

MINUTES OF THE REGULAR MEETING OF THE PAXTON-BUCKLEY-LODA COMMUNITY UNIT SCHOOL DISTRICT NO. 10 BOARD OF EDUCATION OF FORD, CHAMPAIGN, VERMILION, IROQUOIS, AND LIVINGSTON COUNTIES OF THE STATE OF ILLINOIS HELD WEDNESDAY, JUNE 12, 2013 AT 7:03 P.M. AT THE PAXTON-BUCKLEY-LODA BOARD ROOM IN PAXTON, ILLINOIS.

Scott Allen on behalf of the PBL Education Foundation addressed the Board with regard to grants recently awarded to PBL staff members. He advised that the Foundation awarded \$29,408.00 in opportunity, innovation, and technology grants and has donated another \$1,000.00 each for the PBL Hall of Fame and High School library reading incentive grant.

Connie Cook and Scott Allen left at 7:03 p.m.

President Dawn Bachtold called the meeting to order at 7:03 p.m.

Upon roll call, the following board members answered present: Dawn Bachtold, Doug Wolken, Allen Johnson, Cris Thompson, Dean Swan, and Shawn Young. Shawn Young was absent.

Others present were Cliff McClure, Amy Teske, Barry Wright, Josh Didier, Trent Eshleman, Amanda Wetherell, Mike Brehm, Stan Daro, Tara Tighe, Richard Bennett, Molly Steiger, Will Brumleve, Dan Cusak, and Jill Becker.

Allen Johnson made a motion to approve the minutes of the previous month. Dave Dowling seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Dean Swan made a motion to approve the Treasurer's Report. Cris Thompson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Dave Dowling made a motion to approve payment of all current bills. Dean Swan seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Dean Swan read a letter dated June 12, 2013 from Lacey Smith requesting a one year leave of absence from her teaching position for the 2013/2014 school year.

Dean Swan read a letter dated May 15, 2013 from Don Rasmus resigning as the District's treasurer effective June 28, 2013.

Dean Swan read a letter dated May 23, 2013 from Ruth Davis resigning from her Addendum C positions, namely Junior High chorus and High School chorus, at the close of the 2012/2013 school year.

Dean Swan read a letter dated May 20, 2013 from Donna Howe thanking the Board of Education for the planter in memory of her mother.

Dean Swan read a letter dated June 3, 2013 from Angela Mockbee resigning as a paraprofessional at PBL Junior High as of September 1, 2013. Mr. McClure clarified Ms. Mockbee's effective resignation date should be May 24, 2013 which is the last day of her employment contract for the 2012/2013 school year.

Dean Swan read a letter dated May 16, 2013 from Amy Miller resigning as a paraprofessional at Eastlawn Elementary at the close of the 2012/2013 school year.

Ms. Wetherell introduced Jill Becker to the Board whom she will be recommending as the new Clara Peterson Elementary Math interventionist for the 2013/2014 school year.

Mr. McClure advised that the Policy Review Committee is recommending the Board approve School Board Policy Nos. 4:15, 4:140, 4:170, 5:50, 5:260, 5:330, 6:190, 6:170, 6:240, 7:190, 7:305, 8:20, and 8:25. He explained that there are some minor language changes to reflect language contained in the collective bargaining agreement regarding vacation and sick leave along with paid holidays. For certified staff, he stated that 6:190 is about extra and co-curricular which the District has added language for individual buildings and one week definition to be Monday through Sunday. Mr. McClure also stated that there are policies up for the Board to review regarding board self-evaluation and FMLA leave.

Mr. McClure informed the Board that High School credit recovery is currently underway with no issues thus far. The District is offering Math and English along with drivers' education and fitness classes. Elementary summer school begins on July 15, 2013.

Mr. McClure advised that the athletic field lighting project and Clara Peterson Elementary driveway project are underway. Most of the Clara Peterson Elementary driveway project will be completed by July 4, 2013. He advised that painting in the Junior High hallways will begin next week, tile replacement at the High School is currently underway, and the maintenance department will be planting several trees in the near future. Mr. McClure stated that the District did submit its maintenance grant on time to ISBE for the Eastlawn locks and doors. He advised that the High School stage curtain has been inspected and cannot be repaired. He stated the District will need to remove the stage curtain for painting purposes and will need to decide at that time if the District should put it back up. Mr. McClure suggested that most of the activity fund that has been dormant will go towards the expense of a new stage curtain. He stated that the District is still in the process of adding window shades to the remaining classrooms and will be painting speed bumps in the parking lots in the near future. The final applications for building permits for the Clara Peterson Elementary driveway and athletic field lighting projects have been sent to the Regional Office of Education.

A discussion was held regarding High School physical education credits and Skyward software. Mr. Eshleman advised beginning August 20, 2013 and moving forward the District will be able to manipulate and run credits for physical education through Skyward correctly. He stated that seniors would have one year of physical education towards their GPA and junior would have two credits towards their GPA. Doug Wolken made a motion to approve senior high physical education in the calculation of grade point average for all senior high students. Dean Swan seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

A discussion was held regarding eligibility for extra and co-curriculars and the number of courses for eligibility increasing from five to six courses. The Board decided to table this discussion until next month's meeting.

Ms. Tighe addressed the Board regarding Dibels benchmarks and end-of-the-year progress results and data. She also provided the Board with information on NWEA Map data for the elementary, junior high, and high school buildings and advised that Map has now aligned to Common Core State Standards. Ms. Tighe

advised that continued growth is shown in SpellRead which is given three times throughout the school year and that that Peggy Seibring went to a train the trainer workshop so she is now certified for this software. She explained that Illinois has not adopted next generation science standards yet, but asked the Board to review this information as it is very likely the State will adopt these standards. There is a regional meeting in July about this which she plans to attend. Ms. Tighe advised that Dave and Sue Harber have been working with staff on ELA and text complexity, structure, and finer details of ELA and Common Core State Standards. She stated that In-Focus materials have been received and she is working on getting online access set up for every student and parent who will have a password and log-in.

Mr. McClure recommended the Board approve School Board Policy Nos. 4:15, 4:140, 4:170, 5:50, 5:260, 5:330, 6:190, 6:170, 6:240, 7:190, 7:305, 8:20, and 8:25. Allen Johnson made a motion to approve School Board Policy Nos. 4:15, 4:140, 4:170, 5:50, 5:260, 5:330, 6:190, 6:170, 6:240, 7:190, 7:305, 8:20, and 8:25. Dean Swan seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure informed the Board that the District has been working on a new grading policy and would like to bring back another draft of this policy at next month's meeting for Board approval.

Mr. McClure advised the Board that the District has received several paraprofessional resignations and feels comfortable with recalling all paraprofessionals that were reduced at the March board meeting, namely Alisha Luebchow, Arminda Glazik, Amy Grice, Helen Ellis, Michael Cheng, and Martha Disclafani. Dave Dowling made a motion to approve the recall of paraprofessionals that were reduced at the March board meeting, namely Alisha Luebchow, Arminda Glazik, Amy Grice, Helen Ellis, Michael Cheng, and Martha Disclafani. Cris Thompson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve the grant monies received from the PBL Education Foundation in the amount of \$22,408.00 for the 2012/2013 school year. Allen Johnson made a motion to approve the grant monies received from the PBL Education Foundation in the amount of \$22,408.00 for the 2012/2013 school year. Dean Swan seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure informed the Board that each year the Board is required by the State to Illinois to approve a Prevailing Wage Resolution. Cris Thompson made a motion to approve the 2013 Prevailing Wage Resolution. Dave Dowling seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure advised the Board that each year the District releases bids for dairy products and bread. The District shares its dairy bids with St. John's Lutheran School and GCMS School District. Bid opening is scheduled for Monday, July 8, 2013 at 1:00 p.m. Dean Swan made a motion to approve the release of bids for dairy products and bread for the 2013/2014 school year. Allen Johnson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure informed the Board that each year the District releases bids for waste services, and bid opening is scheduled for Monday, July 8, 2013 at 1:00 p.m. A discussion was held regarding the umbrella policy limits in the request for proposals. Dave Dowling made a motion to approve the release of bids for

waste services for the 2013/2014 school year. Cris Thompson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure informed the Board that it has been customary in the past for the District to change bank depositories. He advised that the District has not changed depositories over the past few years due to turnover in the Unit Office. Mr. McClure recommended the District change bank depositories from Farmers-Merchants National Bank in Paxton to First National Bank of Paxton with an effective date of August 1, 2013. Dean Swan made a motion to approve changing bank depositories from Farmers-Merchants National Bank in Paxton to First National Bank of Paxton with an effective date of August 1, 2013. Dave Dowling seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure advised the Board with the approval of changing bank depositories the Board will need to approve the ACH Resolution for payroll purposes with First National Bank of Paxton. Doug Wolken made a motion to approve the ACH Resolution with First National Bank of Paxton. Allen Johnson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve Justin Swan as the new treasurer for PBL CUSD No. 10. He advised that he has uploaded to the Board's website information on how a school district treasurer is to be named and appointed. Mr. Swan has submitted a letter of interest for this position, and he is qualified to fill this position. Mr. McClure recommended the Board approve a \$100.00 per month stipend for the new treasurer. Dave Dowling made a motion to approve Justin Swan as treasurer for Paxton-Buckley-Loda Community Unit School District No. 10 with a \$100.00 per month stipend. Dean Swan seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure informed the Board that the District has received a transportation analysis report from School Bus Solutions, LLC. He stated there are some positive things about this report. The District could renew its contract with Central Illinois School Bus; however, the Board needs to look at lengthening the age of the buses used now so we can get more years out of the vehicles and increasing the passenger size of the buses. The District needs more seventy-eight passenger buses and may not need to reduce any more transportation routes. The District also needs to look into the possibility of buying its own fuel in the future. Mr. McClure stated that the District currently has an account at Village Pantry so this may be a possibility.

Mr. McClure recommended the Board approve a credit card for the Technology Coordinator with a \$2,000.00 credit limit and changing the name on the Food Service Director credit card from Tammy Ross to Sherry Elliott. Dean Swan made a motion to approve a credit card for the Technology Coordinator with a \$2,000.00 credit limit and changing the name on the Food Service Director credit card from Tammy Ross to Sherry Elliott. Cris Thompson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve the destruction of records which consisted of old bank statements and cancelled checks from July 1997 through June 2005 and Federal/State tax statements from July 2004 through December 2004. Cris Thompson made a motion to approve the destruction of records which consisted of old bank statements and cancelled checks from July 1997 through June 2005 and Federal/State tax statements from July 2004 through December 2004. Dave Dowling seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure advised the Board that the ACT scores at the High School are up 1.20 on median scores. He explained that these are preliminary scores, but this is a positive note for the High School.

Dean Swan made a motion to go into closed session to discuss to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to 5 ILCS 120/2(c)(1) and discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and discuss the destruction of audio recordings that are 18 months or older pursuant to 5 ILCS 120/2(c)21. Dave Dowling seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Closed session began at 8:00 p.m.

Cris Thompson made a motion to come out of closed session. Doug Wolken seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Closed session ended at 8:10 p.m.

Mr. McClure recommended the Board approve the hiring of Chad Northway as a maintenance worker. Dean Swan made a motion to approve the hiring of Chad Northway as a maintenance worker. Doug Wolken seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve the hiring of Megan Spears as a special education teacher for the 2013/2014 school year. Dave Dowling made a motion to approve the hiring of Megan Spears as a special education teacher for the 2013/2014 school year. Cris Thompson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve the hiring of Rachel Hurliman as a Junior High math interventionist for the 2013/2014 school year. Dean Swan made a motion to approve the hiring of Rachel Hurliman as a Junior High math interventionist for the 2013/2014 school year. Doug Wolken seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve the hiring of Kevin Duffy as a High School math teacher for the 2013/2014 school year. Cris Thompson made a motion to approve the hiring of Kevin Duffy as a High School math teacher for the 2013/2014 school year. Doug Wolken seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve the hiring of Kylee Kilian as a High School math teacher for the 2013/2014 school year. Dean Swan made a motion to approve the hiring of Kylee Kilian as a High School math teacher for the 2013/2014 school year. Dave Dowling seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve the hiring of Jill Becker as an elementary math interventionist for the 2013/2014 school year. Doug Wolken made a motion to approve the hiring of Jill Becker as an elementary math interventionist for the 2013/2014 school year. Cris Thompson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve Alex Goudy as the High School student council sponsor for the 2013/2014 school year. Dave Dowling made a motion to approve Alex Goudy as the High School student council sponsor for the 2013/2014 school year. Doug Wolken seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve Kelli Vaughn as the interim Junior High head softball coach for the 2013/2014 school year. Dave Dowling made a motion to approve Kelli Vaughn as the interim Junior High head softball coach for the 2013/2014 school year. Dean Swan seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve Brad Pickens as the interim Junior High assistant softball coach for the 2013/2014 school year. Cris Thompson made a motion to approve Brad Pickens as the interim Junior High assistant softball coach for the 2013/2014 school year. Dean Swan seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board affirm the resignations of Amy Miller as a paraprofessional at Eastlawn Elementary, Don Rasmus as the District treasurer, Ruth Davis from her Addendum C stipends of Junior High chorus and High School chorus, Angela Mockbee as a paraprofessional at PBL Junior High, and Thomas Magers as Junior High math interventionist. Dean Swan made a motion to affirm resignations of Amy Miller as a paraprofessional at Eastlawn Elementary, Don Rasmus as the District treasurer, Ruth Davis from her Addendum C stipends of Junior High chorus and High School chorus, Angela Mockbee as a paraprofessional at PBL Junior High, and Thomas Magers as Junior High math interventionist. Cris Thompson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve the one year leave of absence request of Lacey Smith. Dave Dowling made a motion to approve the one year leave of absence request of Lacey Smith. Cris Thompson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve the destruction of records consisting of bank statements and cancelled checks from July 1997 through June 2005 and Federal/State tax statements from July 2004 through December 2004. Allen Johnson made a motion to approve the destruction of records consisting of bank statements and cancelled checks from July 1997 through June 2005 and Federal/State tax statements from July 2004 through December 2004. Dean Swan seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve the paraprofessional reassignments for the 2013/2014 as follows: Colleen Keever from Clara Peterson Elementary to Eastlawn Elementary, Alisha Luebchow from Clara Peterson Elementary to Eastlawn Elementary, Kevin Cantillon from Eastlawn Elementary to PBL Junior High, Helen Ellis from Clara Peterson Elementary to PBL High School, Cathy Rigsby from PBL Junior High to PBL High School, and Mary Henrichs from Clara Peterson Elementary to PBL High School. Dave Dowling made a motion to approve the paraprofessional reassignments for the 2013/2014 as follows: Colleen Keever from Clara Peterson Elementary to Eastlawn Elementary, Alisha Luebchow from Clara Peterson Elementary to Eastlawn Elementary, Kevin Cantillon from Eastlawn Elementary to PBL Junior High, Helen Ellis from Clara Peterson Elementary to PBL High School, Cathy Rigsby from PBL Junior High

to PBL High School, and Mary Henrichs from Clara Peterson Elementary to PBL High School. Cris Thompson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board not release any closed session minutes and to destroy closed session audio recordings that are eighteen months or older. Dave Dowling made a motion to approve not releasing any closed session minutes and to destroy closed session audio recordings that are eighteen months or older. Dean Swan seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Allen Johnson made a motion to adjourn the meeting. Doug Wolken seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

The meeting adjourned at 8:17 p.m.

President, Board of Education

Secretary, Board of Education