

LINCOLN CHARTER SCHOOL  
MEETING OF THE TRUSTEES  
Wednesday, February 4, 2015  
"Our Schools, One Team, One Vision"

1.0 CALL TO ORDER

A meeting of the Lincoln Charter School Board of Trustees convened at Lincoln Charter School on February 4, 2015. Mr. Frank Hawkins, Board Member called the meeting to order at 6:05 P.M.

2.0 ROLL CALL/ATTENDEES

The following individuals were in attendance: Board Members: Frank Hawkins, Paulette Hawkins, Paula March, Michael Mehosky.

Absent: Gregory Ford was excused because of health reasons. Danyiell Newman and Dorothy Sweeney were excused for prior commitments.

Administrators: Leonard Hart, Catherine Kveragas, Oscar Rossum, Sr., Vanessa Cusaac, Gregory Monskie, Niles Benn, Rosalind Brooks .

Staff: Steve Clutter, Wendell Harper, Jennifer Luckenbaugh, Heather Hossler, Noemi Ortiz, Tynisha Wilkes.

Guest: Rodney Washington, Kerry Glover

3.0 APPROVAL

1. Be it resolved to approve the minutes from January 8, 2015. Motion approved by Michael Mehosky and seconded by Paula March. Board voted unanimously to approve.
2. Be it resolved to approve the minutes from January 20, 2015. Motion approved by Michael Mehosky and seconded by Paula March. Board voted unanimously to approve.
3. Be it resolved to rescind the offer made to Hannah Lauchman as Grade 4 Teacher. Motion approved by Michael Mehosky and seconded by Paula March.  
Discussion: The Administrative Team is actively looking for a teacher.  
Interviews are being scheduled.  
Board voted unanimously to approve.
4. Be it resolved to approve the board training from Carlos Lopez at a rate of \$300.00 per session, dates and times will be scheduled. Motion approved by Michael Mehosky and seconded by Paula March.  
Discussion: Mr. Hawkins explained the reason for the training and that the training is from 9:00 AM to 4:00 PM. Mr. Lopez supplies all items and the training is needed.  
Board voted unanimously to approve.
5. Be it resolved to approve Danyiell Newman, Board President, administrative access to the bank accounts at M & T Bank. Motion approved by Paulette Hawkins and seconded by Michael Mehosky. Board voted unanimously to approve.
6. Be it resolved to approve Boys Club of York request for Basketball beginning February 23 through June 18, 2015 from 6:00 PM to 8:30 PM, Monday through Friday. Motion approved by Paula March and seconded by Michael Mehosky.  
Discussion: Mr. Hart asked for the contact person in case of conflicts.  
Board voted unanimously to approve.

4.0 DISCUSSION ITEMS/NEW BUSINESS

Mr. Hart discussed the need for additional substitutes in the building and the reason to collapse Kristin Sipe's fifth grade class. They are still trying to fill the position and Ms. Sipe is trying to do double duties. Currently we have five classrooms. Mr. Hart and Ms. Hossler explained the need for an additional para and will go over the job description with Mrs. March. Mrs. Cusaac explained the need for a full time clerical position needed to submit state reports.

7. Be it resolved to hire two building substitute teachers for our school. Motion approved by Michael Mehosky and seconded by Paula March.

Discussion: Mr. Hart explained that this will fill the need for maternity leave and to help with day to day subs. The substitute service out of Lancaster is not working well in York City.

Board voted unanimously to approve.

8. Be it resolved to hire a Para Professional for Grade 4. Motion approved by Michael Mehosky and seconded by Paula March. Board voted unanimously to approve.

#### 5.0 OLD BUSINESS

None

#### 6.0 PRINCIPAL'S REPORT

Mr. Hart's report is attached. Mr. Hart reviewed the enrolment data with 757 students attending and 117 on the waiting list. Mr. Hart reviewed the achievement data.

#### 7.0 FINANCIAL REPORT

No Report Given.

9. Be it resolved to approve the financial payment for January. Motion approved by Michael Mehosky and seconded by Paula March.  
Discussion: Line 19 amount was to upgrade phone and a rebate will be coming to offset. Line 28 amount was for two months. Line 31 S & F Company was removed from payment.  
Board voted to approve with the line item 31 removed.
10. Be it resolved to approve the financial payment for February. Motion approved by Michael Mehosky and seconded by Paula March.  
Discussion: Line 12 was to purchase teacher computers. Line 24 was tabled for Executive Session.  
Board voted to approve with the line item 12 on hold.
11. Be it resolved to approve a payment to M & T Bank in the amount not to exceed \$35,000.00. Motion approved by Michael Mehosky and seconded by Paula March. Board voted unanimously to approve.

#### 8.0 CATAPULT LEARNING

Dr. Weston reported that the Principal's Leadership Conference will be held February 18<sup>th</sup> – 21<sup>st</sup>. Piloting of wonders in Grade 2, 3, and 4 will begin in the 4<sup>th</sup> quarter. Catapult report is attached.

#### 9.0 EXECUTIVE DIRECTOR REPORT

Mr. Rossum's report is attached.

12. Be it resolved to approve the contract services of Selena Generett as Federal and State Grants Coordinator Consultant effective February 2, 2015 – June 30, 2015 in the amount not to exceed \$7,000.00. Motion approved by Michael Mehosky and seconded by Paula March. Board voted unanimously to approve.

#### 10.0 LPAC

Mr. Hart wanted to thank Attorney Benn for his gracious donation to help with coats for the students at Lincoln.  
Motion was made at 7:30 PM to go into Executive Session for personnel and legal issues.  
Motion was made at 8:00 PM to return to Public Meeting.

#### 11.0 SOLICITOR REPORT

Attorney Benn discussed the issue of the Board Secretary and Board Treasurer to be bonded. He suggested the board hire Brown Schultz Sheridan & Fritz, CPA Company to review the finances for 2013/2014 school year.

Attorney Monskie reviewed that the board would have to ratify the action taken at the January 20, 2105 board meeting. Also, motioned that Mr. Meckley sign off on the agreement.

13. Be it resolved to hire Brown Schultz Sheridan & Fritz CPA Company per agreement in the amount of \$250.00 per hour for Adrienne Reed to review the 2013/2014 school year finances but not to exceed \$5,000.00. Motion approved by Michael Mehosky and seconded by Paula March. Board voted unanimously to approve.

14. Be it resolved that the Board of Directors of the Lincoln Charter School hereby affirms and ratifies all official action taken at the January 20, 2015 special meeting, specifically including its resolution agreeing with the terms and conditions of the Charter Renewal Agreement, as presented, and authorizing Board President, Danyiell Newman, to execute on behalf of the Board of Directors for the Lincoln Charter School, all necessary documents to give legal effect to the Charter Renewal Agreement. Motion approved by Michael Mehosky and seconded by Paula March. Board voted unanimously to approve.
15. Be it resolved to approve payment to American Express in the amount of \$7,811.93. Motion approved by Paula March and seconded by Michael Mehosky. Board voted unanimously to approve.
16. Be it resolved to approve bonding for the Board Secretary and Board Treasurer in the amount of \$50,000 - \$100,000 and not to exceed \$250.00 a year for the policy. Motion approved by Paula March and seconded by Michael Mehosky. Board voted unanimously to approve.

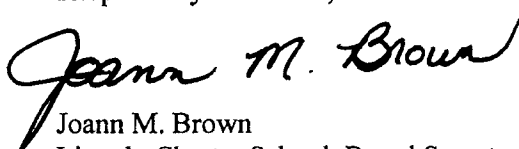
12.0 PUBLIC/STAFF COMMENTS

Parent Portal will be opened back up for review. Truancy workshop will be held on February 16, 2015 from 5:00 PM – 8:00 PM.

ADJOURNMENT

With no further business, the public meeting was adjourned at 8:15 PM. Motion approved by the board.

Respectfully submitted,

  
Joann M. Brown  
Lincoln Charter School, Board Secretary

**RESOLUTION OF THE BOARD OF DIRECTORS OF  
LINCOLN CHARTER SCHOOL**

**WHEREAS**, the Lincoln Charter School held a special meeting on January 20, 2015 at 5:30 pm to review, discuss, and approve the terms and conditions set forth in a proposed Charter Renewal Agreement between Lincoln Charter School and the York City School District; and

**WHEREAS**, the special meeting was advertised in the York Daily Record and the York Dispatch on January 20, 2015; and

**WHEREAS**, the Board of Directors of the Lincoln Charter School did review and discuss the proposed Charter Renewal Agreement between Lincoln Charter School and the York City School District at the January 20, 2015 special meeting, and did solicit public comment with respect to same in advance of any official action taken; and

**WHEREAS**, at the January 20, 2015 special meeting, the Board of Directors of the Lincoln Charter School passed a resolution agreeing with the terms and conditions of the Charter Renewal Agreement, as presented, and authorizing its Board President, Danyiell Newman, to execute on behalf of the Board of Directors for the Lincoln Charter School, all necessary documents to give legal effect to the Charter Renewal Agreement.

**WHEREAS**, the Board of Directors of the Lincoln Charter School wish to affirm and ratify all official actions taken at the January 20, 2015 special meeting.

**NOW THEREFORE**, upon Motion, duly made, seconded and carried at the Regular Meeting of the Board of Directors of Lincoln Charter School held on the 4<sup>th</sup> day of February, 2015, it was

**RESOLVED**, that the Board of Directors of the Lincoln Charter School hereby affirms and ratifies all official action taken at the January 20, 2015 special meeting, specifically including its resolution agreeing with the terms and conditions of the Charter Renewal Agreement, as presented, and authorizing Board President, Danyiell Newman, to execute on behalf of the Board of Directors for the Lincoln Charter School, all necessary documents to give legal effect to the Charter Renewal Agreement.

The Secretary shall make a part of the Minute Book this Resolution.

I, Joann Brown, Corporate Secretary of Lincoln Charter School, duly organized and existing under the laws of the Commonwealth of Pennsylvania, do hereby certify that the foregoing is the original Resolution of the Board of Directors of Lincoln Charter School, duly adopted on the 4th day of February, 2015, in accordance with the laws of the Commonwealth of Pennsylvania, and the Articles of Incorporation and By-Laws of Lincoln Charter School, as same have been amended to date, and that this Resolution has been preserved in the official corporate records of Lincoln Charter School.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the Corporate seal of Lincoln Charter School this 4<sup>th</sup> day of February, 2015.

By: Joann Brown  
Joann Brown  
Secretary, Lincoln Charter School