

The Barrington Public Schools Strategic Planning Steering Committee met on Wednesday, April 10, 2018 at 4:00 p.m. in the Barrington High School Library. The meeting was facilitated by Studer Education partner Melissa F. Matarazzo, Ed.D. Dr. Matarazzo welcomed the Steering Committee members to the meeting at 4:03 p.m. Present were John Alessandro, Dr. Andrew Anderson, Gina Bae, Kate Brody, Dave Burrows, James Callahan, Anna Clancy, Dr. Megan Douglas, Kevin Farley, Doug Fiore, Alison Grieco, Joseph Hurley, Brett Kearns, Frank Lucas, Kristen Matthes, Tracey McGee, Michael Messore, Gina Pine, Janet Provost, Annie Reznik, Christopher Sarli, Patricia Tolento and Tracey Whitehead. Absent were Dr. Felice Billups, Jeffrey Brenner, James Cunha, Dr. Lisa Daft, Dr. Paula Dillon, Adi Goldstein, Rupayan Gupta, Kim Jacobs, and Cecily Rae.

Dr. Douglas moved and Mr. Alessandro seconded approval of the January 25, 2018 Strategic Planning Steering Committee Meeting minutes. The motion passed 22-0 with Mr. Alessandro, Dr. Anderson, Ms. Bae, Ms. Brody, Mr. Burrows, Mr. Callahan, Dr. Douglas, Mr. Farley, Mr. Fiore, Ms. Grieco, Mr. Hurley, Mr. Kearns, Mr. Lucas, Ms. Matthes, Ms. McGee, Mr. Messore, Ms. Pine, Ms. Provost, Ms. Reznik, Mr. Sarli, Ms. Tolento and Ms. Whitehead voting in the affirmative for the motion. Ms. Clancy was not present at the January 25, 2018 meeting.

Dr. Matarazzo defined the expected outcomes for today's meeting as follows: review the completed strategic plan, work in small groups on plan branding and communication, and discuss next steps. Dr. Matarazzo invited Mr. Messore to share a document, prepared by the Administration, with an overview and synopsis of the 2012-2017 District Strategic Plan by strategy, action steps and final result; the document may serve as a reference point. Dr. Matarazzo facilitated the discussion of the 2018-2023 District Strategic Plan with a review of and consensus on the following components of the new plan in its entirety: Mission, Goals, Measures of Success, and Strategies for Achieving our Goals. Dr. Matarazzo incorporated suggested edits, based on the consensus of the committee, in the final Strategic Plan document.

Dr. Matarazzo reviewed the process for the alignment of the strategic plan as it relates to the development of the annual scorecard; the annual scorecard is an action plan designed in alignment with the strategic plan to identify desired annual results, specific actions to achieve them, and measures of progress throughout the year. Dr. Matarazzo noted that the strategic plan provides the overarching goals and key strategies for the focus of the district for the next five years, yet is not a detailed plan for execution; the School Committee and Administrative leadership team will re-engage to develop an annual scorecard with annual goals defined for every academic year. Schools and departments will cascade the annual results to align behaviors and goals with the specificity and agility needed to focus on and evaluate the impact of continuous improvement efforts.

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Small group discussion, followed by a discussion with the entire committee, addressed strategies for plan branding and communication, as it will be essential to include a broad based communications plan for the community.

Dr. Matarazzo noted that the development of the 2018-2019 annual scorecard will begin now and continue through June as she continues her leadership development and coaching work with the district leadership team and the School Committee. She thanked the members of the Strategic Planning Steering Committee for the investment in this important work and extended an invitation to reconvene for twice yearly progress sessions in the future.

The meeting was adjourned at 6:00 p.m.