. LCS is in good financial health. Tom also presented the proposals for auditors. The proposal was sent out to six firms and we have received two responses.

8. Be it resolved to accept the February 2019 financial statements. A motion was made by Renitta Franklin and seconded by Julie Swope, and unanimously approved by the Board.
9. Be it resolved to accept the March 2019 financial statements. A motion was made by Julie Swope and seconded by Renitta Franklin, and unanimously approved by the Board.
10. Be it resolved to accept the proposal received from Barbara Kane Thornton & Company LLP contingent upon a guarantee of maintaining the expected time frame of November 7, 2019. A motion was made by Marie Burgos and seconded by Julie Swope, and unanimously approved by the Board.
11. Be it resolved to accept the rendering of the architectural design for Bobcart Horn for our library renovations and design for \$6,000.00. A motion was made by Renitta Franklin and seconded by Marie Burgos, and unanimously approved by the Board.

12. Be it resolved that each governing board member of LCS and administration will be required to sign and submit their statement of financial interest no later than May 2, 2019. A motion was made by Renitta Franklin and seconded by Julie Swope, and unanimously approved by the Board.

#### 9.0 LPAC

Ms. Anne Clark presents

- Donuts with Dad-National School Choice picked up the news article of Donuts for Dad and shared it our nationally today. We had 300 fathers were in attendance.
- Muffins with Mom went well with 400 mothers in attendance
- Latino Luncheon - 25-30 parents attended

#### 10.0 SOLICITOR REPORT

None

#### ADJOURNMENT

With no further business, the public meeting was adjourned at 7:32 PM. Motion approved by the board.

Respectfully submitted,

Kameo S. Neal  
Lincoln Charter School, Board Secretary