

## Public Use of Facilities

The School Committee welcomes the use of facilities available within the School Department by civic, cultural and educational organizations.

Scheduling of rooms will be performed at the individual building.

Official municipal, school, library and other governmental or quasi-government meeting requirements will receive first considerations in the scheduling of the available spaces within the various school buildings. The facilities are generally not available for private social gatherings, religious services or activities, for commercial purposes or for gatherings not serving a community purpose.

For municipal/school functions, room reservations must be made by indicating the meeting and time in the Master Schedule located in each building.

For other than municipal/school functions, room reservations must be made by written application to the individual building principal. All of these applicants must provide a certificate of insurance and/or a lessee's indemnification agreement. Application forms and lessee's agreements will be available at each building; certificates of insurance must be provided by applicant's insurance company.

Completed applications accompanied by applicable fees must be submitted two weeks in advance of the meeting date. Initial approval of the organization, however, must be voted upon by the School Committee.

All applicants agree to adhere to the rules and regulations related to the use of public meeting rooms as promulgated herein.

The Superintendent is granted the discretion to interpret these policies based upon the nature of each request and special circumstances encountered in the interest of effective scheduling and use coordination.

Legal Reference

[Barrington Town Charter](#)

Approved 05/04/00

Revised 11/01/12