

**MELROSE PARKS AND RECREATION BOARD
REGULAR MEETING
THURSDAY, AUGUST 25, 2022 – 6:00 P.M.**

AGENDA

1. Call to Order/Roll Call
2. Approval of Agenda
3. Approval of Minutes
4. Reports
5. Action Items
6. Old Business
 - a. Sauk River Park Improvements
 - i. Revised campsites
 - ii. Bathroom
 - b. Budget Discussion – LCCMR grant
7. New Business
 - a. Budget discussion overall – including trail along County Road 168
 - b. Fundraising
 - i. Bowling Tournament
 - ii. Soliciting Donations
8. Informational Items
9. Adjournment

NEXT MEETING DATE – October 27, 2022

**MELROSE PARKS AND RECREATION BOARD
REGULAR MEETING
THURSDAY, AUGUST 25, 2022 – 6:00 P.M.**

A.I. #1 CALL TO ORDER/ROLL CALL

The Melrose Parks and Recreation Board met in a Regular Meeting on Thursday, August 25, 2022, at 6:00 p.m. at the Melrose City Center pursuant to due notice being given thereof. Present were Board Members Justin Frieler, Dave Berscheit, and Craig Schiffler, City Administrator Colleen Winter, Streets/Parks Supervisor Gary Middendorf, and City Planner Shelia Hellermann. Board Member Joelene Wieling and, Sara Hoffner was absent. Chair Frieler called the meeting to order.

A.I. #2 APPROVAL OF AGENDA

A motion was made by Mr. Berscheit, seconded by Mr. Schiffler and unanimously carried that the agenda be approved as submitted.

A.I. #3 APPROVAL OF MINUTES

A motion was made by Mr. Schiffler seconded by Mr. Berscheit and unanimously carried that the minutes from the Board's June 28, 2022, meeting be approved as presented.

A.I. #4 REPORTS

None

A.I. #5 ACTION ITEMS

None

A.I. #6 OLD BUSINESS

- a. The Board reviewed the revised campsites at the Sauk River Park.

A motion was made by Mr. Berscheit, seconded by Mr. Schiffler and unanimously carried approving the revised Sauk River Park campsites.

The Board next reviewed the various shower/bathroom designs. It is anticipated that the shower/bathroom facility would not be built until spring of 2023. The board by consensus approved the design furnished by Worms with altering the size to 30 X 20 and directed staff to continue working with the building inspector and engineer to determine the requirements and next step of the process.

- b. The Board next reviewed the cost of the Sauk River Park campsite improvements.

A.I. #7 NEW BUSINESS

- a. The Board next reviewed the Parks and Recreation portion of the 2023 budget. This includes the trail connecting Daylight Court and run west along the north side of County Road 168. This may be funded by CentraCare dollars. They also reviewed the Five-Year Capital Improvement Plan. The board by consensus

approved leaving the trail connecting Daylight Court and running west along the north side of County Road 168 in the 2023 budget, provided we use CentraCare funds or through grant funding.

- b. The Board discussed fundraising possibilities. The Golf Scramble was cancelled. An idea has been brought forward about a possible bowling tournament this winter. The board by consensus decided to hold a bowling tournament this winter. Staff will work on scheduling a date.

The Board also discussed solicitation of donations. Representatives of the Park Board will attend Melrose Lions and American Legion meetings to solicit donations.

A.I. #8 INFORMATIONAL ITEMS

- a. The next Board meeting will be held on Thursday, October 27 at 6:00 p.m.

A.I. #9 ADJOURNMENT

A motion was made by Mr. Berscheit, seconded by Mr. Schiffler and unanimously carried that the meeting be adjourned at 7:15 p.m.

PATRICIA HAASE – CITY CLERK