

MINUTES OF THE REGULAR MEETING OF THE PAXTON-BUCKLEY-LODA COMMUNITY UNIT SCHOOL DISTRICT NO. 10 BOARD OF EDUCATION OF FORD, CHAMPAIGN, VERMILION, IROQUOIS, AND LIVINGSTON COUNTIES OF THE STATE OF ILLINOIS HELD WEDNESDAY, AUGUST 8, 2018 AT 6:00 P.M. AT THE PAXTON-BUCKLEY-LODA BOARD ROOM IN PAXTON, ILLINOIS.

President Dawn Bachtold called the meeting to order at 6:00 p.m.

Upon roll call, the following board members answered present: Dawn Bachtold, Craig Loschen, Dave Dowling, Allen Johnson, Shawn Young, Steve Pacey, and Doug Wolken. Allen Johnson was absent.

Others present were Cliff McClure, Barry Wright, Amanda Wetherell, Josh Didier, Travis Duley, Tara Chandler, Brian Mrozek, Ross Brown, Molly Steiger, and Amy Teske - Board Secretary.

Steve Pacey made a motion to go into closed session to discuss collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees pursuant to 5 ILCS 120/2(c)2. Doug Wolken seconded the motion. Upon roll call, all board members being present, the vote was unanimous, and the motion passed.

Closed session began at 6:01 p.m.

Dave Dowling made a motion to come out of closed session. Steve Pacey seconded the motion.

Closed session ended at 6:08 p.m.

Shawn Young read a notice to the board regarding Arcelia Watson's 90th birthday open house.

Shawn Young read a letter dated July 30, 2018 from the Family of Sonny Watkins thanking the board for the planter in his memory.

Shawn Young read a letter dated July 30, 2018 from the Jackson Family thanking the board for the planter in memory of Kelli Jackson's father.

Shawn Young read a letter dated August 1, 2018 from Michelle Brennan resigning as a sixth grade teacher and Lego League at PBL Junior High.

Shawn Young read a letter dated July 25, 2018 from Erik Ronney resigning as a health and drivers education teacher at PBL High School.

Shawn Young read a letter dated July 17, 2018 from Scott Swanson requesting use of FMLA.

Shawn Young read a letter dated July 16, 2018 from Laine Guth resigning as a kindergarten teacher at Clara Peterson Elementary.

Shawn Young read a letter from Nancy Gibb resigning as a paraprofessional at Clara Peterson Elementary.

Shawn Young read a letter dated August 6, 2018 from Hannah McDermaid requesting use of FMLA. Mr. McClure recommended the board approve the consent agenda consisting of previous month's board minutes, donations, resignations, budget-to-actual report, 2018/2019 registration report from all grade centers, new staff orientation agenda, and opening day agenda. Steve Pacey made a motion to approve

the consent agenda. Craig Loschen seconded the motion. Upon roll call, all board members being present, the vote was unanimous, and the motion passed.

Dave Dowling made a motion to approve the treasurer's report. Doug Wolken seconded the motion. Upon roll call, all board members being present, the vote was unanimous. and the motion passed.

Craig Loschen made a motion to approve payment of current board bills. Dave Dowling seconded the motion. Upon roll call, all board members being present, the vote was unanimous, and the motion passed.

No visitors were present to address the board.

Mr. McClure informed the board that the Finance Committee met at 5:00 p.m. and reviewed the FY 2019 budget. He stated that Russ Leigh and Associates were here last week to audit the FY 2018 books, and there were no findings. Mr. Leigh will be in attendance at the September board meeting to report to the board on his audit. Mr. McClure stated that the beginning balances are the audited balances. He stated that this fiscal year there will be no early tax payment to the district, and all three payments will be in FY 2019. With regard to revenues, Mr. McClure advised that the district's EAV has increased but the tax rate will remain the same. He also stated the district has a lease levy now, and the State has a new funding formula in which the district will receive an additional \$100,000 in evidence-based funding. Mr. McClure advised that the district will continue to receive increased reimbursement from the Federal government for our Federal lunch program. He stated that the district saw a significant increase in reimbursement due to our food program. Mr. McClure explained to the board that the Operations & Maintenance Fund pays for the district's utilities and repair/maintenance of our buildings. He stated that he has increased the utility budgets at the high school and Clara Peterson Elementary due to the addition of air conditioning to be up and running this fiscal year. Mr. McClure advised that Bond & Interest Fund is used for paying off the district's building bonds. He stated that he is budgeting ten percent of the superintendent and building supervisor's salaries in Transportation Fund, and next year the district will begin the process of bidding transportation. Mr. McClure advised that State revenues are still prorated, but he has budgeted \$100,000 of General State Aid from Education Fund into Transportation Fund. He stated that IMRF is levied upon need, Site & Construction is based upon the district's projects, Working Cash is continuing to grow, and Tort Liability is for district insurance costs. He added that the district has a small balance in Health/Life Safety Fund to spend out.

Mr. McClure recommended the board approve placing the FY 2019 PBL CUSD No. 10 budget on display. Dave Dowling made a motion to approve placing the FY 2019 PBL CUSD No. 10 budget on display. Doug Wolken seconded the motion. Upon roll call, all board members being present, the vote was unanimous, and the motion passed.

Mr. McClure recommended the board approve the date and time for the FY 2019 budget hearing to be Wednesday, September 12, 2018 at 6:00 p.m. in the PBL board room. Shawn Young made a motion to approve the date and time for the FY 2019 budget hearing to be Wednesday, September 12, 2018 at 6:00 p.m. in the PBL board room. Dave Dowling seconded the motion. Upon roll call, all board members being present, the vote was unanimous, and the motion passed.

Ms. Chandler addressed the board with regard to school improvement. She stated that information regarding ECRA has been uploaded to the board's website. She explained that ECRA has a dashboard and the administration team will be receiving training on how to utilize the dashboard. Ms. Chandler stated that ECRA is better at managing the district's data and provides the growth portion of teacher and administrator evaluations. ECRA also looks at individual, classroom, grade level, and schoolwide achievement as well as growth. She added that ECRA will be providing a presentation to all certified staff on August 15, 2018 from 10:00 a.m. – 11:30 a.m. for those board members interested in attending.

Brian Mrozek addressed the board with regard to Clara Peterson Elementary's addition and renovation project. He stated that all the asphalt has been laid, the bus drop-off has been striped, and they are working on sidewalks. The final grading and seeding will occur on Friday or Monday. Mr. Mrozek stated that inside Clara Peterson Elementary the ceiling tile work has been completed, and the masonry is going in on the north wall which is up to 5-6 courses. The underground plumbing should begin soon, and the precast is scheduled for the beginning of next month. There will be forty-two panels to set up in three days. He stated this is quick activity and structural steel will be going on at the same time with two cranes out at Clara Peterson Elementary. Mr. Mrozek stated that there are two foundations left to be poured both on the gym. He advised that the gravel will be left on the loop around the new addition due to the weight of the precast panels. He stated that the asphalt work should be completed towards the end of September or beginning of October. A brief discussion was held whether or not PBL wanted to have a beam signing or a time capsule.

With regard to PBL High School renovation, Mr. Morzek stated that the water testing has been completed, insulation is almost complete, and ceiling grid is installed. They are working on the first-floor ceiling grid focusing on the band room, art room, wood shop, and ag shop. Mr. Mrozek advised that they have started to add additional steel and prepiping installation in the gymnasium, and the units should be set up early next week.

Mr. McClure informed the board that the furniture budget is within budget. The district is currently working with Reifsteck Reid to prepare technology bids. The budget amount is \$400,000 for CAT wiring, PA system, and phone system, and the district plans to bid this project. Mr. McClure also mentioned that he has met with playground representatives a few times and is beginning to narrow this down.

Mr. McClure informed the board that the ROE is conducting a walk-through tomorrow afternoon and will provide the district with an occupancy permit.

Brian Mrozek left the meeting at 6:50 p.m.

Mr. McClure informed the board that Tara and he have been working on the board's vision and goals. Mr. McClure asked the board to review the top statement in the five areas, and below these statements is what he and Tara are proposing. He stated the next step is for the board to provide the admin team with feedback on the proposed statements in the proposed areas, and then the admin can begin to write goals. Mr. McClure would like to have a special board meeting to these together. Thereafter, the administration can begin drafting their goals for their respective buildings. Mr. McClure would prefer to have one or two goals in each area so that they are attainable and would like to receive board feedback by the next board meeting in September.

Mr. McClure informed the board that he has been working with Bushue HR on the liability insurance renewal process. He stated that he feels the renewal rates are very competitive and recommends the board approve the renewal with Liberty Mutual and The Zenith in the amount of \$131,385. Shawn Young made a motion to approve the liability insurance renewal with Liberty Mutual and The Zenith in the amount of \$131,385. Dave Dowling seconded the motion. Upon roll call, all board members being present, the vote was unanimous, and the motion passed.

Mr. McClure informed the board that Lynnette Rudin has sent an application to the State of Illinois Records Commission, and the district has received approval to destroy the records listed. He stated that the district strictly follows ISBE guidelines for the destruction of records as well as PBL's retention policy. Dave Dowling made a motion to approve the destruction of records. Craig Loschen seconded the motion. Upon roll call, all board members being present, the vote was unanimous, and the motion passed.

Mr. McClure advised the board that PBL Education Association and PBL Board of Education have reached a tentative agreement. After having conversations with Amy Johnson (PBLEA President), he would like to hold off on the board approving the CBA until after the union meets on Wednesday, August 15, 2018 to ratify the CBA. A special board meeting will be held on August 15, 2018 for the board to approve CBA as well.

Mr. McClure informed the board that he would like to enter into a social work contract with Community Resource and Counseling Center (CRCC) of Paxton. He explained that CRCC and the district's admin team and social workers have met and would like to take advantage of Title IV money to help fund counseling services. Mr. McClure is recommended services through CRCC up to \$18,000. Craig Loschen made a motion to approve CRCC social work contract up to \$18,000.00. Doug Wolken seconded the motion. Upon roll call, all board members being present, the vote was unanimous, and the motion passed.

Mr. McClure informed the board that booster club minutes, administrator compensation report, and administrator/teacher compensation and benefits report have been uploaded to the board's website for their review.

Mr. McClure reminded the board that new staff orientation will be Tuesday, August 14, 2018 and staff kick-off will be Wednesday, August 15, 2018. He also stated that the PBL Booster Club porkchop kick-off is scheduled for Friday, August 17, 2018.

Steve Pacey made a motion to go into closed session to discuss the appointment, employment, compensation, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity pursuant to 5 ILCS 120/2(c)5. Shawn Young seconded the motion. Upon roll call, all board members being present, the vote was unanimous, and the motion passed.

Closed session began at 7:05 p.m.

Shawn Young made a motion to come out of closed session. Dave Dowling seconded the motion. Upon roll call, all board members being present, the vote was unanimous, and the motion passed.

Closed session ended at 7:13 p.m.

Mr. McClure recommended the board approve the hiring of Angela Dirks and April Dalton as paraprofessionals at Eastlawn Elementary and Denise Burnett and Christel Kolakowski as paraprofessionals at Clara Peterson Elementary. Steve Pacey made a motion to approve the hiring of Angela Dirks and April Dalton as paraprofessionals at Eastlawn Elementary and Denise Burnett and Christel Kolakowski as paraprofessionals at Clara Peterson Elementary. Dave Dowling seconded the motion. Upon roll call, all board members being present, the vote was unanimous, and the motion passed.

Mr. McClure recommended the board approve the hiring of Kathleen Goodson as 8th grade social studies teacher, Hannah McDermaid as 6th grade math teacher, Stacy Morse as 6th grade social studies teacher, Joshua Blacker as health/drivers education teacher, and Amanda Gooden as kindergarten teacher. Shawn Young made a motion to approve the hiring of Kathleen Goodson as 8th grade social studies teacher, Hannah McDermaid as 6th grade math teacher, Stacy Morse as 6th grade social studies teacher, Joshua Blacker as health/drivers education teacher, and Amanda Gooden as kindergarten teacher. Craig Loschen seconded the motion. Upon roll call, all board members being present, the vote was unanimous, and the motion passed.

Mr. McClure recommended the board approve the reassignment of Melinda Busby from junior high special education teacher to junior high dean of students. Shawn Young made a motion to approve the reassignment of Melinda Busby from junior high special education to junior high dean of students. Doug Wolken seconded the motion. Upon roll call, all board members being present, the vote was unanimous, and the motion passed.

Mr. McClure recommended the hiring of Margaret Bormet as a three hour cook at PBL Junior High/High School cafeteria. Dave Dowling made a motion to approve the hiring of Margaret Bormet as a three hour cook at PBL Junior High/High School cafeteria. Shawn Young seconded the motion. Upon roll call, all board members being present, the vote was unanimous, and the motion passed.

Mr. McClure recommended the board approve the hiring of Jill Schrodt as PBL High School cheerleading sponsor. Craig Loschen made a motion to approve the hiring of Jill Schrodt as PBL High School cheerleading sponsor. Doug Wolken seconded the motion. Upon roll call, all board members being present, the vote was unanimous, and the motion passed.

Mr. McClure recommended the board approve the FMLA request of Scott Swanson. Dave Dowling made a motion to approve the FMLA request of Scott Swanson. Craig Loschen seconded the motion. Upon roll call, all board members being present, the vote was unanimous, and the motion passed.

Mr. McClure recommended the board approve the FMLA request of Hannah McDermaid. Dave Dowling made a motion to approve the FMLA request of Hannah McDermaid. Doug Wolken seconded the motion. Upon roll call, all board members being present, the vote was unanimous, and the motion passed.

Mr. McClure recommended the board approve Mike Tipsord as a volunteer coach for junior high/high school cross country. Shawn Young made a motion to approve Mike Tipsord as a volunteer coach for junior high/high school cross country. Steve Pacey seconded the motion. Upon roll call, all board members being present, the vote was unanimous, and the motion passed.

Dave Dowling made a motion to adjourn the meeting. Doug Wolken seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

The meeting adjourned at 7:22 p.m.

President, Board of Education

Secretary, Board of Education