

Barrington Education Support Team
B.E.S.T.
MAJOR ILLNESS BANK
REQUEST FORM

Date of Request _____

Number of Days Requested _____

Name: _____

Street Address: _____

City, State: _____

Reason for Request:

Signature

All Requests Must Be Verified by a Physician.

9.11: Major Illness Bank

1. All employees covered by this contract, who have completed one year of service in Barrington are eligible for membership in the Major Illness Bank. The purpose of the Bank shall be for cases of major illness or accident.
2. Only employees who contributed to the Major Illness Bank for more than one year are eligible to apply for benefits without exception.
3. Initial membership in the Major Illness Bank requires a voluntary contribution of two (2) sick leave days within the first ten (10) school days of the opening of school.
4. Each year after the initial donation one (1) sick leave day shall be deducted automatically from each member.
5. Any employee who wishes to withdraw from the Bank must submit a written request to do so within ten (10) school days of the opening of school. An employee who withdraws will not be permitted to withdraw her/his contributed days.
6. The Major Illness Bank may be charged for sick leave required, in cases of major illness or accident, only after the employee has exhausted all but three (3) days of accumulated sick leave and vacation leave has been exhausted, or thirty (30) consecutive working days of illness, whichever shall last occur.
7. The Major Illness Bank shall be administered by a committee consisting of three (3) members. Two (2) members of BEST selected by the association and One (1) member selected by the Superintendent. The member selected by the Superintendent shall serve as chairperson.
8. Individuals requesting days from the Major Illness Bank must submit their request in writing to the Bank Chairperson.
9. In administering the Major Illness Bank, the committee may use such data and criteria as it may deem to be necessary to enable it to make its decision on an application, under this provision, including but not limited to:
 - (a) Adequate medical evidence of major illness or accident submitted by the applicant;
 - (b) Prior utilization of all eligible sick leave and vacation leave by the applicant;
 - (c) Physical examination of the applicant by a physician of her/his own choice at the expense of the applicant;
 - (d) The number of available days in the bank and other applications for grant therefrom.
10. The Bank shall not be charged more than 165 days for any one major illness or accident.
11. A copy of the action taken by the committee shall be forwarded to the President of the Association and filed in the employee's personnel folder.
12. The unused days remaining in the Major Illness Bank on June 30 of any school year may be carried over to the successive school year, provided that the Bank shall not exceed three hundred (300) days at the beginning of a school year.
13. The decisions of the aforementioned committee shall not be subject to the grievance procedure.