

**MINUTES OF THE REGULAR MEETING OF THE PAXTON-BUCKLEY-LODA COMMUNITY UNIT SCHOOL DISTRICT NO. 10 BOARD OF EDUCATION OF FORD, CHAMPAIGN, VERMILION, IROQUOIS, AND LIVINGSTON COUNTIES OF THE STATE OF ILLINOIS HELD WEDNESDAY, SEPTEMBER 16, 2009 AT 7:10 P.M. AT THE PAXTON-BUCKLEY-LODA BOARD ROOM IN PAXTON, ILLINOIS.**

President Mike Short called the meeting to order at 7:10 p.m.

Upon roll call, the following board members answered present: Mike Short, Cris Thompson, Jeff Jarboe, Shawn Young, Dean Swan, and Dawn Bachtold. Dave Dowling was absent.

Others present were Cliff McClure, Amy Teske, Tara Tighe, Mike Brehm, Marilyn Weber, Christine Williams, Andy Bennett, Jeff Graham, Barry Wright, Trent Eshleman, John Rawdin, Eric Brackmann, Molly Steiger, Stan Daro, Russ Leigh, and Bob Maney.

Jeff Jarboe made a motion to approve the Treasurer's Reports for July and August 2009. Cris Thompson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Shawn Young made a motion to approve payment of all current bills. Dawn Bachtold seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Dean Swan made a motion to approve the minutes of the previous month. Cris Thompson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Dean Swan read a letter dated September 3, 2009 from Mary Dulaney resigning as Junior High librarian at the close of the 2012/2013 school year.

Dean Swan read a letter dated September 1, 2009 from Carol Camp resigning as Junior High teacher at the close of the 2012/2013 school year.

Dean Swan read a letter dated September 1, 2009 from Stan Daro resigning as High School Art teacher at the close of the 2012/2013 school year.

Dean Swan read a letter dated September 1, 2009 from Cynthea Jensen resigning as Kindergarten teacher at the close of the 2012/2013 school year.

Dean Swan read a letter dated September 1, 2009 from Susan Naugle resigning as Second Grade teacher at the close of the 2012/2013 school year.

Dean Swan read a letter dated September 1, 2009 from Jayne Sinn resigning as Junior High Science teacher at the close of the 2012/2013 school year.

Dean Swan read a letter dated September 1, 2009 from Marsha Thompson resigning as Elementary Physical Education teacher at the close of the 2012/2013 school year.

Dean Swan read a letter dated August 20, 2009 from Mary Jo Pavilon thanking Christine Williams for doing a great job as a summer school administrator.

Dean Swan read a letter dated August 17, 2009 from Lacey Smith requesting maternity leave from March 2009 until May 17, 2009.

Dean Swan read a letter dated September 15, 2009 from Kelly Neukomm requesting maternity leave beginning approximately October 6, 2009 through December 14, 2009.

Dean Swan read a letter from Brent Clark, executive director of Illinois Association of School Administration acknowledging PBL Superintendent Cliff McClure for his service on the IASA Legislative Committee for the 2009/2010 school year.

Mr. McClure introduced Russ Leigh to the Board. Mr. Leigh went over the FY 2009 audit and stated the District's fund balances and cash-on-hand have dropped some compared to last year. The District's current rating is 3.45 which is a drop from last year. A rate of 4.0 would place the District at the highest rating. Mr. Leigh stated that PBL is not the only school district experiencing a drop in ratings. The Education Fund increased its balance compared to last year, but the Operations and Maintenance and Transportation Funds both took big hits in FY 2009. From an audit standpoint, Mr. Leigh stated that everything looks very clean, and the Board's knowledge of procedures and processes looks good. Mr. Leigh advised he will continue with this process for next year with different Board members completing his questionnaire. Mr. Leigh went through his audit package with the Board and emphasized that the District's cash-on-hand has a big effect on the District's overall evaluation rating. In closing, Mr. Leigh went over the management letter with the Board stating there were two findings, namely investment records did not match to the general ledger and the Revolving Fund was over by \$30.00.

Russ Leigh left the meeting at 7:38 p.m.

Mr. McClure recommended the Board approve the FY 2010 PBL CUSD No. 10 budget. Jeff Jarboe made a motion to approve FY 2010 PBL CUSD No. 10 budget. Dawn Bachtold seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Ms. Tighe informed the Board of various school improvement activities since the last Board meeting. The District is getting ready for its school improvement day with GCMS on October 5, 2009. The Curriculum Committee recently met and discussed AYP reports, building-level RTI, and professional development initiatives for the rest of the school year. Ms. Tighe stated that the Kaplan Spell Read program is up and running. A Kaplan representative visited the District for a couple of days and feels that everything is going well. Ms. Tighe shared some positive responses from students regarding this new program. With regard to formative assessments, Ms. Tighe stated this process should be up and running by the end of the month. Dr. Brehm has been working very hard to set up our technology to meet the requirements of this assessment process.

Mr. McClure recommended the Board approve the purchase of a new phone/intercom system for the Junior High and Unit Office. The current system has caused several problems and is not reliable. Mr. McClure stated that he has submitted an amendment for the installation of this new phone/intercom system and explained if this project were approved, the Junior High and Unit Office would have the same phone system throughout the District and could utilize the intercom to all buildings. The cost estimate received from

Champaign Telephone Company is \$24,055.00, and the District could use Health/Life Safety Funds to pay for this project. Dean Swan made a motion to approve the installation of a new phone/intercom system for the Junior High and Unit Office. Dawn Bachtold seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure informed the Board that discussions have been held regarding extra-curricular and co-curricular activities and the possibility of having a meeting with all coaches and sponsors of the District. Mr. McClure is seeking direction from the Board as to the purpose of the meeting and how the District could improve these programs. A discussion was held regarding how other school districts with similar populations as PBL have exemplary programs and how the District needs to raise its expectations. It was suggested that the District should have guidelines for adding and/or deleting extra-curricular and co-curricular activities so there is a formal process to follow. The Board agreed that an Extra-Curricular Committee meeting should be set within the next couple of weeks.

Mr. McClure recommended the Board approve the 2009 audit conducted by Russ Leigh & Associates. Dean Swan made a motion to approve the 2009 audit conducted by Russ Leigh & Associates. Dawn Bachtold seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve the ISBE Application for Recognition of Schools. Each year the Board must approve this application. The District is in compliance on all indicators. Dawn Bachtold made a motion to approve the Application for Recognition of Schools for Clara Peterson Elementary. Shawn Young seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed. Jeff Jarboe made a motion to approve the Application for Recognition of Schools for Eastlawn Elementary. Dean Swan seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed. Dawn Bachtold made a motion to approve the Application for Recognition of Schools for PBL Junior High. Cris Thompson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed. Jeff Jarboe made a motion to approve the Application for Recognition of Schools for PBL High High. Shawn Young seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure informed the Board with regard to 6<sup>th</sup> day attendance and the District's enrollment trends over the past several years. It was noted that pre-school numbers were added into Clara Peterson's total.

Mr. McClure recommended the Board approve the photocopy charges for the 2009/2010 school year to be the same as last year's charges, namely 35¢ for regular, .40¢ for legal, and .45¢ for full sized copies. Dean Swan made a motion to approve photocopy charges, namely 35¢ for regular, .40¢ for legal, and .45¢ for full sized copies. Dawn Bachtold seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure advised the Board that a new law has passed requiring all school districts to post its administrative salaries online prior to October 1, 2009. This new law has also increases reporting on all certified salaries by December 31, 2009. The District's collective bargaining agreement will need to be placed online as well.

Mr. McClure explained to the Board that according to the District's auditor the Board must approve all grants. The 2009/2010 grants are as follows: Title I, Title II, Title II-D, Title IV, Reading Improvement, AARA Funding – Title I, E-Rate Funds, Ag Incentive Grant, CTEI Grant, Library Grant, Breakfast Start-up Grant, and AARA Funding – IDEA. Dawn Bachtold made a motion to approve Title I, Title II, Title II-D, Title IV, Reading Improvement, AARA Funding – Title I, E-Rate Funds, Ag Incentive Grant, CTEI Grant, Library Grant, Breakfast Start-up Grant, and AARA Funding – IDEA as the 2009/2010 grants. Cris Thompson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure informed the Board that the Homecoming football game is scheduled for October 2<sup>nd</sup> and the dance October 3<sup>rd</sup>, and there is an all-day school improvement day with GCMS scheduled for October 5<sup>th</sup>. The parent portal through Skyward should be available for parents to access student information by September 28<sup>th</sup>. Mr. McClure advised the Board on his legislative meeting and recent mandates.

Dawn Bachtold made a motion to go into closed session to discuss to discuss the appointment, employment, compensation, performance of specific employees of the public body pursuant to 5 ILCS 120/2(c)1. Dean Swan seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Closed session began at 8:22 p.m.

Dawn Bachtold made a motion to come out of closed session. Dean Swan seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Closed session ended at 10:08 p.m.

Mr. McClure recommended the Board accept the resignations of Mary Dulaney, Carol Camp, Stan Daro, Cynthea Jensen, Susan Naugle, Jayne Sinn, and Marshal Thompson at the close of the 2012/2013 school year. Dawn Bachtold made a motion to accept the resignations of Mary Dulaney, Carol Camp, Stan Daro, Cynthea Jensen, Susan Naugle, Jayne Sinn, and Marshal Thompson at the close of the 2012/2013 school year. Dean Swan seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve the maternity leave requests of Lacey Smith and Kelly Neukomm. Jeff Jarboe made a motion to approve the maternity leave requests of Lacey Smith and Kelly Neukomm. Dean Swan seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve Katie Grice as a paraprofessional at Eastlawn for the 2009/2010 school year. Jeff Jarboe made a motion to approve Katie Grice as a paraprofessional at Eastlawn for the 2009/2010 school year. Dawn Bachtold seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve Amanda Dunlavey as a class sponsor for the 2009/2010 school year. Dawn Bachtold made a motion to approve Amanda Dunlavey as a class sponsor for the 2009/2010 school year. Jeff Jarboe seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve raising the teacher substitution rate to \$85.00 per day effective Monday, September 21, 2009. Jeff Jarboe made a motion to approve raising the teacher substitution rate to \$85.00 per day. Dean Swan seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve Unit Office salaries for the 2009/2010 school year as follows: Andy Bennett \$58,375.00, Thomas Mertes \$42,464.00, Jeanne Peterson \$28,412.00, Tammy Ross \$26,330, Marilyn Weber bookkeeping \$46,050 and board services \$856.00, and Amy Teske payroll \$37,504.00 and board services \$3,000.00. Jeff Jarboe made a motion to approve Unit Office salaries for the 2009/2010 school year as follows: Andy Bennett \$58,375.00, Thomas Mertes \$42,464.00, Jeanne Peterson \$28,412.00, Tammy Ross \$26,330, Marilyn Weber bookkeeping \$46,050 and board services \$856.00, and Amy Teske payroll \$37,504.00 and board services \$3,000.00. Cris Thompson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve the administrative salaries for the 2009/2010 school year as follows: John Rawdin \$95,050.00, Christine Williams \$51,409.00, Jeff Graham \$80,169.00, Lucas Schroeder \$50,000.00, Trent Eshleman \$87,969.00, Barry Wright \$72,000.00, Mike Brehm \$75,523.00, Tara Tighe \$85,977.00, and Cliff McClure \$133,949.00. Shaw Young made a motion to approve the administrative salaries for the 2009/2010 school year as follows: John Rawdin \$95,050.00, Christine Williams \$51,409.00, Jeff Graham \$80,169.00, Lucas Schroeder \$50,000.00, Trent Eshleman \$87,969.00, Barry Wright \$72,000.00, Mike Brehm \$75,523.00, Tara Tighe \$85,977.00, and Cliff McClure \$133,949.00. Cris Thompson seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Dawn Bachtold made a motion to adjourn the meeting. Dean Swan seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

The meeting adjourned at 10:21 p.m.

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President, Board of Education

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Secretary, Board of Education