



Mechanicsburg Exempted Village School District

RESPONSIBLE TECHNOLOGY USE AGREEMENT 2019-2020

District devices (including 1:1 devices), Internet and wifi use, and other district approved technologies are intended to support and enhance Mechanicsburg student learning. Students and staff must adhere to appropriate and responsible use of all district tools, conform to network etiquette, courtesies, and guidelines, and be responsible digital citizens. Access to technology resources is a privilege, not a right and failure to adhere to these guidelines may result in disciplinary action, including referrals and suspension of privileges.

Mechanicsburg Exempted Village School District is not responsible for damages to personal technologies or other wireless communication devices. Pursuant to Federal law, the district has implemented protection measures designed to restrict user access to visual displays/depictions/materials that are obscene, constitute child pornography, and/or are harmful to minors.

DISTRICT TECHNOLOGY EXPECTATIONS

Be Responsible and Respectful

- Follow the teacher's instructions for device and Internet use, email, streaming media and all classroom-related activities. The teacher is in charge of what you do while in his/her classroom.
- Handle all technology equipment with care. For chromebooks, follow the care expectations in the [Mechanicsburg 1:1 Chromebook Guidelines & Procedures](#).
- Respect and protect your privacy and the privacy of others
 - Use only your assigned district or personal accounts
 - Keep personal information such as full name, address, and phone number off of public websites
 - Keep all passwords secret and observe all district security practices
 - Represent yourself truthfully
- Respect and protect the integrity, availability, and security of all electronic resources
 - Conserve, protect, and share these resources with other students and Internet users
 - Report any device damage, security risks or violations to a teacher or administrator right away
- Respect and protect the copyrighted/intellectual property of others
 - Cite all sources appropriately
 - Follow all copyright laws
- Respect and practice the principles of community
 - Communicate only in ways that are kind, responsible, respectful, safe, and lawful
 - Obtain permission before taking/using photos, videos or images of other people
 - Be responsible in the use of direct device-to-device file sharing
 - Use only school appropriate web content, language, images, and videos

Be Safe

- Report threatening or offensive materials to a teacher or administrator
- Protect your personal identity and the identity of others online
- Follow school district guidelines for web and social media publishing
- Use all equipment and systems carefully, following instructions

All this information and more about the 1:1 Chromebooks can be found on the District Website
WWW.MCBURG.ORG

Responsible Technology Use Agreement 2019-2020

Acknowledgement/Signature(s)

I/we have read and understand the district technology expectations and the 1:1 Chromebook guidelines and procedures. I understand that my failure to follow the guidelines and expectations outlined in these documents may result in disciplinary action.

Student Name: *(print)* _____ Date: _____

Student Signature: _____

Parent /Guardian Name: *(print)* _____ Date: _____

Parent /Guardian Signature: _____

Parent Email Address: _____

Student Graduation Year: *(circle)* 2020 2021 2022 2023 2024 2025 2026 2027

Optional Wireless Access Point Rental

If you do not have Internet at your home and wish to rent a wireless Internet access point to provide Internet access to the Chromebook in your home, choose a provider below. **Please Note:** Use of this access point will be limited to only the student(s) Chromebook.

Rental Requirements:

- You must provide 2 months advance payment
- The school must receive payment before distributing the wireless device
- Checks are payable to Mechanicsburg Schools
- If you have any questions about the district providing wireless Internet access in your home please call 937.834.2453 or email support@mcburg.org

I am interested in renting a wireless access point from the district for a monthly fee: (circle) YES NO

My wireless provider is: (check)

☐ Sprint (\$40.99) ☐ Verizon (\$42.99)

*****Fill out this form completely and return to the school office prior to receiving your chromebook. Failing to do so will delay your receipt of a chromebook*****