

Barrington School Committee Policy

Role of the Chair

The Board empowers the Chair to provide leadership to the School Committee by ensuring the integrity of the Committee's processes, exercising interpretive responsibilities with integrity, fairness and impartiality—reflecting the spirit and intent of the Committee in its deliberations—and normally serving as the Committee's official spokesperson.

The Chair has the following authority and duties:

1. Support and monitor Committee behavior to ensure that it is consistent with its own rules and policies and those legitimately imposed upon it from outside the organization:
 - a. conduct and monitor Committee meeting deliberations to ensure that Committee discussion and attention are focused on Committee issues;
 - b. ensure that Committee meeting deliberations are fair, open, and thorough, but also efficient, timely, orderly, and to the point;
 - c. chair Committee meetings with all the commonly accepted power of that position as described in *Robert's Rules of Order, Revised*;
 - d. lead timely periodic self-assessments to ensure process improvement.
2. Facilitate sound Committee decision making by anticipating and addressing Committee and member needs.
3. Compile and facilitate the Committee's summative evaluation of the Superintendent.
4. Represent the Committee as appropriate and serve as spokesperson for the Committee in announcing Committee-stated positions and in stating decisions and interpretations within the areas assigned to the Chair. The Chair may delegate this authority to other Committee members when appropriate, but the Chair remains accountable for such delegation.
5. Execute all documents authorized by the Committee, except as otherwise provided by law.
6. With the advice and consent of the Committee, appoint the members, chair, and the vice chair and/or liaison of all Committee subcommittees.
7. On behalf of the Committee, and in concert with the Superintendent, develop proposed Committee meeting agendas consistent with the Committee's annual work plan.
8. The Chair has no authority to supervise or direct the Superintendent except as authorized by the Committee.
9. When the Chair is not available, the Vice Chair shall perform the role and responsibilities of the Chair. The Chair and Vice Chair shall work together to assure that the duties of the Chair are accomplished effectively.

Adopted 08/14/2014