

Minutes of Meetings of the School Committee

Minutes of all meetings of the School Committee shall be made to include the following:

1. Date, time and place of meeting;
2. Members of the School Committee noted as present or absent;
3. Items of significant information bearing on action;
4. A record of each vote taken by the School Committee reflecting the vote of each member;
5. Any other information reflecting the conduct of the meeting that a School Committee member may request be included.

The minutes of all School Committee meetings shall be public record consistent with [R.I.G.L. §42-46-7](#), and available within the time prescribed by law, except where such disclosure would be inconsistent with [R.I.G.L. §§42-46-4](#) and [42-46-5](#).

Minutes of the School Committee meetings shall be maintained in accordance with, transmitted by such mode, and filed with such government agencies and departments as required by law.

Legal Reference

Rhode Island General Laws §§ [42-46-4](#), [42-46-5](#), [42-46-7](#)
[Barrington Town Charter, § 9-2-2](#)

Approved 02/16/06