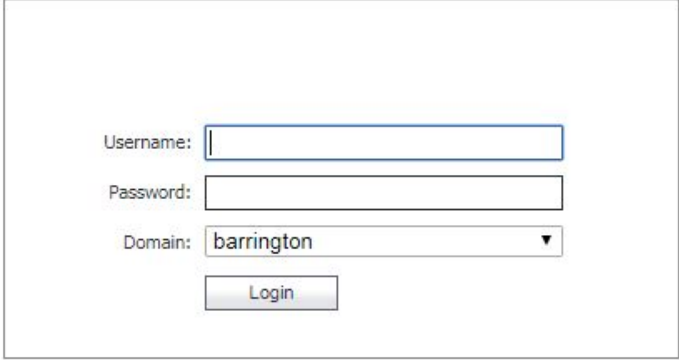


From the district website, [www.barringtonschools.org](http://www.barringtonschools.org), navigate to Staff, Technology Access, Remote Access or go here: <https://mac.barringtonschools.org/cgi-bin/welcome>.

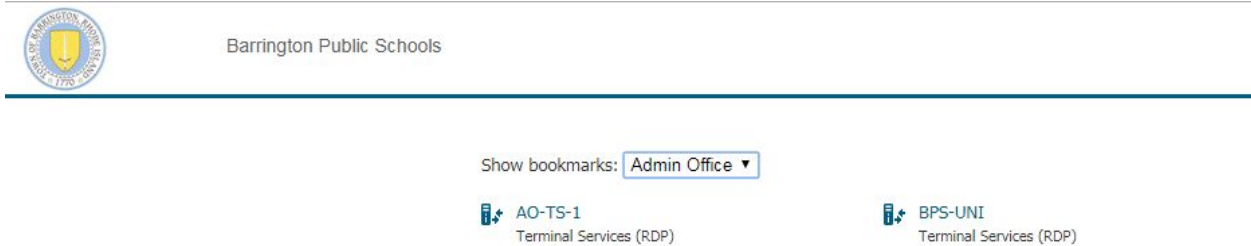
You will see this screen:



A screenshot of a login form. It contains three input fields: 'Username:' with an empty text box, 'Password:' with an empty text box, and 'Domain:' with a dropdown menu showing 'barrington'. Below these fields is a 'Login' button.

Enter your windows username and password.

You will then see this screen:



A screenshot of the Barrington Public Schools website. At the top left is the school's logo. To its right is the text 'Barrington Public Schools'. Below this is a horizontal line. Underneath the line, there is a 'Show bookmarks:' dropdown menu currently set to 'Admin Office'. Below the dropdown are two links for Remote Desktop Protocol (RDP) access: 'AO-TS-1 Terminal Services (RDP)' and 'BPS-UNI Terminal Services (RDP)'. Each link has a small icon to its left.

Choose your building next to Show bookmarks and click the link with your building name-TS-1.

When you get the following pop up, click OK

