

**SCHOOL COMMITTEE
BARRINGTON PUBLIC SCHOOLS
BARRINGTON, RHODE ISLAND 02806**

**Minutes of Administrator and School Committee Work Session Retreat
Barrington High School Library
Monday, August 6, 2018 8:00 a.m.**

A Work Session Retreat was held for Administrators and the School Committee on Monday, August 6, 2018 at the Barrington High School Library. School Committee Chair Ms. Kate Brody called the School Committee meeting to order at 8:04 a.m. Present were Ms. Brody, Ms. Clancy, Mr. Alessandro, Dr. Douglas, and absent was Ms. Pine. Administrative Leadership Team members present were Mr. Messore, Dr. Dillon, Mr. Fiore, Dr. Anderson, Mr. Burrows, Mr. Hurley, Ms. McGee, and Ms. Whitehead. Absent were Ms. Matthes, Mr. Callahan, and Ms. Tolento.

Dr. Dillon led the discussion relative to the District Scorecard that was developed during a collaborative work session with the Administrative Leadership Team in July, 2018. She introduced the Infographic that she created to represent the District Strategic Plan and incorporated feedback relative its specific components. The group shared positive feedback with Dr. Dillon for her initiative with the infographic.

The District Scorecard was reviewed as organized by the Strategic Plan Pillars of Student Success, Social emotional Well- Being, Collaborative Culture, Parent and Community Engagement, and Efficient Systems and Resources. The Scorecard is aligned to the Strategic Plan and, on an annual basis, defines the foundational work that is required to accelerate progress through the remaining four years of the plan. The following sections were reviewed for every pillar: 2018-2019 Goals, Progress Monitoring Measures, and Strategic Actions. Dr. Dillon incorporated feedback and relevant edits.

The School Improvement Team process was discussed with an overview of the logistics for its introduction to the learning communities at all schools. The websites for every school will include a link to the School Improvement Team process reference document, and all principals will review the application and selection process for the School Improvement Teams at the building level.

Mr. Messore, at his earliest convenience, will contact the Editor of the Barrington Times to request media coverage of the following topics, in the New Briefs, as a public service announcement for the Barrington community:

- Advisory Committees to the School Committee: application and population process; and
- School Improvement Team application and population process.

The new format for School Committee meetings, one Business Meeting and one Work Session per month, was introduced as an opportunity to support efficient and effective governance through alignment of the work of the School Committee with the District Strategic Plan. The Work Sessions will include School Committee Development and will enable the School Committee to have a deeper discussion of defined topics relevant to District Strategic Goals; there will be no formal action by the School Committee at Work Sessions. Listening Sessions, immediately following the Work Sessions, will provide the School Committee with the opportunity to listen to community feedback about the topic of

the Work Session. In addition, Community Forums and Listening Sessions will be held three times per year to expand community engagement opportunities for the School Committee and Administration.

It was the consensus of the group to invite the Studer Education Coach to attend the first Work Session as an observer to share feedback with the School Committee and Administration at a debrief session.

The School Committee expressed its appreciation for and recognition of the investment made by the Administrative Leadership Team in the development of the District Scorecard and expressed congratulations on its outcome.

Dr. Anderson, Mr. Burrows, Mr. Hurley, Ms. McGee, and Ms. Whitehead departed the Work Session at 10:10 a.m.

Dr. Dillon introduced the Draft Report to the School Committee document for consideration as the template for all reports at School Committee Business Meetings. The template includes an Executive Summary and a Comprehensive Report, aligned with Strategic Plan Pillars and Goals, that provides recommendations from the Administration. Discussion ensued relative to the need for consistent language in reporting to support community engagement, and the collective interest of the School Committee in a visual reference point for members of the public who are present for reports to the School Committee. The consensus of the School Committee was support for the Report to the School Committee document as created by Dr. Dillon, and the Committee shared its positive feedback with her.

Ms. Brody led the discussion relative to the Draft Governing Principles and Standards, as developed through a Policy Committee work session with Dr. Douglas. The draft document is proposed to serve a dual purpose as a School Committee Self Evaluation Tool and as a statement of governing principles and standards. The National School Boards Association (NSBA) Key Work of School Boards publication served as a reference for the document, in addition to multiple nationwide sources from School Boards and School Committees as cited in the draft document. The following components of the document were reviewed at the Work Session: Vision, Policy, Community Leadership, and School Committee and Administration Relationship. The two remaining components, School Committee Governing Commitments and Accountability, will be addressed at a proposed Work Session to follow the August 22 School Committee meeting.

Mr. Alessandro moved and Ms. Clancy seconded moved and Mr. Alessandro seconded adjournment of the Work Session and Retreat at 11:05 a.m. The motion passed 4-0 with Ms. Brody, Ms. Clancy, Mr. Alessandro, and Dr. Douglas voting in the affirmative.