

Attachment: See memo 4/25/17

Smart Goals Worksheet

<p>Fellow Friends Program</p>	<p>Project lead: Tracey McGee</p>	<p>Date April 2017</p>
<p>Team Members Tracey McGee, Kristen Matthes, Lisa Otone-Silva, Heather Navarro, Margaret Reid, Rose Murin</p>		
<p>District Strategic Goal(s) GOAL 1: Ensuring success for all students</p>		
<p>Goal(s) To increase the positive social interactions of the diverse learners in the school/district.</p>		
<p>To provide opportunities to families of diverse learners in the district the opportunity to network with other families.</p>		
<p>Students of all academic and social diversity will be provided opportunity to a peer "fellow" who will participate in group activities outside of the school day with identified diverse learners.</p>		
<p>Neurotypical peers will have the opportunity to pair with diverse peers and create lasting friendships/acquaintances that will provide support now and in the future.</p>		
<p>Strategies and Action Steps</p>	<p>Who is Responsible</p>	<p>Evidence of Effectiveness</p>
<p>Email Principals for a budget line for activities and overall SEAC support from the PTO's.</p>	<p>Tracey McGee</p>	<p>Target Date or Time Line April 2016</p> <ol style="list-style-type: none"> Email Budget line created and approved by 9/17

Contact Joe Hurley about a student who would take on this project with support as a Senior Project.	Tracey McGee	April 2016	1. Student acquired
"Fellow" application creation	Senior student	Summer 2017	1. Creation of applications
"Fellow" application communication email to present grade 3 and present grade 4 students	Tracey McGee	Summer 2017	2. Returned applications
Communication to special education teachers at HMS to create teacher team	Tracey McGee	April May 2017	Creation of teacher team for support and coordination
Develop training program for "Fellows" Administer training to "Fellows" and their parents	Sue Constable/Cheryl Craig/ Donna Hartmann???	1. August 2017 2. September 2017	1. Development of 2 hour program 2. September 2017
Match "fellows" with peers	Senior Student, Ellen Lesiuk, Jill Lukens		Matches completed
Develop Senior Student confidentiality agreement	Kristen Matthes/ David Kane	August 2017	Signed confidentiality agreement
Development of monthly activity calendar	Senior Student, Ellen Lesiuk	August 2017	Activity calendar and invitations created
Communication system to families and "Fellows"	Senior Student	September 2017	Communication system created
Communication to all families K-5	Senior Student	September 2017	Invitations
Write grant for whole school diverse population learning program	Tracey and Senior Student, Lisa Ottone-Silva	August 2017	Written Grant
Bring in the program for whole school (PTO sponsored)	Gino Sangiuliano / Jaime Poirier	October 2017	Speaker/Program

Brainstorm list of activities	Senior Student, parents, fellows, peers, and special educators in HMS	September 2017	List Attached
September activity	Senior Student, Administrative representative, Teacher representative, "Fellows, Diverse learners and their families.	September 2018	Completion of activity Number of participants Exit tickets of experience (family, peer, fellow)
October Activity	Senior Student, Administrative representative, Teacher representative, "Fellows, Diverse learners and their families.	October 2018	Completion of activity Number of participants Exit tickets of experience (family, peer, fellow)
December Activity	Senior Student, Administrative representative, Teacher representative, "Fellows, Diverse learners and their families.	December 2018	Completion of activity Number of participants Exit tickets of experience (family, peer, fellow)
February Activity	Senior Student, Administrative representative, Teacher representative, "Fellows, Diverse learners and their families.	February 2018	Completion of activity Number of participants Exit tickets of experience (family, peer, fellow)

March activity	Senior Student, Administrative representative, Teacher representative, "Fellows, Diverse learners and their families.	March 2018	Completion of activity Number of participants Exit tickets of experience (family, peer, fellow)
April Activity	Senior Student, Administrative representative, Teacher representative, "Fellows, Diverse learners and their families.	April 2018	Completion of activity Number of participants Exit tickets of experience (family, peer, fellow)
Culminating Activity	Senior Student, Administrative representative, Teacher representative, "Fellows, Diverse learners and their families.	May 2018	Completion of activity Number of participants Exit tickets of experience (family, peer, fellow)
End of year survey creation (parent, fellow, peer)	Senior Student/Tracey McGee	March 2018	Administration of survey(s)
Data and End of year report with recommendations	Senior Student	May 2018	Report to SEAC/School Committee?