

MINUTES OF THE REGULAR MEETING OF THE PAXTON-BUCKLEY-LODA COMMUNITY UNIT SCHOOL DISTRICT NO. 10 BOARD OF EDUCATION OF FORD, CHAMPAIGN, VERMILION, IROQUOIS, AND LIVINGSTON COUNTIES OF THE STATE OF ILLINOIS HELD WEDNESDAY, FEBRUARY 11, 2009 AT 7:00 P.M. AT THE PAXTON-BUCKLEY-LODA BOARD ROOM IN PAXTON, ILLINOIS.

President Mike Short called the meeting to order at 7:00 p.m.

Upon roll call, the following board members answered present: David Dowling, Mike Short, Phillip Duling, Jeff Jarboe, Shawn Young, Dawn Bachtold, and Dean Swan.

Others present were Cliff McClure, Amy Teske, Jeff Graham, John Rawdin, Trent Eshleman, Barry Wright, Tara Tighe, Marilyn Weber, Andy Bennett, John Overstreet, Mike Brehm, Stacey Johnson, Rick Brackmann, Marvin Barger, Christine Williams, Dawn Houser, Amanda Dunlavey, Nancy Streitmatter, Jodi Coplea, Bob Maney, Rod Peavler, and Dennis Jameson.

Dave Dowling made a motion to approve the minutes of the previous month. Jeff Jarboe seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Shawn Young made a motion to approve the Treasurer's Report. Phillip Duling seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure updated the Board on the FY 2009 budget with regard to actual revenue and expenditures through January 30, 2009. The District has received approximately seventy percent (70%) of its revenue in the Education Fund, ninety percent (90%) in the Operations and Maintenance Fund, and sixty-seven percent (67%) in the Transportation Fund. Mr. McClure stated the District's preliminary financial profile shows the District is in financial recognition for last fiscal year. However, Mr. McClure explained that the District receives early tax money which can distort the financial status of the District.

Dean Swan made a motion to approve payment of all current bills. Dave Dowling seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Dean Swan read a letter dated February 10, 2009 from Liza Cerezo resigning as Choral Music teacher effective at the close of the 2008/2009 school year.

Dean Swan read a letter dated February 5, 2009 from Brandi Wells-Chumbley resigning as High School English teacher effective at the close of the 2008/2009 school year.

Dean Swan read a letter dated January 22, 2009 from Kevin Coffey resigning as High School Math teacher effective at the close of the 2008/2009 school year.

Mr. Eshleman advised the Board the Policy Review Committee recently met and is in the processing of cleaning up the District's remaining school board policies. The Committee will be asking the Board to approve the District's credit card policy. Mr. Eshleman estimated the District's school board policies should be live within the next couple of months. Mr. Eshleman advised that Policy Nos. 7.150-AP and 7.190-AP will not be approved at tonight's meeting.

Mr. McClure informed the Board that Stan Daro, Amy Teske, and he met with Brian Loman and Ron Ray regarding the District's health insurance options for the 2009/2010 school year. Ron Ray is trying to get the District's updated contract amounts for the HMO plans as soon as possible. Mr. Ray has indicated that Personal Care has advised him they anticipate a twenty percent (20%) increase over the District's last year's contract amount. The District is looking at the possibility of going with a sole carrier, either Personal Care or Health Alliance, to see if there would be more savings to the District. Should the District decide to go with a single carrier, we would need to be sure employees could utilize the Paxton Clinic and/or Gibson Area Hospital as well.

Mr. Brackmann addressed the Board with regard to Maintenance of Effort (MOE) totals. Mr. Brackmann explained because the cooperative receives Federal money the Cooperative has to do a calculation to show what it expends to operate special education programming. Mr. Brackman explained the calculations to the Board. A discussion was held regarding the costs contained in the Maintenance of Effort spreadsheet. Mr. Brackmann explained the goal is to move as many special education students as possible into the general classrooms. With regard to eligibility for developmentally delayed criteria, Mr. Brackmann stated the State has agreed to go along with the Federal definition and expand the age to 9 instead of ages 3-6. The Board will need to adopt this at next month's meeting if they are agreeable with this change.

Mr. McClure informed the Board that Mr. Overstreet has completed a Junior High and High School survey for Grades 5-11. Mr. Overstreet advised that Brookhill offered their course for no charges to the District and Lakeview has requested a \$500.00 fee with no restrictions and junior membership in the amount of \$200.00. Mr. Overstreet stated that Lakeview would like the students on the course all summer long. A discussion was held regarding how often the students would be able to practice at Lakeview. Shawn Young asked if Brookhill offered any kind of discounted membership to the District. Mr. Peavler advised that Brookhill has a junior golf membership for approximately \$175.00 and also offers a junior golf camp. Mr. Overstreet advised that the numbers are there to have a golf team. Mr. Overstreet's survey revealed that forty-one percent (41%) showed an interest in golf. A discussion was held regarding the Cissna Park golf program and how they use Lakeview as their home course. The Board asked Mr. Overstreet how late in the year could we delay approving a golf program and still have a competitive schedule. Mr. Overstreet replied that he could schedule into late spring. Mr. Overstreet pointed out that a majority of the students interested in golf are in Junior High so they are younger and would sustain the program. Mr. McClure stated he would know more financially about the District in a couple of months, especially if the stimulus program happens through the government. Mr. Peavler advised the Board that the previous golf program should not compare to the new golf program. He feels the District has the right people in the coaching positions and this will bring the desired students for a competitive golf program. A discussion was held regarding the costs of the golf program and the amount of money the District will receive for next fiscal year. The Board decided to table the golf program until the April Board meeting.

Ms. Streitmatter and Ms. Dunlavey addressed the Board with regard to the Scholastic Bowl. Mr. Overstreet stated the budget for this type of activity would be approximately \$4,350.00. Ms. Dunlavey stated that practices will vary as the District will not know what questions will get asked ahead of time. Scholastic Bowl has a fairly flexible schedule and works well with other sports that students may be involved with at the same time. A discussion was held regarding how the Scholastic Bowl works, what students would get to participate, and if there should be Freshman/Junior Varsity/Varsity teams. Ms. Dunlavey stressed that she would like as many students to be involved as possible. The Board stated they would like to wait until the April board meeting before making a decision about the Scholastic Bowl.

Ms. Johnson addressed the Board with regard to a parent survey linked to the Illinois Youth Survey. Ms. Johnson stated there are 342 students in the Junior High, and of those students Ms. Johnson has seen 165 students regarding depressions, divorce, drugs, bullying, grades, etc. Mr. McClure stated he would like to see a comment sections at the end of the proposed parent survey. Mr. McClure also stated that the District's poverty count is on the rise. Shawn Young made a motion to approve the parent survey. Jeff Jarboe seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Stacey Johnson, John Overstreet, Amanda Dunlavey, and Rod Peavler left the meeting at 8:15 p.m.

Ms. Tighe addressed the Board with regard to formative assessments and how they are personalized to each student and not as a whole. These assessments give structured information and give direct feedback. Ms. Tighe went through Tier I, Tier II, and Tier II, and explained what happens at each tier. She then discussed potential Reading intervention programs.

Ms. Streitmatter and Ms. Houser addressed the Board with regard to different English options at the High School and how to keep students from failing English. Ms. Houser stated that next school year the State requirements will increase to four years of English. Also, the High School will be offering dual credit in conjunction with Parkland College and Freshman/Sophomore Reading fundamentals. Ms. Streitmatter stated she has had numerous requests from students wanting to take advantage of dual credit. Parkland College is coming to the High School to speak to staff regarding dual credit. A lengthy discussion was held regarding RTI courses and required State courses. Mr. McClure stated the High School is possibly looking at an eight period schedule for next school year or a seven period schedule with a twenty-five minute intervention time. Ms. Williams advised the Board that the High School did away with "Advisories" because it was hard to find time to get this in students' schedules. However, Ms. Williams stated that the Juniors and Seniors that had advisory previously said they enjoyed and missed it. One advisory program is teacher/instructional based and the other is very student lead/leadership. Both of these cost approximately \$3,500.00 for training and materials. Mr. McClure informed the Board that students could be taking either two English or two Math courses at the same time in order to meet Core State requirements come next school year.

Ms. Tighe informed the Board on February 13th the District has scheduled a full school improvement day and that ISAT tests have arrived.

Mr. McClure advised the Board with regard to GASB principles and audit questionnaire. Russ Leigh has sent us his audit questionnaire, and the Unit Office has provided input on his questionnaire. Mr. McClure informed the Board that they will receive information on the questionnaire at next month's meeting. Russ Leigh will be in attendance at next month's meeting to answer any questions the Board may have with regard to the audit. Mr. McClure stressed to the Board that the District needs to make sure its working according to policy and procedures.

Mr. McClure stated he has prepared two different preliminary school calendars for the 2009/2010 school year. The first option has school starting on August 18th with August 19th being the first day of student attendance. The second option has students starting on August 20th with August 21st being the first day of student attendance. Mr. McClure explained the main differences between the two calendars are the

Christmas breaks, namely beginning December 18th and return back on January 4th or beginning on December 22nd and return back on January 6th, and the last day of school either being May 26th or May 28th. Mr. McClure stated the final 2009/2010 school calendar will be up for approval at next month's meeting.

A discussion was held with regard to creating a PBL Academic Hall of Fame and whether to let the PBL Education Foundation handle this project or to not pursue this project at this time. The Board agreed to present this project to the PBL Education Foundation at their meeting in February.

Mr. McClure informed the Board that he has contacted the Ford-Iroquois Public Health Department, and they have provided the District with a template job description and qualifications for a school nurse. The District is also checking with Gibson Area Hospital to see if they could provide services to our District as well as GCMS. Mr. McClure informed the Board that there are too many students that have medical plans that the school district is required by law to meet to only have a one-day-per-week school nurse.

Jeff Jarboe made a motion to approve School Board Policy Nos. 7.60-AP1, 7.60-AP2, 7.60-E1, 7.70, 7.240-AP1, 7.275, and 7.340-E1. Dawn Bachtold seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure informed the Board that the District received several bids for the Clara Peterson asphalt project. The bid winner came in at \$108,000.00 from Cross Construction, Inc. Mr. McClure stated there were three other bidders for this project, and the District and FGM are very comfortable with the bid winner. East Central Construction Company was the winner of the High School toilet room renovation project in the amount of \$89,262.00, and this company is excited about beginning the project. Mr. McClure stated there were five other bidders for this project. Shawn Young made a motion to approve the bid from Cross Construction, Inc. in the amount of \$108,000.00 for the Clara Peterson asphalt project. Dave Dowling seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed. Jeff Jarboe made a motion to approve the bid from East Central Construction Company in the amount of \$89,262.00 for the High School toilet room renovation project. Phillip Duling seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed. Mr. McClure added that both of these projects are scheduled to occur during the summer months and are to be paid for with Health/Life Safety funds.

Mr. McClure advised the Board on the potential changes to the transportation contract with the contractor/bid winner. Mr. McClure went over the suggested changes to the contract. A discussion was held regarding seating charts on the bus. Mr. McClure stated the language in the contract will read "the School District or bus driver may assign a seating chart for students on the bus". Phillip Duling made a motion to approve the release of bids for student transportation services for 2009/2010, 2010/2011, and 2011/2012. Jeff Jarboe seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure informed the Board that FGM is currently working on the bid specification for the Eastlawn office renovation project. The District is proposing this project for ADA accessibility and security. Health/Life Safety funds will be utilized to fund this project. A discussion was held regarding security and the layout of

the new Eastlawn office. Mr. McClure stressed to the Board that the Eastlawn office renovation plan is not final. Dean Swan made a motion to approve the release of bids for the Eastlawn office renovation project. Dawn Bachtold seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure advised the Board that the District's current financial and student platforms are old, and we have received a revised proposal from Skyward. This new proposal includes student, financial, and food service. Mr. McClure informed the Board of the various functions for the student platform. The financial side of the software would allow the District's purchase orders to be paperless and activity accounts would be housed under one software program and the Unit Office would have access to all of them. Currently, the District pays approximately \$11,000.00 per year for licensing and support. Mr. McClure recommended to the Board that the District go with Skyward's student platform beginning July 1, 2009 and financial platform beginning January 1, 2010. Dawn Bachtold made a motion to approve the purchase of the student platform in the amount of \$49,212.00 and financial platform in the amount of \$56,889.00 from Skyward with student platforms beginning July 1, 2009 and financial platforms beginning January 1, 2010. Dean Swan seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure explained to the Board the necessity of credit cards for the administration, maintenance department, and cafeteria. This will allow the District to purchase items from vendors that do not accept purchase orders and will give the District the opportunity to purchase items at a lesser cost by being able to shop around for a better price. The Policy Review Committee has authored a District credit card policy for the Board to approve this evening. Shawn Young made a motion to approve the entity authorization for credit cards for Cliff McClure, Tara Tighe, John Rawdin, Christine Williams, Jeff Graham, Lucas Schroeder, Barry Wright, Trent Eshleman, and Tammy Ross, along with School Board Policy Nos. 4.55 and 4.55-AP. Dave Dowling seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure informed the Board that Jerry Young was the bid winner in the amount of \$10.00 for the two gas stoves, and Rita Glazik was the bid winner in amount of \$1,379 for the 1992 Chevrolet pickup truck. Mr. McClure stated the Unit Office will contact the bid winners after Board approval. Dawn Bachtold made a motion to approve Jerry Young as the bid winner for the two gas stoves in the amount of \$10.00. Phillip Duling seconded the motion. Upon roll call, all board members being present, the vote was 6 yea and 1 abstention (Shawn Young), and the motion passed. Phillip Duling made a motion to approve Rita Glazik as the bid winner for the 1992 Chevrolet pickup truck in the amount of \$1,379.00. Dawn Bachtold seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended to the Board to approve Math and English support classes for Freshmen and Sophomores and dual credit English at the High School. Jeff Jarboe made a motion to approve Math and English support classes for Freshmen and Sophomores and dual credit English at the High School. Dean Swan seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve the 2009 Kindergarten – 8th grade summer school calendar to be July 8th – August 6th. Mr. McClure added that the Board will need to discuss a district administrator to oversee this program as well. Dean Swan made a motion to approve the 2009 Kindergarten through 8th

grade summer school calendar to be July 8th – August 6th. Dawn Bachtold seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure advised the Board that tomorrow morning there will be a District-wide reading of the Gettysburg Address at 9:30 a.m., Tara Coady received an honorable mention and Evan King received 3rd place in the State of Illinois Lincoln essay contest. February 13th will be utilized as an all day school improvement day. On March 5th, the PBL Board of Education will host the annual IASB conference/dinner to be held in the Junior High Commons Area, the 7th grade boys' basketball team played very well at the State Sweet Sixteen game, and the High School cheerleaders qualified for State and received 13th place.

Dean Swan made a motion to go into closed session to discuss to discuss the appointment, employment, compensation, performance of specific employees of the public body pursuant to 5 ILCS 120/2(c)1. Dave Dowling seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Closed session began at 10:28 p.m.

Jeff Jarboe made a motion to come out of closed session. Dave Dowling seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Closed session ended at 11:56 p.m.

Mr. McClure recommended to the Board to approve the resignations of Liza Cerezo as High School/Elementary choral music teacher, Brandi Wells-Chumbley as High School English teacher, and Kevin Coffey as High School Math teacher. Dawn Bachtold made a motion to approve the resignations of Liza Cerezo as High School/Elementary choral music teacher, Brandi Wells-Chumbley as High School English teacher, and Kevin Coffey as High School Math teacher. Shawn Young seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended to the Board to approve the tenure status of Lisa Allen. Dean Swan made a motion to approve the tenure status of Lisa Allen. Dawn Bachtold seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended to the Board to approve the tenure status of Mindy Duley. Dean Swan made a motion to approve the tenure status of Mindy Duley. Dawn Bachtold seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended to the Board to approve the tenure status of Victoria St. Peter. Dawn Bachtold made a motion to approve the tenure status of Victoria St. Peter. Phillip Duling seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended to the Board to approve the tenure status of Emilie Ross. Jeff Jarboe made a motion to approve the tenure status of Emilie Ross. Dawn Bachtold seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended to the Board to approve the tenure status of Jill Steiner. Dean Swan made a motion to approve the tenure status of Jill Steiner. Dave Dowling seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended to the Board to approve the tenure status of Raquel Eshleman. Shawn Young made a motion to approve the tenure status of Raquel Eshleman. Jeff Jarboe seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board approve the posting of an Assistant Junior High Track Coach for the 2008/2009 school year. Shawn Young made a motion to approve the posting of an Assistant Junior High Track Coach for the 2008/2009 school year. Phillip Duling seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Mr. McClure recommended the Board appoint Christine Williams as the 2009 summer school administrator. Phillip Duling made a motion to approve Christine Williams as the 2009 summer school administrator. Dave Dowling seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

Dave Dowling made a motion to adjourn the meeting. Dean Swan seconded the motion. Upon roll call, all board members being present, the vote was unanimous and the motion passed.

The meeting adjourned at 12:03 a.m.

President, Board of Education

Secretary, Board of Education