

Job Description

Position: Academic Interventionist

Location: Mandaree Public School District

Major Duties:

1. Provide educational interventions and progress monitoring for scholars who need support in reading, writing and math.
2. Assist classroom teachers and other instructional staff in developing strategies, skills, tools, techniques, and capacity to effectively teach all scholars.
3. Use identified scientific, research-based interventions focused specifically on individual student difficulties.
4. Implement the MTSS model of increasingly intense student interventions and monitor student progress according to prescribed procedures.
5. Maintain data-based documentation of continuous monitoring of student performance and progress during interventions.
6. Provide the high quality instruction time needed to move students to grade level proficiency in Reading.
7. Assist with the oversight of the building testing coordinating, MTSS program, oversight of the implementation of the district adopted ELA and math program
8. Active member of the Curriculum Development Team.

Skills and Knowledge:

Knowledge of the MTSS Model and how to implement, monitor, and evaluate individual student progress

Universal screening for all students early in each school year

Increasing levels of targeted support for those who are struggling

Integrated plans that address students' academic, behavioral, social and emotional needs

Knowledge of evidence based strategies

A school-wide approach to student support. Teachers, counselors, psychologists and other specialists work as a team when they assess students and plan interventions

Know how to monitor student progress so educators can use this data to help decide if more interventions are needed

Duties and Responsibilities

Improve Student Performance

Assesses skills and needs (both initially and ongoing) of students within an elementary school setting for the purpose of determining the kinds of professional development and strategies needed to bring about student achievement and gains in value added scores in ELA and mathematics.

This position requires strong interpersonal skills including the ability to:
Maintain collegial working relationships with all staff members
Excellent self-management skills
The ability to work independently, without direct supervision
This position requires strong written and verbal communication skills.
The able to make effective presentations to the Board, staff and community
Use computers and portable electronic devices. Enhance productivity and learning opportunities through technology
Regular and consistent attendance is an essential function of this position.
Instructs individual and small groups of students for the purpose of improving ELA and mathematics achievement levels

Physical Effort:

1. Must be able to lift 30 pounds as needed for supplies, etc.
2. Must be able to stand for extended periods.
3. Must be able to sit for extended periods for field trips when scheduled.

Working Conditions:

1. Classroom environment.
2. Later hours may be required for school related functions (Parent/Teacher Conferences, Open House, Title I meetings, Concerts, Student Showcases, etc.).

Qualifications:

1. Valid North Dakota Teaching Certificate.
2. Must follow the district's Drug and Alcohol Policy.
3. Must complete and sign a Provisional Hiring Statement.

Supervision Exercised:

1. Classroom students.
2. Other students in common student areas (hallways, cafeteria, gymnasium, etc.).
3. Paraprofessionals (if applicable).

Evaluation:

1. Department level principal.
2. NDCC 15.1-15

Interventionist Job Description
School Board Approved:

Leads and participates in on-going and job-embedded professional development (e.g. meetings, workshops, trainings, and seminars) for the purpose of conveying and/or gathering information related to math content knowledge, pedagogy, and coaching

Maintains a variety of manual and electronic files and/or records (e.g. MAP data, student records, other data regarding ELA and math proficiency etc.) for the purpose of determining success of ELA and math coaching on student achievement.

Mentors and coaches elementary teachers for the purpose of building capacity to teach and improve ELA and mathematics instruction.

Prepares lesson plans, in collaboration with teachers, related to ELA and mathematics at the elementary level for the purpose of differentiating instruction and adhering to scope and sequence guides and district curriculum.

Researches and prepares a variety of written and electronic materials (e.g. lesson plans, scope and sequence guides, classroom materials, reports, etc.) for the purpose of demonstrating best practices in ELA and math instruction, documenting activities, providing written reference, and/or conveying information.

Other duties assigned by Administration.

Supervisory Duties

None

Qualifications Experience

3 years teaching in elementary school

Education

Master's degree in job related field, preferred