# MINUTES OF THE REGULAR BOARD MEETING OF THE PLATTE-GEDDES SCHOOL DISTRICT #11-5 BOARD OF EDUCATION TUESDAY, JANUARY 10, 2023

President J. Sondgeroth called the regular meeting of the Board of Education of the Platte-Geddes School District #11-5 to order at 7:00 p.m. on Tuesday, January 10, 2023, in the Library at the Platte-Geddes High School. The meeting began with the Pledge of Allegiance.

Members present: Jess Sondgeroth, Dennis DeBoer, Roxanne Summerville, Mark Petersen, Ross Varilek, Tom

Olsen, Duke Starr

Members absent: None

Others present: Superintendent Joel Bailey, Business Manager Kathy Holter, Secondary Principal Calvin

Hunhoff, Elementary Principal Jennifer Knecht, Jason Huizenga. Via Zoom: Wyane Blain,

Dan & Phyllis Daum, Denise Mushitz, Frank Cutler

## Additions or deletions to this agenda

The following items were deleted from the printed agenda: Mid Central Coop Report, Core Educational Coop Report. The following items were added to the agenda: Approve Adding Heather Keegel to the Teacher Substitute List, Approve Elementary Custodian Contract for Logan Picotte

#### Approve agenda

Motion D. Starr, seconded M. Petersen approving the agenda as amended. All members present voted aye. Motion carried.

# Approve Consent Agenda

Motion R. Varilek, seconded R. Summerville approving the following consent agenda:

- Minutes of the Regular Board Meeting on Monday, December 12, 2022
- Authorize Payment of Claims for January 20, 2023
- Approve Report of Cash Transactions dated 12/31/2022
- Add Allie Nelson, Leah Nachtigal, and Heather Keegel to Teacher Substitute List
- Void Checks 45911 (\$11.00) and 46155 (\$24.50) to Money Movers (Wellness Center Membership/Health Insurance Incentive Program)

All members present voted aye. Motion carried.

## **Public Participation**

None

## **Routine Business**

#### **Conflict of Interest Disclosure**

None

#### Superintendent Report

Midwest Mechanical was in the district on Wednesday, December 28 to complete a more in-depth building walkthrough. They will be installing the fire protection systems in both buildings as part of the renovation projects. For the most part, the installation should be seamless, but the area near the stairs at the west entrance of the high school and above the south bleachers in the elementary gym could be problem areas.

Supt. Bailey ran a school calendar check after the four snow days prior to the holiday break. South Dakota does not go by school days, but rather hours. At that time, the district was in good shape in meeting the SDCL 13-26-1 statutory requirement of instructional time. The requirements are: For Kindergarten, the minimum is 437.5 hours; for grades 1-5, the minimum is 875 hours (exclusive of intermissions); and for grades 6-12, the minimum is 962.5 hours (exclusive of intermissions).

If the school board was to consider making up snow days, Supt. Bailey would recommend that they would be scheduled before state testing. Potential dates within current school calendar are:

- February 23-24: State wrestling, not recommended
- March 16-17: Spring Break, not recommended
- April 6: Professional Development Day
- April 10: Easter Monday

Work has begun on the 2023-2024 school calendar. Typically, the school year begins with three professional development days beginning around August 20. With the summer renovations, Supt. Bailey is contemplating starting the school year on August 28. Thoughts right now are to keep the start time the same as in years past, with the option to move the start date to the 28th. Easing into the school year with two full

days of school before the weekend has worked well and is appreciated by the teaching staff. The board officially sets the district calendar. Supt. Bailey asked for direction and feedback from the board.

## **Business Manager Report**

The Impact Aid Application has been completed and filed with the US Dept of Education.

Notice of School Board Vacancies will be published in the newspapers the last two weeks of January. Petitions may be picked up and begin circulation on Friday, January 27<sup>th</sup> and must be filed with the business manager by Friday, February 24<sup>th</sup>. The terms of Jess Sondgeroth and Duke Starr will expire on June 30, 2023.

## **Elementary Principal Report**

Mrs. Knecht reported that the Platte-Geddes Elementary has been awarded a STEM Grant from the SD Department of Education in the amount of \$31,400.00. With the grant, the district will purchase robots, iPads, a 3-D printer, 3-D pens, and other items for the STEAM classroom. The majority of grant funds will be used to enhance the current STEAM Classroom and to offer a few student camps hopefully beginning during the spring and summer of 2023.

Platte-Geddes Elementary will host the Missouri Valley Spelling Bee in February of 2023. Mrs. Knecht and the elementary staff are working to plan the event which includes approximately eight area schools.

On the January 16, 2023 Professional Development day there will be training for the Picture in Writing Unit entitled "Who Am I".

#### Secondary Principal Report

Mr. Hunhoff and Supt. Bailey are excited to start the process of ordering the Switch Lab Cars. Mr. Hunhoff has also been looking into the process of powder coating the cars to protect the vehicles longevity. The Switch Lab offered to powder coat the cars for a coast of \$5,500, but a more financially responsibly alternative is being sought. Meyerink's Farm Service has been contacted regarding their ability to powder coat the cars at a more efficient cost.

Currently there are 28 students taking dual credit courses and 30 students taking online courses.

Mr. Hunhoff would like to create a SAT team made up of four voluntary teachers along with Special Education teachers. This process would become an official referral process for teachers to use with students who are having difficulty in the classroom. Mr. Hunhoff thanked Mrs. Knecht for sharing information used by the elementary for their process. He has also reached out to area principals to see how their process differs. Over the next few weeks, Mr. Hunhoff will be creating the team and devising a process that best fits the district and students.

## Return to In-Person Instruction Plan and ARP Plan

No recommended changes.

#### Approve Elementary Social Studies Curriculum Purchase

The district was notified by the Social Studies textbook provider, Houghton Mifflin Harcourt, that they would be discontinuing production of K-5 Social Studies curriculum. The district was offered the opportunity to extends its subscription. With the proposed Social Studies standards in limbo and in an effort not to purchase a new curriculum with the potential upcoming standards change, Mrs. Knecht and the teachers have determined that extending the current subscription for two-years was the most feasible option. To do that, the district needs to purchase the extended subscriptions now. The quote for the 1<sup>st</sup>-6<sup>th</sup> grade 2018 Into Social Studies curriculum is \$19,277.44. The subscription includes student edition bundles, student digital licenses, and digital teachers' editions. Motion R. Varilek, seconded D. Starr approving the purchase of Elementary Social Studies Curriculum for 2023-2024 and 2024-2025 in the amount of \$19,277.44. All members present voted aye. Motion carried.

#### Second Reading Section I Policies, Instruction, Policies IA-IGCD

The board of education gave second reading to Section I Policies, Instruction, Policies IA through IGCD. Motion R. Summerville, seconded R. Varilek approving Section I Policies, IA through IGCD as reviewed and revised. All members present voted aye. Motion carried.

#### Approve Driver Education Instructor Contract for Ms. Kraft

Motion M. Petersen, seconded T. Olsen approving the contract of Ms. Sara Kraft as Driver's Education Instructor at an hourly wage of \$18.50/hour for up to ten hours of prep time, thirty hours of classroom instruction, and six hours per student for behind-the-wheel instruction. All members present voted aye. Motion carried.

## Approve Special Education Paraprofessional Contract for Stephanie Sumers

Motion R. Summerville, seconded R. Varilek approving the contract for Stephanie Sumers at \$14.65/hour as Special Education Paraprofessional. The additional differential rate of \$1.00 per hour will be granted when working with special education students and the additional \$1.50 per hour will apply when working with special education students on a 1:1 capacity. All members present voted aye. Motion carried.

#### **Set Driver Education Fees**

Motion M. Petersen, seconded T. Olsen setting the fees for driver's education at \$190.00 for students attending Platte-Geddes School and \$240.00 for students not attending the Platte-Geddes School. All members present voted aye. Motion carried.

# Approve Resignation of 5th-6th Grade Boys Basketball Coach, Jared Veurink

Motion R. Varilek, seconded M. Petersen approving the resignation of Jared Veurink as Co-5<sup>th</sup>-6<sup>th</sup> Grade Boys Basketball Coach. All members present voted aye. Motion carried.

## Amend Contract of Ryan Leader, 5th-6th Grade Boys Basketball Coach

Jared Veurink and Ryan Leader were the co-head coaches for 5<sup>th</sup>-6<sup>th</sup> grade boys basketball. With Coach Veurink's resignation, the board needs to amend Coach Leader's contract so he receives the full amount of \$868.88. Motion R. Summerville, seconded D. Starr approving the amendment to Ryan Leader's contract to increase the pay from \$434.44 to \$868.88. All members present voted aye. Motion carried.

## Approve Certified Teacher Incentive Program Stipend for Mrs. Brooklyn Severson

Mrs. Severson is enrolled in USD's Curriculum Director Masters Program. Per the Certified Master Agreement, "Any certified teacher enrolled in a graduate program, North Central or similar accreditation, for a Masters, Specialist, or Doctoral degree program, will earn reimbursement of \$150.00 per credit hour in areas other than administrative. Reimbursement is at the following pay period, if official transcripts are received prior to the regularly scheduled school board meeting. Candidate must prove documented acceptance to a graduate program accredited by North Central or similar accreditation agency." Mrs. Severson has successfully completed four courses totaling 12 credit hours. Her stipend amount will be for \$1,800.00. Motion R. Summerville, seconded D. DeBoer approving the certified teacher incentive program stipend of \$1,800.00. All members present voted aye. Motion carried.

## Approve Elementary Custodian Contract for Logan Picotte

Motion R. Summerville, seconded T. Olsen approving the contract of Logan Picotte as elementary custodian at an hourly rate of \$13.75 per hour. After a probationary period of 90 days, the district will offer a \$500.00 hiring bonus if job performance is satisfactory and expectations are met. All members present voted aye. Motion carried.

#### Set Time/Date for February Board Meeting

The date for the next board meeting is February 13, 2023. Currently there are no activities that conflict with this date. The meeting will remain on that date. No action needed.

#### **Executive Session**

Motion R. Varilek, seconded R. Summerville to enter into executive session at 7:37 p.m. for Superintendent Evaluation pursuant SDCL 1-25-1(2). All members present voted aye. Motion carried.

President J. Sondgeroth declared executive session closed at 8:12 p.m.

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Motion R. Summerville, seconded R. Varilek to adjourn the meeting at 8:12 p.m. All members present voted aye. Motion carried.

President	Business Manager

PLATTE-GEDDES SCHOOL DISTRICT #11-5 REPORT OF CASH TRANSACTIONS FOR PERIOD 12/01/2022-12/31/2022																
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# CLAIMS ALLOWED FOR PAYMENT AT THE JANUARY 10, 2023 BOARD MEETING

GENERAL FUND		
3D OIL & LP, LLC	ELEMENTARY LP	\$ 8,177.89
AFLAC	PREMIUMS	\$ 1,356.13
AMAZON	SUPPLIES	\$ 56.84
APPEARA	CLEANING SERVICE	\$ 225.98
APPLE, INC. BANKCARD CENTER	5 MACBOOK AIR M2 REGISTRATION/FEES	\$ 5,395.00 \$ 180.00
BEST WESTERN PLUS RANKOTA HOTEL	STATE VB LODGING	\$ 3,320.04
BLAIR, WAYNE J.	PUBLICATIONS/SUBSCRIPTIONS	\$ 548.06
BROOKLYN PUBLISHERS	SUPPLIES	\$ 67.25
CHESTER AREA SCHOOLS	ONLINE COURSE	\$ 250.00
CITY OF PLATTE	WATER/SEWER	\$ 369.26
COUNTY FAIR FOODS	SUPPLIES	\$ 18.20
DEGROOT, CAITLIN DARRINGTON WATER CONDITIONING	MILEAGE REIMB SUPPLIES	\$ 146.88 \$ -
DELTA DENTAL	INSURANCE	\$ 4,645.78
GEDDES FARMERS CO-OP OIL	ROUTE FUEL	\$ 313.12
HARVE'S SPORT SHOP	SUPPLIES	\$ 899.77
HILLYARD INC./SIOUX FALLS	CUSTODIAL SUPPLIES	\$ 727.02
J.W. PEPPER & SON, INC	SUPPLIES	\$ 34.49
K & D BUSING, INC KANSAS CITY LIFE	ACTIVITY/ROUTE LEASE PREMIUMS	\$ 7,815.40 \$ 140.20
KUIP'S FURNITURE & APPLIANCE	SUPPLIES	\$ 85.00
LIEUWEN'S HARDWARE INC	SUPPLIES	\$ 143.37
MATHESON TRI-GAS INC	CYLINDER RENT	\$ 109.91
MEYERINK FARM SERVICE	SUPPLIES	\$ 8.10
MIDSTATE COMMUNICATIONS	TELEPHONE	\$ 697.76
MONEYMOVERS, INC.	WELLNES CENTER BENEFIT	\$ -
NELSON, DONNA NORTHERN PLAINS INSURANCE POOL	ACCOMPANIST PREMIUMS	\$ 75.00 \$ 56,445.23
NORTHWESTERN	ELECTRICITY	\$ 10.862.55
PIONEER DRAMA SERVICES	SUPPLIES	\$ 408.25
PLATTE ENTERPRISE	PUBLICATIONS	\$ 769.70
PLATTE WELLNESS CENTER	EMPLOYEE WELLNESS BENEFIT	\$ 46.50
PLATTE SANITARY	GARBAGE	\$ 580.00
PLATTE-GEDDES SCHOOL PLATTE-GEDDES SCHOOL CUSTODIAL FUND	FLEX FEE	\$ 87.30 \$ 225.80
RAMKOTA HOTEL	SAFE DEPOSIT BOX RENT/BBB DECALS LODGING	\$ 225.80 \$ 77.00
SCHOENFISH & CO., INC.	AUDIT SERVICES	\$ 9,500.00
SEVERSON SERVICE	SKID STEER TIRES	\$ 1,079.52
TIME MANAGEMENT SYSTEMS, INC	MONTHLY SUB & SUPPORT	\$ 203.00
US BANK VOYAGER	CR CARD GAS	\$ 1,033.17
VERIZON WIRELESS	CELL PHONE CHARGES	\$ 363.35 \$ 678.94
VISION SERVICE PLAN WOESSNER, EMILY	INSURANCE REIMB	\$ 678.94 \$ 58.25
TVO COOKER, CIVILET	* Non-111 he	\$ 118,225.01
GROSS PAYROLL 01/20/2023		
	ELEMENTARY TEACHERS	\$ 75,886.71
	ELEMENTARY PARAPROFESSIONALS	\$ 1,463.11 \$ 552.50
	ELEMENTARY SUBS ELEMENTARY TRAVEL	\$ 552.50 \$ 26.52
•	JR. HIGH TEACHERS	\$ 27,272.01
	JH SUBS	\$ 705.79
	SECONDARY TEACHERS	\$ 43,338.04
	SECONDARY SUBS	\$ 504.21
	TITLE I TEACHERS TITLE I SUBS	\$ 9,525.79 \$ 55.00
	GUIDANCE	\$ 9,494.86
	TITLE II WAGES	\$ 4,562.76
•	MENTOR PROGRAM SUBS	\$ 58.52
	DAKOTA DREAMS ACADEMY SUB	\$ 110.00
	LIBRARIAN AIDE	\$ 1,155.22
	LIBRARIAN SUBS TECHNOLOGY COORDINATOR	\$ 255.00 \$ 5,432.72
	BOARD OF EDUCATION	\$ 1,460.00
	BOARD OF EDUCATION TRAVEL	\$ 177.48
	SUPERINTENDENT	\$ 8,910.76
	SUPERINTENDENT SECRETARY	\$ 405.00
	SECONDARY PRINCIPAL	\$ 5,666.67
	SEC. PRINCIPAL SECRETARY	\$ 1,473.18
	ELEMENTARY PRINCIPAL	\$ 7,072.01
	ELEM PRINCIPAL SECRETARY	\$ 1,208.95
	ELEM SECRETARY SUB	\$ 42.50

	FISCAL SERVICES	\$	6,247.50
	BLDGS & GROUNDS CUSTODIAN	\$	6,610.59
	CUSTODIAL SUBS	\$	1,700.00
	BUS DRIVERS TITLE I PRIVATE SCHOOL	\$	907.40
	EARLY RETIREMENT	\$ \$	1,083.33 2,640,20
	COCURRICULAR SALARIES	\$	4.731.33
	TOTAL BENEFITS	\$	70,854.58
			301,590.24
CAPITAL OUTLAY			
AMAZON CAPITAL SERVICES	LIBRARY BOOKS	\$	169.74
AMAZON	DOCUMENT CAMERA	\$	95.20
DISCOVERY EDUCATION, INC.	SUBSCRIPTION RENEWAL	\$	1,296.50
ENGINEERS-ARCHITECTS, PC	ARCHITECTURAL SERVICES	\$	1,402.50
HOUGHTON MIFFLIN HARCOURT PUBLISHING	SOCIAL STUDIES CURRICULUM	\$	17,677.50
PERMABOUND SYNRGY SIGN COMPANY	LIBRARY BOOKS	\$	36.64
STARGT SIGN COMPANT	WRESTLING BANNER	<u>\$</u> \$	612.25 21,290.33
SPECIAL EDUCATION FUND		Ф	21,290.33
AFLAC	INS PREMIUMS	\$	249.62
BALSTER, KRISTAL	MUSIC ENRICHMENT	\$	63.00
CORE EDUCATIONAL COOPERATIVE	EVAL/PSYCH/SPEECH/PT/OT/ADMIN/BEHAVIORAL ANALY	\$	19,563.28
DELTA DENTAL	INSURANCE	\$	738.08
KANSAS CITY LIFE	INSURANCE	\$	122.89
LIFEQUEST	TUITION	\$	855.91
MIDSTATE COMMUNICATIONS, INC	TELEPHONE	\$	200.00
MITCHELL SCHOOL DISTRICT	SEPTEMBER TUITION	\$	1,800.00
NORTHERN PLAINS INSURANCE POOL PLATTE-GEDDES SCHOOL CUSTODIAL FUND	PREMIUMS	\$	8,761.73
SOUTH DAKOTA DEPARTMENT OF HUMAN SRVCS	WORKSHOP REG RESIDENTIAL SERVICES	\$ \$	30.00
SOUTH DAKOTA DEPARTMENT OF HUMAN SRVCS	CASE MANAGEMENT SERVICES	\$ \$	1,537.63 167.44
VISION SERVICE PLAN	INSURANCE	\$	143.60
		\$	34,233.18
GROSS PAYROLL 01/20/2023			,
	GROSS SALARIES-TEACHERS	\$	21,609.13
	GROSS SALARIES-PARAS	\$	11,239.90
	SPECIAL EDUCATION SUBS	\$	233.75
	SPECIAL ED TRAVEL	\$	396.78
	TOTAL BENEFITS	\$	11,912.25
FOOD SERVICE FUND		\$	45,391.81
AFLAC	INS PREMIUMS	\$	105.74
BIMBO BAKERIES USA	BREAD	\$	221.79
CASH-WA DISTRIBUTING INC	FOOD PURCHASES/SUPPLIES	\$	3,086.70
COUNTY FAIR FOODS	FOOD PURCHASES	\$	13.62
DELTA DENTAL	INSURANCE	\$	82.00
EAST SIDE JERSEY DAIRY, INC	MILK PURCHASES	\$	759.36
KANSAS CITY LIFE	INSURANCE	\$	32.40
KUIP'S FURNITURE & APPLIANCE	SUPPLIES	\$	86.00
MIDSTATE COMMUNICATIONS, INC	TELEPHONE	\$	48.00
NORTHERN PLAINS INSURANCE POOL PREMIER PEST CONTROL	PREMIUMS PEST CONTROL	\$ \$	1,438.50
SOUTH DAKOTA DEPARTMENT OF EDUCATION	FOOD PURCHASES	э \$	100.00 597.51
VISION SERVICE PLAN	INSURANCE	\$	25.48
		\$	6,597.10
GROSS PAYROLL 01/20/2023		*	
	GROSS SALARIES	\$	5,261.66
	FOOD SERVICE SUBS	\$	85.00
	TOTAL BENEFITS	\$	2,431.85
IMPREST FUND EXPENDITURES FOR DECEMBER 20	22	\$	7,778.51
SIOUX FALLS SCHOOL DISTRICT	SPED WORKSHOP REGISTRATION	\$	30.00
BANK OF THE WEST	SAFE DEPOSIT BOX RENT	\$	60.00
CHARLES KRISTON ENTERPRISES	STICKER/DECALS FOR BOYS BASKETBALL	\$	165.80
		\$	255.80