

**MINUTES OF THE ANNUAL BOARD MEETING OF THE PLATTE-GEDDES SCHOOL
DISTRICT #11-5 BOARD OF EDUCATION
MONDAY, JULY 10, 2023**

Kathy Holter, Business Manager, called the annual meeting of the Board of Education of the Platte-Geddes School District #11-5 to order at 7:46 p.m. on Monday, July 10, 2023 in the Library at the Platte-Geddes High School.

Members present: Tom Olsen, Roxanne Summerville, Dennis DeBoer, Mark Petersen, Tina Schuman, Jared Veurink, Ross Varilek

Members absent: None

Others present: Superintendent Joel Bailey, Business Manager Kathy Holter, Secondary Principal Calvin Hunhoff, Brooklyn Severson and Jason Huizenga. Via Zoom: Sharon Huizenga, Phyllis Daum, Trisha Frandsen

Oath of Office New Board Members

Business Manager K. Holter administered the oath of office to Tina Schuman and Jared Veurink.

Election of Board Officers

Nominations were opened for president:

M. Petersen nominated Ross Varilek for president.

Moved by M. Petersen, seconded D. DeBoer to cease nominations and cast a unanimous ballot for R. Varilek. All members present voted aye. Motion carried. Ross Varilek was elected President and the meeting was turned over to him.

Nominations were opened for Vice President.

D. DeBoer nominated R. Summerville for Vice President.

Moved by D. DeBoer, seconded M. Petersen to cease nominations and cast a unanimous ballot for R. Summerville. All members present voted aye. Motion carried. R. Summerville was elected Vice President.

Additions or Deletions to the Agenda

The following item was added to the printed agenda: Approve Assistant Football Coach Contract for Mr. James Neuman

Approve Agenda

Motion R. Summerville, seconded D. DeBoer approving the agenda as amended. All members present voted aye. Motion carried.

Approve Items for Consent Agenda

Motion D. DeBoer, seconded R. Summerville with all members present voting aye approving the following consent agenda items:

- a. Designate First Fidelity Bank, BankWest, Bank of the West, 1st Dakota National Bank, South Dakota Federal Investment Trust, and Ft. Randall Credit Union as official depositories for the 2023-2024 fiscal year
- b. Authorize Business Manager to Act on Behalf of School District in respect to contracts for tax shelters and annuities
- c. Designate the Business Manager and Superintendent as Authorized Purchasing Agents for the school district
- d. Approval of Bond for Business Manager in the amount of \$50,000.00, Superintendent in the amount of \$50,000.00, Principals in the amount of \$25,000.00, and all other employees in the amount of \$10,000.00 for the period of July 1, 2023 through June 30, 2024
- e. Authorize Business Manager to advertise for bids for materials and items not already purchased
- f. Authorize Business Manager to Invest and Reinvest Funds in institutions, which may serve the greatest advantage to the school district
- g. Appoint Business Manager and Superintendent as Treasurers for Custodial Funds
- h. Designate the Business Manager and/or Superintendent as custodians of all accounts
- i. Designate the *Platte Enterprise* and the *Charles Mix County News* as official newspapers for the 2023-2024 school term
- j. Authorize Business Manager to electronically transfer funds for specifically authorized purposes
- k. Designate all school board members who, in addition to the school board president, has the authority to countersign checks drawn by the business manager and approve authorized signatures for banking services. Authorized signers on school district accounts include:
 - Bank of the West: Ross Varilek, Joel Bailey, and Kathy Holter

- First Fidelity Bank: Ross Varilek and Kathy Holter

- l. Authorize the continuation of existing funds or accounts
- m. Set the second Monday of each month, at 7:00 p.m. Central Time or Central Daylight Time in the High School Library to be the time and place of regular board meetings for the 2023-2024 school year. Meeting dates and times that conflict with a scheduled school activity will be determined at the prior month's meeting.
- n. Adopt the following resolution: Be it resolved that the Parent Advisory Council be recognized as the official Advisory Council for Title I, for the 2023-2024 school term
- o. Appoint the Superintendent as Administrator for the school lunch program for the 2023-2024 school year
- p. Appoint the Superintendent as administrator for the following Federal Programs for 2023-2024: Officer of Civil Rights, Section 504 Representative, Impact Aid, Title I, Title II, Title III, Title IV, Title V, Title IX Compliance Officer, Rehabilitation Act Section 504 Compliance Officer, Americans with Disabilities Act Compliance Officer, Age Discrimination Compliance Officer, Asbestos Compliance Officer, and Title IX Compliance Officer
- q. Appoint Rodney Freeman and KSB Law Firm as legal counsel
- r. Appoint Superintendent as Truancy Officer
- s. Approve Policy BDDE (Parliamentary Procedures) for conducting the meetings of the board
- t. Approve Equal Rights Disclaimer for the board of education for the 2023-2024 fiscal year
- u. Approve in-state rates at approved events
- v. Approve issuance of season activity pass to all staff members and their spouses who assist with the athletic program. Each person must work at two activities to be eligible for the activity pass
- w. Authorize participation and membership in the following associations: ASBSD, SDHSAA, NAFIS, FLISA, Impact Schools of South Dakota, DIAL Corporation, and TIE
- x. Approve issuance of season activity pass to full-time volunteers
- y. Authorize the Superintendent and/or Chairman of the Board to cancel or close school in emergency situations and in cases of inclement weather
- z. Authorize the use of Facsimile of Signatures on District Vouchers and Warrants
- aa. Approve Comprehensive Special Education Plan

Separate Motions

- a. Motion R. Summerville, seconded M. Petersen setting the salary for each regular school board meeting at \$70.00 for the Chairman and \$60.00 for all other members, and \$50.00 for the Chairman and \$40.00 for all other members for each special meeting or committee meeting. Mileage will be paid at state rate. All members present voted aye. Motion carried.
- b. Motion D. DeBoer, seconded M. Petersen with all members voting aye approving the following admission prices for students and adults to athletic activities:

Senior Citizen Season	\$ 55.00	
Senior Citizen Husband/Wife	\$ 65.00	
Adult Season	\$ 80.00	
Husband/Wife Season	\$110.00	
Student Season	\$ 40.00	
Adult Single Admission	\$ 6.00	Double Header Adult \$7.00
Student Single Admission	\$ 3.00	Double Header Student \$4.00

These prices reflect no change from the 2022-2023 school year.

- c. Motion R. Summerville, seconded D. DeBoer with all members voting aye approving the following school lunch prices:

Grades K-4 Lunch	\$ 2.80
Grades 5-12 Lunch	\$ 3.10
Adults Lunch	\$ 4.15
Reduced Lunch	\$ 0.40
Student Breakfast	\$ 2.25
Reduced Breakfast	\$.30
Adult Breakfast	\$ 2.50
Milk	\$ 0.40

These prices reflect no change from the 2022-2023 school year.

- d. Motion R. Summerville, seconded D. DeBoer approving the yearbook fee at \$55.00 and approving the band instrument rental fee at \$35.00. All members present voted aye. Motion carried.
- e. Motion M. Petersen, seconded D. DeBoer appointing R. Summerville as the official voting representative to the Core Educational Cooperative Governing Board and to the Mid-Central Cooperative Governing Board, with the Superintendent as the administrator to serve as an advisory member of the same boards for the 2023-2024 fiscal year. All members of the Platte-Geddes School District#11-5 Board of Education may serve as an alternate member of said boards in the absence of the appointed voting representative

named above, with alternates to be: Ross Varilek, M. Petersen, D. DeBoer, T. Olsen, J. Veurink and T. Schuman. All members present voted aye. Motion carried.

- f. Motion D. DeBoer, seconded M. Petersen with all members voting aye approving the following school board committees and assignments:
- Finance/Negotiations- Ross Varilek, Dennis DeBoer, Tom Olsen
 - Building & Grounds/Transportation- Ross Varilek, Mark Petersen, Tom Olsen
 - Strategic Planning- Roxi Summerville, Tina Schuman, Jared Veurink
 - Technology Advancement-Mark Petersen, Tom Olsen
 - Platte-Geddes Athletic Foundation Representative-Dennis DeBoer

New Business

Conflict of Interest Disclosures

None

1st Reading Staff Handbook

The Board of Education gave first reading to the 2023-2024 Staff Handbook.

1st Reading Secondary Student Handbook

The Board of Education gave first reading to the 2023-2024 Secondary Student Handbook.

1st Reading Elementary Student Handbook

The Board of Education gave first reading to the 2023-2024 Elementary Student Handbook.

Accept Resignation of Special Education Paraprofessional, Katie Millar

Mrs. Millar has accepted a position with the Core Educational Coop. She worked the mornings at the elementary school and afternoons in the middle/high school building. The district thanked Katie for her service. Motion R. Summerville, seconded T. Olsen accepting the resignation of Special Education Paraprofessional, Katie Millar. All members present voted aye. Motion carried.

Approve Special Education Paraprofessional Contract for Annalise Brink

Mrs. Brink will be filling the position held by Katie Millar. She brings two years of paraprofessional experience to the district. Her hourly rate will be \$15.90/hour, plus the special education differential. Motion M. Petersen, seconded R. Summerville approving the Special Education Paraprofessional Contract of Annalise Brink for \$15.90/hour plus the special education differential. All members present voted aye. Motion carried.

Approve Advertising for 6-12 Special Education Paraprofessional

Mr. Hunhoff is requesting an additional special education paraprofessional in the middle/high school building. The salary and benefits for the position will be paid out of the Special Education Fund. Motion R. Summerville, seconded T. Olsen authorizing the administration to advertise for a 6-12 Special Education paraprofessional. All members present voted aye. Motion carried.

Approve Assistant Football Coach Contract for Mr. James Neuman

Mr. Neuman has served as a volunteer coach for the past few years and would like to fill the vacant position. Motion D. DeBoer, seconded T. Olsen approving the assistant football coach contract for Mr. James Neuman in the amount of \$3,193.10. All members present voted aye. Motion carried.

Approve Extra Duty Contracts

Motion M. Petersen, seconded. DeBoer approving the following extra duty contracts:

Amanda Block	Co-Head Jr. High Track Coach	\$1,140.40
	Co-Head Grade Track Coach	\$ 456.16
Frank Cutler	Head Boys Basketball Coach	\$5,930.05
	Head Golf Coach	\$3,877.34
	Athletic Director	\$8,895.07
	Cell Phone Stipend	\$ 622.68
Bruce Hanson	Head Football Coach	\$4,561.58
	Co-Head Varsity Wrestling Coach	\$2,622.91
	Co-Head 5 th /6 th Grade Wrestling Coach	\$ 684.24
Katie Hunhoff	Head Volleyball Coach	\$4,561.58
Jeff Kontanz	Co-Head Varsity Wrestling Coach	\$2,622.91
	Co-Head 5 th /6 th Grade Wrestling Coach	\$ 684.24
Ryan Leader	6 th Grade Boys Basketball Coach	\$ 912.32
Kristen Maxon	Co-Head Jr. High Track Coach	\$1,140.40
	Co-Head Grade Track Coach	\$ 456.16
	Jr High Cross Country Coach	\$1,368.47
Matt Maxon	Head Cross Country Coach	\$3,649.26
	Head Track Coach	\$5,017.73
Tyler Oberbroekling	Asst. Varsity Girls Basketball Coach	\$3,193.10
	6 th Grade Girls Basketball Coach	\$ 912.32
Haley Olson	6 th Grade Volleyball Coach	\$ 912.32
Tate Sibbel	Asst. Varsity Football Coach	\$3,193.10

April Van Zee	Junior High Play Director	\$1 140.39
Heather VanDerWerff	Junior High Volleyball Coach	\$2,280.79

All members present voted aye. Motion carried.

Approve Change Order #3

Motion R. Summerville, seconded M. Petersen approving Change Order #3 in the amount of \$39,877.80. This change order reflects the additional dirt work for footings and slab for the elementary addition. All members present voted aye. Motion carried.

Approve Schuman Electric Payment

As part of the renovation project, Schuman Electric had to move conduit in several rooms at both buildings. This would have resulted in numerous change orders, so Superintendent Bailey and Sam Schuman agreed to have Schuman Electric bill the district directly. The total for the work that has been completed thus far is \$14,106.00. Motion T. Olsen, seconded D. DeBoer approving the bill from Schuman Electric in the amount of \$14,106.00. Voting aye: Varilek, Petersen, Olsen, Summerville, DeBoer, Veurink. Abstaining: Schuman. Motion carried.

SDHSAA Ballots

There are two open seats on the SDHSAA Board of Directors. Motion D. DeBoer, seconded M. Petersen to not cast a vote for a Division I Representative. All members present voted aye. Motion carried. Motion M. Petersen, seconded D. DeBoer to cast a vote for Jeff Sheehan, Hamlin, for Division III Representative. All members present voted aye. Motion carried.

Amend Cell Phone Free School Procedures

The administration is recommending revisions to the Cell Phone Free School Procedures. Most of the changes are a result of issues or problems from last year. The administration feels strongly about the implementation of the recommended revisions. The board of education gave first reading to the amended cell phone free school procedures.

Mid Central Coop Recommended Action

Tabled until after executive session.

Set Time/Date for August Board Meeting

There are no conflicts with the regular scheduled school board meeting on August 14th. The meeting will remain as scheduled.

Executive Session

Motion D. DeBoer, seconded M. Petersen to enter into executive session at 8:37 p.m. pursuant to SDCL 1-25-2(3) Consultation with Legal Counsel. All members present voted aye. Motion carried.

President R. Varilek declared executive session closed at 8:48 p.m.

Board Action as Appropriate

Motion R. Summerville, seconded D. DeBoer passing the following resolution:

Be it resolved that the Platte-Geddes School District #11-5 consents to move forward and ask the Court to lift the stay of the lawsuit filed by the South Dakota Department of Education filed in Hughes County.

Voting aye: R. Varilek, D. DeBoer, T. Olsen, R. Summerville, M. Petersen, J. Veurink, T. Schuman. Opposed: None. Motion carried.

Adjournment

Motion M. Petersen, seconded J. Veurink to adjourn the meeting at 8:49 p.m. All members present voted aye. Motion carried.

President

Business Manager

2023-2024 Salaries
Classified

J. BAILEY	\$114,414.21
C. HUNHOFF	\$72,400.00
J. KNECHT	\$90,804.61
K. HOLTER	\$80,217.90
M. NEUGEBAUER	\$69,452.28
S. BIDDLE	\$59,278.69
B. BONTE	\$61,502.77
K. BRASSFIELD	\$48,337.94
D. DAUM	\$49,912.94
P. DAUM	\$63,550.61
C. DEGROOT	\$52,154.61
A.DEHAAN	\$51,494.26
N.DEVRIES	\$58,490.83
D.DUBA	\$64,652.82
D.DUFRAIN	\$52,773.35
S.DUFRAIN	\$56,106.79
T. FRANDSEN	\$47,861.82
C. GRAVES	\$53,091.10
S. HANSON	\$69,774.69
R. HOLLEMAN	\$58,129.54
M. JOHNSON	\$50,521.86
C. KEMNITZ	\$55,664.71
H. KIRWAN	\$48,896.73
K. KONECHNE	\$52,886.86
S.KRAFT	\$68,340.26
S. LARSON	\$63,943.60
L. MILLAR	\$34,218.09
L.MILLS	\$54,287.85
D. MUSHITZ	\$56,360.40
N. NELSON	\$52,348.47
T. NELSON	\$53,585.64
J. NEUMAN	\$62,471.79
T.NEUMAN	\$58,366.37
K. OOLMAN	\$47,987.69
M.PATZLAFF	\$59,891.82
D. PAZOUR	\$48,315.53
D.PETERSEN	\$54,025.27
B.PETERSON	\$59,506.77
CHR.PETERSON	\$58,366.37
S. RINGLING	\$50,510.69
A. ROLLAND	\$57,510.69
E. ROLLAND	\$56,291.13
B. RUEN	\$50,612.89
J.SEMMLER	\$50,943.54
M.TEGETHOFF	\$38,210.20
T. TURNIS	\$51,321.44
J.VANDERBOOM	\$59,086.37
B. VANZEE	\$48,586.69
A. VANESSEN	\$56,048.91
S. WYNIA	\$55,750.78

M. Anderson	\$	16.35	per hour
K. Antonsen	\$	21.07	per hour
E. Brondsema	\$	15.51	per hour
K. Cooks	\$	17.00	per hour
J. DaShay	\$	16.65	per hour
J. Fuerst	\$	26.55	per hour
T. Griesse	\$	15.63	per hour
D. Hanten	\$	16.90	per hour
K. Harrington	\$	18.54	per hour
P. Hallman	\$	16.40	per hour
T. Huizenga	\$	16.02	per hour
G. Kok	\$	19.84	per hour
D. Kuipers	\$	40.75	per hour
C. Oberbroekling	\$	16.57	per hour
L. Picotte	\$	15.75	per hour
M. Rabenberg	\$	16.30	per hour
S. Sumers	\$	16.65	per hour
K. VanderPol	\$	15.65	per hour
T. VanderPol	\$	15.63	per hour
D. Van Zee	\$	21.45	per hour
C. Voetberg	\$	15.63	per hour
E. Woessner	\$	17.00	per hour
A Block	\$	1,140.40	Co-Head Jr High Track Coach
	\$	456.16	Co-Head Grade Track Coach
F. Cutler	\$	5,930.05	Boys BB Coach
	\$	3,877.34	Golf Coach
	\$	8,895.07	Athletic Director
	\$	622.68	Cell Phone Stipend
B. Hanson	\$	4,561.58	Head Football Coach
	\$	2,622.91	Varsity Co-Wrestling Coach
	\$	684.24	5th-6th Grade Co-Wrestling Coach
K. Hunhoff	\$	4,561.58	Head Volleyball Coach
J. Konstanz	\$	2,622.91	Varsity Co-Wrestling Coach
	\$	684.24	5th-6th Grade Co-Wrestling Coach
R. Leader	\$	912.32	6th Grade Boys Basketball Coach
K. Maxon	\$	1,140.40	Co-Head Jr High Track Coach
	\$	456.16	Co-Head Grade Track Coach
	\$	1,368.47	Junior High Cross Country Coach
M. Maxon	\$	5,017.73	Head Track Coach
	\$	3,649.26	Cross Country Coach
T. Oberbroekling	\$	3,193.10	Asst. Varsity GBB Coach
	\$	912.32	6th Grade GBB Coach
H. Olson	\$	912.32	6th Grade Volleyball coach
T. Sibbei	\$	3,193.10	Asst. Varsity FB Coach
A. Van Zee	\$	1,140.39	Junior High Play Director
H. VanDerWerff	\$	2,280.79	Junior High Volleyball Coach