

LINCOLN CHARTER SCHOOL
MEETING OF THE TRUSTEES

Thursday, June 4, 2015

"Our Schools, One Team, One Vision"

1.0 CALL TO ORDER

A meeting of the Lincoln Charter School Board of Trustees convened at Lincoln Charter School on June 4, 2015. Ms. Danyiell Newman, Board President called the meeting to order at 6:10 P.M.

2.0 ROLL CALL/ATTENDEES

The following individuals were in attendance: Board Members: Danyiell Newman, Paulette Hawkins, Frank Hawkins, Paula March, Gregory Ford.

Absent: Dorothy Sweeney was excused due to health reasons.

Administrators: Leonard Hart, Catherine Kvergas, Oscar Rossum, Sr., Vanessa Cusaac

Solicitors: Niles Benn, Gregory Monskie

Staff: Steve Clutter, Wendell Harper, Anne Clark, Tynisha Wilkes, Lorrie Campbell, Jen Luckenbaugh, Kathy Sears, Morgan Grove, Kirstin Sipe, Nicole Garner, Adam Dively, Bethany Rodrigues, Bekah Dietrich, Peter Oates, Heather Hostetter.

Guest: Lisa Kennedy, Michael Dowery, Selena Generette, Edward Wagoner from SF & Company.

3.0 PUBLIC/STAFF COMMENTS

The students in Ms. Rodriguez's ESL class presented what they learned on a field trip. Mr. Hart wanted to thank his staff for all their hard work this year.

Mr. Wagoner explained the audit with some recommendation that were listed, a response from Ms. Newman and Attorney Benn will be made within three weeks.

4.0 APPROVAL

1. Be it resolved to approve the minutes from May 4, 2015. A motion was made by Gregory Ford and seconded by Paulette Hawkins, and unanimously approved by the Board.
2. Be it resolved to approve the changing of the students and staff entry times from 7:30 AM to 8:30 AM for LCS Students & 7:15 AM to 7:30 AM for LCS Staff. Discussion: Mr. Hart meet with York City School District, the hours were just stated that we would offer a longer school day, Dr Holmes approved the changing of times and it is within the Charter. Accommodations are being made to help with students that need to be dropped off early. The number of students involved has not been determined and Mr. Hart checked with the bus companies and they are okay with the changing of the time and will help their schedules out as well. A motion was made by Paula March and seconded by Paulette Hawkins, and unanimously approved by the Board.
3. Be it resolved to approve the addition to the LCS Handbook delineated as follows: Medical & Health Services and Students Attendance & Truancy. A motion was made by Frank Hawkins and seconded by Gregory Ford, and unanimously approved by the Board.
4. Be it resolved to adopt the 2015-2016 School Budget which was presented on Monday, May 4, 2015. A motion was made by Paula March and seconded by Paulette Hawkins, and unanimously approved by the Board.
5. Be it resolved to authorize financial consultant to work with Penn Serve to establish the alternative 403b plan with the approval of PSER's. A motion was made by Paula March and seconded by Paulette Hawkins. Discussion: Possibility with PSER's moving into 403b instead of using the PSER's system, this would be for new employees only. With no further discussion it was unanimously approved by the Board.
6. Be it resolved to approve the summer programs. A motion was made by Paula March and seconded by Gregory Ford. Discussion: A cap of 250 students can attend the program, Martin Library has

not signed a contract to do the summer program. With no further discussion, it was unanimously approved by the Board.

7. Be it resolved to approve the hourly staff employment contracts. A motion was made by Paula March and seconded by Paulette Hawkins, and unanimously approved by the Board.

8. Be it resolved to approve the food service contract with Whitson's for the 2015-2106 school year. A motion was made by Paulette Hawkins and seconded by Frank Hawkins.

Discussion: Staff members stated they had a problem with the service and the quality of the food. Mr. Ford will look into adding another employee to provide a better service. With no further discussion it was unanimously approved by the Board.

9. Be it resolved to approve Lisa Kennedy as a voting board member. A motion was made by Paula March and seconded by Gregory Ford, and unanimously approved by the Board.

10. Be it resolved to accept the resignation of Michael Mehosky as a voting board member. A motion was made by Paula March and seconded by Gregory Ford, and unanimously approved by the Board.

11. Be it resolved to approve the School Operation Manager to pay bills in July due to the early meeting with the approval of the Board Chair. A motion was made by Frank Hawkins and seconded by Paula March, and unanimously approved by the Board.

12. Be it resolved to approve the following board of Trustees meeting for the 2015/2016 school year: June 25 (for the July meeting), this meeting will be held at 5:00 PM. The following meetings will be held at 6:00 PM, August 6, September 3, October 1, November 4, December 3, 2015, January 7, February 3, March 3, April 6, May 2, and June 2, 2016. A motion was made by Frank Hawkins and seconded by Paula March, and unanimously approved by the Board.

5.0 DISCUSSION ITEMS/NEW BUSINESS

Staff member presented their finding of a new reading program from Wonders that was piloted in Grades 2 – 5. Implantation of the new program will begin in August. Hourly vs. salaried was discussed with changing para professionals to hourly employees, reconstruction of the program will start with new employees going to part time and hourly. Attorney Monskie reviewed the modification to the current health care plan to ensure that we are still in line with the York City School District.

13. Be it resolved to approve the modifications to the current health care plan. A motion was made by Frank Hawkins and seconded by Gregory Ford, and unanimously approved by the Board.

14. Be it resolved to adopt the new Reading Program from McGraw Hill, Wonders. A motion was made by Paula March and seconded by Frank Hawkins, and unanimously approved by the Board.

6.0 OLD BUSINESS

None.

7.0 PRINCIPAL'S REPORT

Mr. Hart's report was submitted and is attached, the board had no questions.

8.0 FINANCIAL REPORT

Report was submitted and is attached, Verizon bill is still high, the bill is being researched to change some plans. A change to the M & T payment was noted for change, and item 31 was tabled.

8. Be it resolved to approve the financial payment for May with the change to M & T Bank payment. A motion was made by Frank Hawkins and seconded by Paulette Hawkins, and unanimously approved by the Board.

9.0 CATAPULT LEARNING

Dr. Weston's report was submitted and is attached.

10.0 EXECUTIVE DIRECTOR REPORT

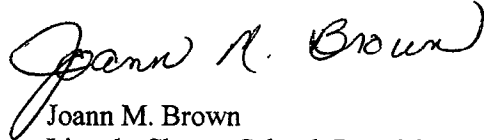
Mr. Rossum's report was submitted and is attached.

- 11.0 LPAC
Attached report.
- 12.0 SOLICITOR REPORT
None.

ADJOURNMENT

With no further business, the public meeting was adjourned at 8:40 PM. Motion approved by the board.

Respectfully submitted,



Joann M. Brown
Lincoln Charter School, Board Secretary