

Gifts, Donations, Bequests and Memorials

The School Committee recognizes its obligation to provide a total quality educational program for all students.

Occasionally, parents, friends, and students wish to enhance or improve particular educational programs or particular buildings by providing gifts, donations, bequests, or memorials.

In order to ensure that all gifts, donations, bequests and memorials conform to the educational goals of the School Department and to ensure consistency in accepting such gifts, the School Committee sets forth the following policy:

- All gifts, donations, memorials and bequests must be approved by the Superintendent. Such approval will take into consideration the educational goals of the School Department and the operating and maintenance requirements of the gift.
- **Approval must also be given by the School Committee.** Once approved and accepted by the School Committee, all gifts become the property of the School Department, may not be returned without the approval of the School Committee, and are subject to the same controls and regulations as are other properties of the School Department. The School Committee shall be responsible for the maintenance of any gift it accepts.
- The School Committee shall make reasonable efforts to honor the intent of the donor in its use of the gift, but reserves the right to utilize any gift it accepts in the best interest of the educational program of the School Department. In no case shall acceptance of a gift be considered to be an endorsement by the School Committee of a commercial product or business enterprise or institution.

Approved 04/28/77

Revised 06/03/04