

# **CONSTITUTION OF THE FUTURE BUSINESS LEADERS OF AMERICA**

## **OF**

### **BARRINGTON HIGH SCHOOL**

#### **ARTICLE I: Name**

**Section 1:** The name of this organization shall be the Future Business Leaders of America (Barrington Chapter)

#### **ARTICLE II: Purpose, Objectives and Activities**

**Section 1:** The purpose of this organization shall be to provide, as an integral part of the instructional program, additional opportunities for secondary students (grades 9-12) in business and/or business-related fields to develop vocational and career supportive competencies and to promote civic and personal responsibilities.

**Section 2:** The objectives of this organization shall be to

- A. Develop competent, aggressive business leadership
- B. Strengthen the confidence of students in themselves and their work
- C. Create more interest in and understanding of American business enterprise
- D. Encourage members in the development of individual projects which contribute to the improvement of home, business, and community
- E. Develop character, prepare for useful citizenship and foster patriotism
- F. Encourage and practice efficient money management
- G. Encourage scholarship and promote school loyalty
- H. Assist students in the establishment of occupational goals
- I. Facilitate the transition from school to work

**Section 3:** The activities of this organization shall be in accordance with its objectives.

#### **ARTICLE III: Membership**

**Section 1:** Membership shall consist of members of chartered local chapters. These members shall hold membership in their state and national chapters. Individual members shall be recognized only through a state chapter of FBLA. In the case where there is no state chapter, the member shall be recognized by the national office.

**Section 2:**

National FBLA, as well as the state and local chapters, shall be open for membership to these classes of members:

- A. Active Members shall be secondary students who become members while enrolled in business and/or business-related fields at Barrington, who accept the purpose of FBLA, subscribe to its creed, demonstrate willingness to contribute to good school/community relations, and possess qualities for employment. Active members shall pay dues as established by FBLA and may participate in national events, in accordance with the guidelines of the National Awards Program, serve as voting delegates to the National Leadership Conference, hold national office in accordance with Article VI, and otherwise represent their state and local advisors.
- B. Professional Members shall be persons associated with or participating in the professional development of FBLA as approved by state chapters. Such members may include local and state chapter advisers, business teacher educators, state supervisors of business and office education, employers or supervisors of cooperative work/training students, advisory council members, business persons, and other persons contributing to the growth and development of FBLA, but shall not participate in events, serve as voting delegates, or hold office.
- C. Honorary Life Members may be elected to a state or local chapter by a majority vote. They shall be persons who are assisting in the advancement of business and office education and/or who are rendering outstanding service to FBLA-PBL, Inc. Honorary Life Members shall not vote or hold office and shall not be required to pay dues.
- D. National Honorary Life Members may be recommended by the membership and shall be accepted upon approval by the Board of Directors of FBLA-PBL, Inc. They shall be persons making significant contributions to the field of business and office education and/or to the growth and development of FBLA-PBL, Inc. National Honorary Life Members shall not vote or hold office and shall not be required to pay dues.

**ARTICLE IV: Officers**

**Section 1:**

Officers of the chapter shall be president, vice president, secretary, treasurer, reporter, historian and parliamentarian. These officers, with the adviser as ex-officio member, shall constitute the Executive Committee.

## **ARTICLE V: Election of Officers**

- Section 1:** Officers shall be elected at the annual meeting and shall hold office for a term of one year or until their successors are elected. Officers shall assume their duties at the close of the meeting at which they were elected.
- Section 2:** The chapter shall have an adviser who shall be a faculty member from the business department. This chapter may have as many special emphasis groups under the chapter charter as it deems necessary to meet the interests of all students and shall assume full responsibility for coordinating the program for these interest groups.
- Section 3:** The chapter shall have an Advisory Council which shall consist of two or more honorary life members, the chapter adviser and other area business leaders.

## **ARTICLE VI: Duties of FBLA Officers**

- Section 1:** The president shall (a) preside over all meetings of the chapter; (b) appoint all committees and serve as an ex-officio member of these committees; and (c) promote the growth and development of FBLA.
- Section 2:** The vice president shall (a) preside in the absence of the president; and (b) assist the president in other ways as appropriate.
- Section 3:** The secretary shall (a) keep an accurate record of the chapter and executive committee meetings; and (b) submit the required reports to the state chapter and the national office.
- Section 4:** The treasurer shall (a) act as custodian of the funds of the organization, collect dues and give financial reports; and (b) send the membership list with the dues to the state and national offices.
- Section 5:** The historian shall (a) maintain records of the chapter including an annual report of its activities, awards and publicity.
- Section 6:** The parliamentarian shall (a) serve in any capacity as directed by the president; and (b) advise the president or presiding officer on points of parliamentary procedure.
- Section 7:** The reporter shall (a) act as a public relations officer for the chapter; (b) see that news stories and photographs are delivered to the school paper, the local newspaper, the state news bulletin and the national Tomorrow's Business Leader; and (c) cooperate with the school official concerning assembly, radio and television programs.

**Section 8:** The officers shall serve on the Executive Committee and perform such duties as directed by the president and the adviser and not inconsistent with these bylaws and other rules adopted by the chapter.

#### **ARTICLE VII: Dues and Finance**

**Section 1:** National dues based on fiscal reports by the national office, and on recommendations by the National Executive Council and the Board of Directors, shall be determined by a majority vote of the state voting delegates at the National Leadership Conference. National dues of members shall be forwarded directly to the FBLA national office or shall be submitted through state chapters at the discretion of the state chapter. Membership dues are unified on local, state and national levels and are not available separately.

**Section 2:** The membership dues in the Future Business Leaders of America shall be \$9.00 a year of which \$6.90 shall be remitted to the FBLA National Office in payment of the national dues and \$3.00 to the FBLA state chapter in payment of state dues.

**Section 3:** The fiscal year of the Future Business Leaders of America shall be July 1 through June 30.

**Section 4:** An audit shall be made annually by the auditing committee which shall report at the annual meeting.

#### **ARTICLE VIII. Meetings**

**Section 1:** There must be at least one regular meeting a month during the school year. The regular October meeting shall be designated as the annual meeting for the purpose of electing officers, receiving reports of officers and committees and for any other business which may arise. Other meetings may be held as deemed necessary by the president with the approval of the Executive Committee.

**Section 2:** One-half of the members of the chapter shall constitute a quorum.

#### **ARTICLE IX. Committees**

**Section 1:** The president, in consultation with the adviser, shall appoint the following committees:

- A. Nominating
- B. Auditing

- C. Ways and Means
- D. Social
- E. Finance and Fundraising

The president shall appoint additional committees as authorized by the Executive Committee and the adopted parliamentary authority.

**Section 2:** Local chapters may select advisory committees to assist in the growth and development of their respective chapters.

## **ARTICLE X. Emblems, Insignia and Colors**

**Section 1:** The chapter emblems shall be the emblems of the national organization.

**Section 2:** The official emblem and insignia item designs are described and protected from infringement by registration in the U.S. Patent Office under the Trademark Act of 1946. The manufacture, reproduction, wearing, or display of the emblem shall be governed by the Board of Directors.

**Section 3:** Emblems and insignia shall be uniform in all local and state chapters and within special emphasis groups; they shall be those of FBLA. Only members in good standing may use official emblems and insignia.

**Section 4:** The official colors of FBLA shall be blue and gold.

## **ARTICLE XI: Parliamentary Authority**

**Section 1:** The rules contained in Robert's Rules of Order Newly Revised shall govern the chapter in all cases to which they are applicable and in which they are not inconsistent with the rules of FBLA-PBL, Inc., this constitution or any special rules of order the chapter may adopt.

## **ARTICLE XII: Amendment of the Constitution**

**Section 1:** Amendments to the constitution shall be submitted in writing at a regular meeting and shall not be voted until the following regular meeting. A two-thirds vote of the members present shall be required for adoption.