



Chromebook Take Home Policy Sign-Off and Student Pledge



- I will **never** leave my Chromebook unattended in an unsecured or unsupervised location.
- I will **never** loan out my Chromebook to other individuals.
- I will know where my Chromebook is at all times.
- I will charge my Chromebook's battery to full capacity each night.
- I will keep food and beverages away from my Chromebook since they may cause damage to the device.
- I will **not** disassemble any part of my Chromebook or attempt any repairs.
- I will, **AT ALL TIMES**, keep my chromebook in the case provided by Putnam County CUSD #535
- I will protect my Chromebook by always carrying it in a secure manner to avoid damage.
- I will **not** leave my Chromebook in a vehicle as the heat and cold can damage and/or ruin the device.
- I will use my Chromebook in ways that are appropriate for education.
- **I will not place decorations (stickers, markers, writing, etc.) on the Chromebook.**
- I understand that the Chromebook & case I am issued is subject to inspection at any time without notice and remains the property of Putnam County CUSD #535.
- I will follow the policies outlined in the Chromebook Policy Handbook and the District Acceptable Use Policy while at school as well as outside the school day.
- I will file a police report in case of theft or damage caused by fire.
- I will be responsible for all damage or loss caused by neglect or abuse.
- I agree to pay the full replacement cost of my Chromebook, power cord/charger, case, in the event that any of these items are lost, stolen, or intentionally damaged.
- I agree to return the Chromebook, power cord/charger, and case in good working condition at the end of each school year.

CHROMEBOOK HOME USE AGREEMENT

Student/Parent Chromebook Use Agreement 2016-2017

In this agreement, "Chromebook" means any model of chromebook that Putnam County CUSD #535 provides and all its components, software, battery, charger, & carrying case.

TERMS:

- You will comply at all times with the Putnam County CUSD's Chromebook Policy Handbook and its guidelines as well as the Putnam County CUSD Technology Acceptable Use Policy. Any failure to comply may terminate your rights of possession effective immediately and the school may repossess the property. Chromebooks are assigned to a single individual and are not to be shared.

TITLE:

- Legal title to the Chromebook is in the School District and it shall remain in the School District. The student's right of possession and use is limited to and conditioned upon full and complete compliance with this Agreement and the Chromebook Policy Handbook.

LOSS OR DAMAGE:

- If the property is accidentally damaged or incurs loss due to an act of nature, Putnam County CUSD will assess the Chromebook damage and repair or replace the device under the accidental loss or damage policy. If the property is stolen, a police report must be filed by the student or student's parents/guardian involved in the loss of property. Loss or theft of the property must be reported to the School District by the next school day after the occurrence. Fraudulent reporting of theft will be turned over to the police for prosecution.

REPOSSESSION:

- Students not complying with all terms of this Agreement and the Chromebook Policy Handbook, including the timely return of the property, will be declared to be in default and authorities may be sent to your place of residence, or other location of the Chromebook to take possession.

TERM OF AGREEMENT:

- Your right to use and possession of the property terminates no later than the last day of classes during the school year unless earlier terminated by the School District or upon student withdrawal from Putnam County CUSD #535 schools.

APPROPRIATION:

- Your failure to timely return the property and the continued use of it for non-school purposes without the school's consent will be considered unlawful appropriation of school property.

Putnam County CUSD #535

STUDENT & PARENT/GUARDIAN CHROMEBOOK AGREEMENT PAGE

Student Take Home Permission for grades 6-12

- YES, my student is allowed to take his/her Chromebook home.
- NO, my student is to leave his/her Chromebook at school in designated area(s).

Optional Chromebook Insurance for grades 6-12

- YES, I will purchase the optional Chromebook Insurance. (\$30.00)
- NO, I will NOT purchase the optional Chromebook Insurance. I understand that all damaged incurred to the device is the responsibility of the student and parent / guardian.

By signing this document you understand and agree to all items of the student pledge, home use agreement (if applicable), optional insurance (if applicable) & the Chromebook Policy

*****This must be signed in order to use a Chromebook at school and/or at home*****

Student Name (Please Print): _____

Student Signature: _____ Date: _____

Parent / Guardian (Please Print): _____

Parent / Guardian Signature: _____ Date: _____