

Hillsboro Board of Education
Regular Meeting Minutes
Monday, May 13, 2019
7:00 PM

High School Library Conference Room

1. Meeting called to order by President Jason Oetzman @ 7:00 pm. In attendance: Mary Jo Onsager, Jo Peterson, Mitchel McCoic, Jenni Schrock, Jason Oetzman, Lindsay O'Hair, Denise Huntley, Curt Bisarek, Mindy Boldon, Chris Koopman, Missy Herek, Carolyn Kannenberg, John Rick, Eric Rohn, Leonard Thompson, Steve Peterson, Ava Peterson, Erinn Hora, Matt Hora, Ally Hora, Shannon Chute, Angel Board, Diane Stockwell, Karsen Greenwood, Vida Chute, Robert Schulz, Summer Schulz, Laudy Schulz, Bob Stekel. Pledge of Allegiance led by President Jason Oetzman.

2. Motion by Mitchell McCoic 2nd by Denise Huntley to approve the agenda. Voice Vote. Motion carried. 7-0-0

3. Public Comment

As a matter of policy the Hillsboro School Board prefers to discuss personnel matters in closed session to protect the confidentiality of our employees and to protect the speaker from potential slander or defamation lawsuits.

4. Commendations

Commendation to the janitorial staff:

John Rick, Mark Johnson, Jason Kuester, Eric Rohn, Leonard Thompson.

5. Presentations

5.1 2nd Grade-Writing

6. Reports

6.1 Food Service Director Report

6.2 Elementary Principal Report

Forward Testing: FORWARD assessment for grades 3-5 is complete. Students had their celebration for their efforts and went bowling and had pizza as a reward.

End of the year: Staff will be finishing their SLO(student learning objective) and PPG(Professional practice goal). In addition those staff on their summary year will be working on uploading their evidence that shows the work they have been doing throughout the year (Danielson Framework: Planning and Preparation and Professional Responsibilities)

Behavior Audit: See attachments.

Reading 316: We will be meeting with Viterbo tomorrow after school to go over the program details. At this time we have 12 Hillsboro staff interested in participating.

Dates/Activities to Note:

Tuesday, May 14th - 4th Grade Bike Trip Elroy-Wonewoc and

Wednesday and Thursday, May 15 and 16-Royal Bank visiting classes
 Thursday, May 16th--5th Grade Safety Patrol to WI Dells
 Thursday, May 21: Schoolwide Title/Plus One Family Night
 Tuesday, May 28th-- 1st Grade to Circus World
 Thursday, May 30--3rd Grade to Devils Lake
 Thursday, May 30th---5th grade to Middle School for tour and orientation (AM)
 Friday, May 31st---Field Day(PM)
 Monday, June 3rd---5th Grade to the Dells
 Wednesday, June 5th---2nd Grade to the Dells
 Thursday, June 6th--School-wide PBIS park lunch/recess
 Friday, June 7th---4K to North Freedom Train Depot

6.3 MS/HS Principal Report

- MS/HS Education Fair
 - Wednesday from 4:00 - 6:00
 - Trap Team will be having a brat fry as well
- Behavior Audit
 - Focused on two areas for improvement
 - Follow through consistency - all staff and students/Clear and concise expectations building-wide
 - Focused on a system where students will only be in the hall with a pass
 - Has really cut down on hallway traffic - kids are in class
 - Guidelines for office referrals and consequences
- Summer School
 - Courses offered
 - Apex Credit Recovery (HS only)
 - Tentatively June 12-13, 17-20, 24-27, and July 1-2 (session 1)
 - Tentatively July 8-11, 15-18, 22-25
 - MS Reading Intervention
 - Hunter's Safety
 - June 17-20 from 12:30 - 4:30 for grades 5-12
 - \$10 cost
 - ATV Safety
 - June 24-25 from 8:30 - 1:30
 - \$10 cost
 - Driver's Education
 - Lifeguarding Class
 - Jr. Lifeguarding
- Events in April/May
 - Prom - April 27 - went very well

- Honors Banquet - May 8 - always a highlight of the school year. Thanks again to Farmers State Bank for making this event possible and the Hillsboro Fire Department for the delicious meal.
- MS Fine Arts Night (Concert and Awards) - May 16 @7:00
- HS Fine Arts Night (Concert and Awards) - May 17 @7:30
- Senior Class Trip - May 22 @Brewers game
- Community Clean Up - May 22
- Graduation - May 24 @7:30

6.4 Business Manager Report

- 2018-19 Budget
- Bond Rating
 - Process is complete
 - Rating issued
- Bond Sale Process
- Teacher Contracts
 - Issue date: 5/15/19
 - Return date: 6/15/19
- Actuarial Study Update
- Fund 46
- Open Enrollment Transfer Amounts
 - 2017-18: \$7,055 & pupils with disabilities \$12,207
 - 2018-19 Estimate: \$7,379 & pupils with disabilities \$12,431
- 2018-19 Audit Schedule
- 2019-20 Budget

6.5 Superintendent Report

- Teacher Appreciation Week
 - Monday--Farmers State Bank--Popcorn
 - Tuesday--Royal Bank and Holvy's--Pie
 - Wednesday--School Board--Fruit, Yogurt, and Granola
 - Thursday—Sweet Rolls (Admin); Burr Wesleyan Church--Subway
 - Friday--Potluck of sorts (Tiger Pride and Admin)
- Suzie Kaiser will present the Insurance Enrollment information to staff after school on Wednesday, May 22.
- Roofing work will begin next week.
 - Removal of rock on the ballasted portions due to tight schedule with the machinery to do that work might create some noise.

- I met with superintendents from Kickapoo and North Crawford to discuss the possibility of leveraging the needs for track work for better prices.
- Legislative meeting at CESA 4 on May 13.
 - Uncertain budget approval timeline for next biennium budget

7. Consent Agenda:

- 7.1 Motion by Mitchel McCoic 2nd by Denise Huntley to approve minutes from April 8, 2019 Regular meeting
- 7.2 Approve minutes from April 29, 2019 Policy Committee Meeting
- 7.3 Approve minutes from April 29, 2019 Development Meeting
- 7.4 Approve minutes from May 7, 2019 Budget Committee Meeting
- 7.5 Approve Financial Report/Vouchers Payable
 - 7.5.1 Financial Report read by Treasurer Denise Huntley
 - 7.5.2 Motion by Mitchel McCoic 2nd by Denise Huntley to approve vouchers 105870-106029 excluding 105894, 105931, 105985. Roll call motion carried 7-0-0
 - 7.5.3 Motion by Denise Huntley 2nd by Lindsay O'Hair to approve vouchers 105894, 105931. Roll call Motion carried 6-0-1 (Mitchell McCoic abstain)
 - 7.5.4 Motion by Mitchell McCoic 2nd by Jenni Schrock to approve voucher 105985. Roll call. Motion carried. 6-0-1 (Jason Oetzman abstain)
 - 7.5.5 Motion by Lindsay O'Hair 2nd by Mitchell McCoic to approve ACH debits dated 04/18/19, 04/30/19, 05/03/19. Roll call motion carried 7-0-0.

8. Old Business

- 8.1 Review of five priorities as a result of the strategic planning process

9. New Business

- 9.1 Approve Retirement(s)/Resignation(s): None at this time
- 9.2 Motion by Jenni Schrock 2nd by Denise Huntley to approve 2019-20 Individual Contracts. Roll call. Motion carried 7-0-0.
- 9.3 Motion by Lindsay O'Hair 2nd by Jo Peterson to approve Open Enrollments In and Out. Voice vote. Motion carried. 7-0-0
- 9.4 Motion by Jenni Schrock 2nd by Mitchell McCoic to purchase of cameras for 8 school buses. Roll call. Motion carried. 7-0-0
- 9.5 Motion by Mary Jo Onsager 2nd by Denise Huntley to approve 2019 summer school course offerings in the Elementary and MS/HS. Voice Vote Motion carried 7-0-0
- 9.6 Motion by Jo Peterson 2nd by Jenni Schrock to add a Elementary Special Education Teacher and a 4th grade teacher position for 2019-20. Roll call. Motion carried 7-0-0.

9.7 Motion by Lindsay O'Hair 2nd by Denise Huntley to approve "Long-Term Capital Improvement Trust Fund" (Fund 46) Bank Resolution. Voice Vote. Motion carried 7-0-0

9.8 Motion by Denise Huntley 2nd by Mitchell McCoic to approve bank resolutions for existing accounts at Farmers State Bank. Voice Vote. Motion carried 7-0-0

9.9 Motion by Denise Huntley 2nd by Jo Peterson to increase Elementary school lunch price to \$2.80 and Elementary Free breakfast for everyone. Roll call. Motion carried 7-0-0.

9.10 Discuss 2019-20 School Board Meeting schedule

9.11 Motion by Jason Oetzman 2nd by Jenni Schrock to approve policy updates:

1130 - CONFLICT OF INTEREST

1422 - NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY

1662 - EMPLOYEE ANTI-HARASSMENT

2260 - NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY

2270 - RELIGION IN THE CURRICULUM

2420 - EDUCATION FOR EMPLOYMENT

2700.01 - SCHOOL PERFORMANCE AND ACCOUNTABILITY REPORTS

3120 - EMPLOYMENT OF PROFESSIONAL STAFF

3122 - NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY

3139 - STAFF DISCIPLINE

3140 - NON-RENEWAL, RESIGNATION, AND TERMINATION

3213 - STUDENT SUPERVISION AND WELFARE

3230 - CONFLICT OF INTEREST

3362 - EMPLOYEE ANTI-HARASSMENT

4122 - NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY

4213 - STUDENT SUPERVISION AND WELFARE

4230 - CONFLICT OF INTEREST

4362 - EMPLOYEE ANTI-HARASSMENT

5111 - ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS

5112 - ENTRANCE AGE

5113 - OPEN ENROLLMENT PROGRAM (Inter-District)

5114 - NONIMMIGRANT STUDENTS AND VISITOR PROGRAMS

5341 - EMERGENCY MEDICAL AUTHORIZATION

5500 - STUDENT CODE OF CLASSROOM CONDUCT

5512 - USE OF TOBACCO AND NICOTINE BY STUDENTS

5517 - STUDENT ANTI-HARASSMENT

5610 - SUSPENSION AND EXPULSION

6144 - INVESTMENT INCOME

6150 - TUITION INCOME

6235 - FUND BALANCE

6440 - COOPERATIVE PURCHASING

6520 - PAYROLL DEDUCTIONS

7440 - FACILITY SECURITY

7440.01 - VIDEO SURVEILLANCE AND ELECTRONIC MONITORING

8330 - STUDENT RECORDS

8410 – CRISIS INTERVENTION

8420 - SCHOOL SAFETY AND EMERGENCY PREPAREDNESS

8462 - CHILD ABUSE AND NEGLECT

9130 - PUBLIC REQUESTS, SUGGESTIONS, OR COMPLAINTS

9150 - SCHOOL VISITORS

8390.01 THERAPY DOGS IN THE SCHOOLS

Voice Vote. Motion carried. 7-0-0

10. Motion by Jason Oetzman 2nd by Denise Huntley to move into closed session.

The Board may convene into Closed Session pursuant to Wisconsin Statutes section 19.85(1) (f) to consider discipline issues with specific students.

11. Reconvene into Open Session to act on Closed Session items if applicable

12. Motion by Jason Oetzman 2nd by Lindsay O’Hair to adjourn meeting @ 9:30 pm. Voice vote motion carried 7-0-0.

Respectfully Submitted

Jenni Schrock (Clerk)