

**MINUTES OF THE REGULAR MEETING OF THE PAXTON-BUCKLEY-LODA COMMUNITY UNIT SCHOOL DISTRICT NO. 10 BOARD OF EDUCATION OF FORD, CHAMPAIGN, VERMILION, IROQUOIS, AND LIVINGSTON COUNTIES OF THE STATE OF ILLINOIS HELD WEDNESDAY, MAY 15, 2013 AT 7:00 P.M. AT THE PAXTON-BUCKLEY-LODA BOARD ROOM IN PAXTON, ILLINOIS.**

President Dawn Bachtold called the meeting to order at 7:00 p.m.

Dave Dowling made a motion to appoint Shawn Young as secretary pro tem. Cris Thompson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Upon roll call, the following board members answered present: Dawn Bachtold, Doug Wolken, Dave Dowling, Allen Johnson, Cris Thompson, and Shawn Young. Dean Swan was absent.

Others present were Cliff McClure, Amy Teske, Barry Wright, Josh Didier, Trent Eshleman, Amanda Wetherell, Stan Daro, Tara Tighe, Kendra Good, Richard Bennett, Sally Ellis, Molly Steiger, Travis Duley, Will Brumleve, Richard Bennett, Stan Daro, Jill Manley, Jayne Sinn, Susan Naugle, Marsha Thompson, Cynthia Jensen, Tammy Ross, and Gail Lithgow.

Dave Dowling made a motion to approve the minutes of the previous month. Doug Wolken seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Richard Bennett entered the meeting at 7:03 p.m.

Shawn Young made a motion to approve the Treasurer's Report. Cris Thompson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Dave Dowling made a motion to approve payment of all current bills. Allen Johnson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Shawn Young read a thank you letter from Mike Short.

Shawn Young read a letter from Renae Burklund requesting a leave of absence for fifteen weeks beginning June 3, 2013.

Shawn Young read a letter from Gary Sultanian resigning as a paraprofessional at PBL Junior High at the close of the 2012/2013 school year.

Shawn Young read a letter from Lindsey Alred requesting a one year leave of absence as Junior High head girls' softball coach.

Shawn Young read a letter from Amy Miller resigning as a paraprofessional at Eastlawn Elementary at the close of the 2012/2013 school year.

Shawn Young read a letter from Mary Ager resigning as High School prom coordinator/sponsor.

Shawn Young read a letter from Hope Miller resigning as a paraprofessional at PBL High School at the close of the 2012/2013 school year.

Shawn Young read a letter from Danielle Rogers resigning as PBL Junior High Math interventionist and student council sponsor at the close of the 2012/2013 school year.

Shawn Young read a letter from Sandra Schweighart resigning as secretary at Clara Peterson Elementary at the close of the 2015/2016 school year.

Mr. McClure announced to the Board that he would like to recognize the 2012/2013 retiring staff members. He read aloud the inscription on their retirement plaques. The retiring staff members are Stan Daro, Jill Manley, Jayne Sinn, Susan Naugle, Marsha Thompson, Cynthea Jensen, Tammy Ross, and Gail Lithgow.

Mr. McClure informed the Board that the District received a donation from the PBL Junior High student council in the amount of \$489.00 which is to be used towards the purchase of trees to be planted around the Junior High.

Mr. Didier addressed the Board regarding the recent Policy Review Committee meeting which was held on May 9, 2013. He stated the Committee mainly reviewed proposed new exhibits and administrative procedures.

Shawn Young read a letter from Jodi Coplea resigning as PBL Junior High head girls' track coach.

Shawn Young read a letter from Jessica Hendershot resigning as PBL Junior High assistant girls' track coach.

Mr. McClure updated the Board with regard to 2013 summer school and credit recovery. He stated that staff has been secured and fees have been determined and that elementary and junior high summer school is targeted assistance. Mr. McClure stated that the fee for summer drivers' education is set at \$150.00. He advised that Mr. Eversole who teaches High School physical education has approached him about adding a physical education summer school class for both the junior high and high school levels. The class would be two hours for high school students with a fee of \$100.00 and one hour for junior high students with a fee of \$50.00. The proposed classes would be held on Mondays, Wednesdays, and Thursdays. The Board approved the proposed summer school physical education class for junior high and high school students.

Dan Cusak entered the meeting at 7:23 p.m.

Ms. Tighe advised the Board with regard to the District's proposed new grading policy for next school year. She stated that a lot of the teachers and parents are interested in consistency with regard to grading. Ms. Tighe stated that with Common Core State Standards a lot of the grading will change anyways, and the District feels like this is a good time. She advised that a lot of input came from staff at the Junior High and High School. Ms. Tighe stated that she has conversed with Travis Duley and the administration about the proposed grading policy, and this is where the District is at the moment. She stated that the final draft of the grading policy will be brought to the Board at the June board meeting. Mr. Dowling asked about weighted grades for AP/dual credit classes, and Ms. Tighe answered that this was not brought up during the drafting of the policy. A discussion was held regarding weighted grading. Mr. Dowling feels that this might be an incentive for students to take the more challenging coursework. Mr. Eshleman stated that weighted grading sometimes gets a different grading scale as opposed to the current one the District

utilizes and that the weighted grading scale may hurt the vocational classes. Mr. Daro suggested that if the Board wants weighted grading then a directive needs to be given because this topic has been discussed and re-discussed. Mr. Dowling suggested that Tara find out what other school districts are doing and present this information at next month's meeting.

Ms. Tighe informed the Board that the District is revising its current teacher evaluation instrument utilizing the Charlotte Danielson model aligned to the framework but not the student growth. She stated that Dibels and Spellread information will be presented to the Board at next month's meeting.

Mr. McClure advised the Board that the student, athletic code of conduct, extra-curricular, and faculty handbooks are all in final form and have been uploaded to the Board's website. He stated that the District has withdrawn the proposed information with regard to the 2<sup>nd</sup> and 3<sup>rd</sup> infractions with regard to the athletic code of conduct. Dave Dowling made a motion to approve Clara Peterson Elementary student handbook, Eastlawn Elementary student handbook, PBL Junior High student handbook, PBL High School student handbook, athletic code of conduct, extra-curricular handbook, and faculty handbook for the 2013/2014 school year. Doug Wolken seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure stated that at last month's meeting Travis Duley gave a presentation to the Board with regard to creating a PBL Hall of Fame. He advised that he has had conversations with some community members, and most of them believe that this is a good opportunity and idea. Mr. McClure also discussed some concerns he has received with regard to the creation of the PBL Hall of Fame, such as changing the wording to state that up to three inductee per year, selection committee would be approved by the Board of Education, and the Board of Education would appoint a committee chair person to report back to the Board. Also, nominees would be submitted to the Board of Education for final approval for the PBL Hall of Fame. Mr. McClure also stated that another change would be having one PBL staff member and one Board member on the selection committee as opposed to two PBL staff members. A discussion was held regarding the PBL Hall of Fame and where this will be located in the high school. Dave Dowling made a motion to approve the creation of the PBL Hall of Fame. Cris Thompson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve the 2013/2014 student fees as presented at last month's meeting, namely:

|                                   |   | <u>2012/2013</u> | <u>2013/2014</u>                      |
|-----------------------------------|---|------------------|---------------------------------------|
| <i>Registration (Elem)</i>        | = | \$ 80.00         | \$ 80.00                              |
| <i>Registration (JH)</i>          | = | \$115.00         | \$115.00                              |
| <i>Registration (HS)</i>          | = | \$115.00         | \$120.00                              |
| <i>Lunch – EL/CP</i>              | = | \$ 1.70          | \$ 1.80                               |
| <i>Lunch – JH</i>                 | = | \$ 2.20          | \$ 2.20                               |
| <i>Lunch – HS</i>                 | = | \$ 2.20          | \$ 2.25                               |
| <i>Adult Lunch</i>                | = | \$ 2.70          | \$ 2.75                               |
| <i>Breakfast – EL/CP/JH</i>       | = | \$ 1.25          | \$ 1.25                               |
| <i>Dual Credit/Adv. Placement</i> | = | \$ 50.00         | <del>\$ 50.00</del> Cost of Materials |
| <i>Drivers Education</i>          | = | \$150.00         | \$150.00                              |

Allen Johnson made a motion to approve the above-mentioned 2013/2014 student fees. Doug Wolken seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve the 2013 administrative summer office hours as follows: Monday – Thursday 7:00 a.m. – 3:30 p.m. and Friday 7:00 a.m. – 12:00 p.m. Allen Johnson made a motion to approve the 2013 administrative summer office hours as follows: Monday – Thursday 7:00 a.m. – 3:30 p.m. and Friday 7:00 a.m. – 12:00 p.m. Cris Thompson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure informed the Board that a list of summer maintenance projects has been uploaded to the Board's website for their review. He stated with regard to the High School stage curtain, the District has had someone look at it, and it is possible that the District could partially fund this expense with the inactive activity funds and also replace the track system. He stated the District could begin by replacing the curtain in stages and then finally the track system. Mr. McClure stated that this fiscal year will be the last big year for the Operations and Maintenance Fund, and then expenditures will begin to slow down. He advised the Maintenance Department has an aggressive list for the summer. He stated that the replacement of locks expense could be used for the maintenance grant. The District is looking at lock replacement and security at Eastlawn Elementary and replacing some doors and locks at the High School. The District may have to pay for this upfront and then have the State reimburse us. Mr. McClure advised that the District is also looking into video surveillance which may be covered by health/life safety. A discussion was held regarding video surveillance. Dave Dowling made a motion to approve the ISBE application for maintenance grant. Cris Thompson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure stated that the High School is considering adding physical education in the calculation of GPA. Mr. Eshleman advised that this topic was discussed at last month's meeting, and he feels that there is a lot of rigor, relevance, and relationships being built around physical education. Physical education is worthy of a credit and being added into the GPA calculation. Mr. Eshleman added that physical education is a worthwhile course and is mandated by the State. He suggested that the District begin with incoming freshmen. A discussion was held regarding the number of credits needed to graduate due to the P.E. GPA factor. Dave Dowling made a motion to approve adding physical education into the GPA calculation beginning with incoming freshman for the 2013/2014 school year. Allen Johnson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve the \$489.00 donation from PBL Junior High student council. Allen Johnson made a motion to approve the \$489.00 donation from PBL Junior High student council. Doug Wolken seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure informed the Board that the PBL Choral Boosters are purchasing a new clavivona for Ms. Davis to use at the elementary level. Mr. McClure also reminded Shawn Young and Doug Wolken that they will be presenting diplomas at this year's graduation ceremony and that one of them will need to attend the May 24<sup>th</sup> senior tea and graduation practice. Shawn Young stated that he would do this.

Dave Dowling made a motion to go into closed session to discuss to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to 5 ILCS 120/2(c)(1). Cris Thompson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Closed session began at 8:10 p.m.

Dave Dowling made a motion to come out of closed session. Doug Wolken seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Closed session ended at 8:55 p.m.

Mr. McClure recommended the Board approve the hiring of Thomas Magers as a Math interventionist at PBL Junior High. Dave Dowling made a motion to approve the hiring of Thomas Magers as a Math interventionist at PBL Junior High. Doug Wolken seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve the hiring of Lauren Donoho as a Science teacher at PBL Junior High. Cris Thompson made a motion to approve the hiring of Lauren Donoho as a Science teacher at PBL Junior High. Shawn Young seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve the hiring of Katie Grice as the Eastlawn Elementary yearbook sponsor. Shawn Young made a motion to approve the hiring of Katie Grice as the Eastlawn Elementary yearbook sponsor. Cris Thompson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board affirm the resignations of Danielle Rogers as Clara Peterson Elementary Math interventionist and PBL Junior High student council sponsor, Sandra Schweighart as Clara Peterson Elementary secretary at the close of the 2015/2016 school year, Amy Miller as a paraprofessional at Eastlawn Elementary, Gary Sultanian as a paraprofessional at PBL Junior High, Hope Miller as a paraprofessional at PBL High School, Jodi Coplea as PBL Junior High head girls' track coach, Jessica Hendershot as PBL Junior High assistant girls' track coach, and Mary Ager as PBL High School prom coordinator/sponsor. Dave Dowling made a motion to affirm the resignations of Danielle Rogers as Clara Peterson Elementary Math interventionist and PBL Junior High student council sponsor, Sandra Schweighart as Clara Peterson Elementary secretary at the close of the 2015/2016 school year, Amy Miller as a paraprofessional at Eastlawn Elementary, Gary Sultanian as a paraprofessional at PBL Junior High, Hope Miller as a paraprofessional at PBL High School, Jodi Coplea as PBL Junior High head girls' track coach, Jessica Hendershot as PBL Junior High assistant girls' track coach, and Mary Ager as PBL High School prom coordinator/sponsor. Allen Johnson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve the FMLA request of Renae Burklund. Doug Wolken made a motion to approve the FMLA request of Renae Burklund. Cris Thompson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve a three percent increase for Jeff Graham, Josh Didier, Barry Wright, Amanda Wetherell, and Tara Tighe and a three point one percent increase for Kendra Good, Lynnette Rudin, Amy Teske, Richard Bennett, and Thomas Mertes for the 2013/2014 school year. Doug Wolken made a motion to approve a three percent increase for Trent Eshleman, Jeff Graham, Josh Didier, Barry Wright, Amanda Wetherell, and Tara Tighe and a three point one percent increase for Kendra Good, Lynnette Rudin, Amy Teske, Richard Bennett, and Thomas Mertes for the 2013/2014 school year. Allen

Johnson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Shawn Young made a motion to adjourn the meeting. Dave Dowling seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

The meeting adjourned at 9:00 p.m.

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President, Board of Education

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Secretary, Board of Education