

**MINUTES OF THE REGULAR BOARD MEETING OF THE PLATTE-GEDDES SCHOOL
DISTRICT #11-5 BOARD OF EDUCATION
MONDAY, AUGUST 15, 2022**

President J. Sondgeroth called the regular meeting of the Board of Education of the Platte-Geddes School District #11-5 to order at 7:00 p.m. on Monday, August 15, 2022, in the Library at the Platte-Geddes High School. The meeting began with the Pledge of Allegiance.

Members present: Jess Sondgeroth, Duke Starr, Ross Varilek, Dennis DeBoer, Roxanne Summerville, Mark Petersen, Tom Olsen

Members absent: None

Others present: Superintendent Joel Bailey, Business Manager Kathy Holter, Secondary Principal Calvin Hunhoff, Elementary Principal Jennifer Knecht. Via Zoom: Donna Duba, Sandy Biddle, Emily VandenHoek, Brittany Ruen, Mike Neugebauer, Phyllis Daum, Wayne Blair, Sharon Huizenga, Sadie Hanson

Additions or deletions to this agenda

None

Approve agenda

Motion R. Summerville, seconded D. Starr approving the agenda as printed. All members present voted aye. Motion carried.

Approve Consent Agenda

Motion D. Starr, seconded R. Summerville approving the following consent agenda:

- Minutes of the Regular Board Meeting on Monday, July 11, 2022
- Minutes of the Annual Board Meeting on Monday, July 11, 2022
- Authorize Payment of Claims for August 19, 2022
- Approve Report of Cash Transactions dated 07/31/2022
- Approve Substitute Teacher List: Tricia Anderson, Frank Cutler, Marsha Cutler, Dennis DeBoer, Jill DeWet, Staci Erickson, Patti Gerlach, Haley Hoffman, Melissa Huizenga, Paul Kimball, Laurie Meis, Donna Nelson, Susan Porter, Carly Reiser, Sandy Ringling, Barb Shea, Lonnie Tutsch, April Van Zee, Kelly Varilek, Elizabeth Warejcka, Allen Weier, Barb Weier

Voting aye: M. Petersen, J. Sondgeroth, R. Summerville, D. DeBoer, T. Olsen, D. Starr. Abstaining: R. Varilek. Motion carried.

Public Participation

None

Routine Business

Conflict of Interest Disclosure

School Board Member Tom Olsen submitted a Conflict of Interest Disclosure to the Board of Education because the district does business with 44 Road Stop. After review of the disclosure, motion R. Summerville, seconded M. Petersen authorizing the direct benefit because the terms of the contract are fair and reasonable, and not contrary to the public interest. All members present voted aye. Motion carried.

Superintendent Report

Superintendent's Report

There are 42 students at Cedar Grove and 24 students at Platte Colony, which is equal to the number of students last year.

Matt Dykstra, the Kimball athletic director, approached Supt. Bailey about Platte-Geddes students joining the Kimball-White Lake Gymnastics Coop. Practices would be held in Mitchell 2-3 times per week and each district would be charged on an individual basis for each participant. The board will revisit this next month.

Supt. Bailey attended the ASBSD/SASD Joint Conference on August 4-5. The keynote speaker on Thursday was Dr. Ruby Payne, author of Emotional Poverty in all Demographics: How to Reduce Anger, Anxiety, and Violence in the Classroom. The administration is going to look further into this book and will consider doing a book study with the staff. He also attended a session entitled, Leading STEM Education in Your School & District, presented by the Sanford Underground Research Facility (SURF) in Lead. They offer science curriculum that includes experiments, including all materials and on-site and virtual tours of the Underground Lab. Supt. Bailey has shared the information with the colony teachers, and they are considering taking advantage of the virtual field trips and science resources.

McGough Construction held a breakout session entitled, Achieving Construction Success in a Volatile Market. McGough is predicting that the 2023 market will suffer the same lack of materials and workforce, thus the continued increased prices. They do not predict a large downward market trend because deflation has only happened twice in the last fifty years. Regarding the district's upcoming bids, it was recommended that the district acquires exact information so that a quick, but informed decision can be made.

The sprinkler system at the athletic complex received some recent repairs. Areas on the north and south ends of the complex have been repaired and things should look great for the first football game of the year.

Kathy Holter and Supt. Bailey had a Zoom meeting with Site Logiq last week to review the approval for bids. The district will begin readvertising for bids in early September, the contractor walkthrough will be held mid-September, and the bid openings at the end of the month. There is some concern on completing the secured elementary entrance before the start of the 2023-2024 school year. Site Logiq is afraid that if a completion date before the start of the school year is required, it will scare off potential contractors. Their solution is to bid that piece of the project to begin construction March 2023. Darin Klein would like to come to Platte for a "page-turn" meeting with any board members that are interested to refresh what will all take place during the project.

Mrs. Knecht, Mr. Hunhoff, and Supt. Bailey will be participating in MCREL International's Balanced Leadership for Student Learning training throughout the school year. The first meeting was held in Pierre on July 26 and covered Leadership for Better School Performance. The other in-person sessions will cover Focusing on What Matters Most, Inspiring and Leading Change, and Cultivating a Purposeful Community. The trainer from MCREL will visit the district after the in-person trainings for in-school coaching sessions. The training is sponsored for the SDDOE and comes at no cost to the district.

Professional development is scheduled for August 22-24. The staff will come together to participate in a data retreat, goal setting, building-level meetings, creating student learning objectives (SLO's), and a variety of other pre-school activities. A K-12 Open House will take place on Tuesday, August 23 from 3pm-7pm.

The district has not received any applications for the vacancy in the kitchen or the evening custodian position. If the kitchen position cannot be filled, only one entrée will be offered each day. If the evening custodian position is not filled, the district will try to hire students to clean after school hours and after home events.

The district received notification on August 8 that the Special Education Accountability Review will be held on Thursday, October 27.

Supt. Bailey reported that the Department of Education has opened up the new Social Studies Standards. He encouraged everyone to review them and offer their input.

Business Manager Report

K. Holter shared the Management's Discussion and Analysis Report which will become part of the audit report. This report summarizes the district's financial operations in a narrative form. A date for the audit has not yet been arranged.

The district will be moving towards an automated timecard system. This new system will use either mobile devices or laptop computers to check in and out, allow paras to transfer their time to different departments, and make leave requests. A four-hour training session will be held with administrators before the system is implemented. This time management system should improve accuracy and streamline the payroll process.

Elementary Principal Report

Enrollment for grades ½ K-5th grade as of August 11 is 217 students. The breakdown per grade level is as follows: ½ Kindergarten - 9 students, Kindergarten - 38 students, 1st Grade - 34 students, 2nd Grade - 36 students, 3rd Grade - 35 students, 4th Grade - 38 students, 5th Grade - 27 students. Mrs. Knecht mentioned that a few more students have enrolled within the last few days which may increase total elementary enrollment to 219-221.

The elementary Open House event will take place on Tuesday, August 23 from 3-7 PM. The Open House event includes the opportunity for students to bring in school supplies, meet their new teacher, take back-to-school photos, tour the school, and give parents the opportunity to pay their lunch bills and other school fees. Students will also take their 2022-2023 school pictures with Liz Antonsen Photography. If parents have questions or concerns about the Open House, school supplies, or the start of school on August 25 they should call Mrs. Knecht at 337-2468.

Students in grades K-5 will be provided a weekly computer education class. All students will be provided with a Google Chrome book laptop computer at a 1-1 ratio. Computer skills will be taught by Mrs. Teri Griesse, a non-certified paraprofessional, under the guidance of each classroom teacher.

The “Picture in Writing” supplies have arrived, and the elementary staff is excited to begin the training for the program during our in-service days next week. Staff will receive six hours of training prior to beginning the program.

Platte-Geddes Elementary along with CORE Cooperative will be sponsoring a Developmental Screening for any child between the ages of birth to 5 years old. The screening will be held at Trinity Lutheran Church in Platte on Tuesday, September 13 beginning at 8:30 am.

Secondary Principal Report

Enrollment in grades 6-8 is 109 and in grades 9-12 is 119.

Mr. Hunhoff has been meeting with staff on an individual basis to introduce himself, get to know the staff and find out what they feel are strengths and where they feel improvements can be made on the secondary level. He has also been preparing for the Open House scheduled for August 23rd, 6th grade orientation, and registration week.

Mrs. VanderPol, Mrs. King, Mrs. Oberbroekling, Mrs. Knecht and Mr. Hunhoff attended a DDN training on Tuesday, August 9th in Ft. Pierre.

Mid Central Educational Coop Report

R. Summerville reported on the recent meeting of the Mid Central Educational Coop.

Core Educational Coop Report

R. Summerville reported on the meeting of the Core Educational Cooperative on August 3, 2022.

Return to In-Person Instruction Plan

The Return to In-Person Instruction Plan does not include many changes. The district will continue to use the CDC recommendations for students/staff that test positive for COVID and close contacts. Supt. Bailey would prefer that the district recommend a COVID positive person wear a mask for five days, but not make it a requirement. The district will not be doing any contact tracing. Motion D. Starr, seconded D. DeBoer approving the Return to In-Person Instruction Plan as revised. All members present voted aye. Motion carried.

Second Reading of Staff Handbook

Motion R. Varilek, seconded R. Summerville approving the 2022-2023 Staff Handbook with recommended changes. All members present voted aye. Motion carried.

Second Reading of Secondary Handbook

Motion R. Varilek, seconded M. Petersen approving the 2022-2023 High School Handbook with recommended changes. All members present voted aye. Motion carried.

Second Reading of Elementary Handbook

Motion D. Starr, seconded M. Petersen approving the 2022-2023 Elementary Handbook with recommended changes. All members present voted aye. Motion carried.

First Reading Policies GCD, GBEC, KMI, GBGA, JHCDE & JHCDE-E(1)

The board of education gave first reading to the following policies:

Policy GCD – Professional Staff Hiring: Modified to reflect the school’s ability to offer bonuses to all staff members.

Policy GBEC – Use of Alcohol, Drugs, and Controlled Substances: Amended to state that employees cannot manufacture, use, possess, sell, distribute or be under the influence of medical cannabis in any manner inconsistent with South Dakota state law.

Policy KMI – Relations With Political Organizations and Policy GBGA – District Involvement in Political Activity: Amended to reflect the prohibition of schools accepting election costs from sources other than a governmental unit.

Policy JHCDE and JHCDE E(1) – Administration of Medical Cannabis to Qualifying Students: Amended to revise the definition of practitioner and what needs to be included in the written certification that is provided to the school.

First Reading Policies INB and IB

The board of education gave first reading to Policies INB and IB.

Policy INB – Teaching About Controversial Issues and Policy IB – Academic Freedom: ASBSD encourages districts to review their policies due to bills that were proposed and ultimately killed regarding control of teaching methodologies related to sensitive issues.

Approve Resignations of Myrna Overweg and Emily Cleghorn

Motion R. Summerville, seconded M. Petersen approving the resignations of Myrna Overweg, food service worker, and Emily Cleghorn, Special Education paraprofessional and authorizing the administration to advertise the positions. All members present voted aye. Motion carried. Supt. Bailey thanked them for their service to the school district.

Approve Paraprofessional Contract for Traci VanderPol

Motion D. Starr, seconded M. Petersen approving the contract of Traci VanderPol as elementary special education paraprofessional at an hourly rate of \$13.63. Salary will also include the special education

differential pay of \$1.00 and/or \$1.50 per hour. Voting aye: D. Starr, M. Petersen, J. Sondgeroth, R. Summerville, T. Olsen, R. Varilek. Abstaining: D. DeBoer. Motion carried.

Approve Extra Contract Days for Kristen Konechne

Motion M. Petersen, seconded D. DeBoer approving three extra contract days for Kristen Konechne in the amount of \$780.06. This pay is for school counselor duties beyond her 2021-2022 contract. All members present voted aye. Motion carried.

Approve Open Enrollment Applications

Motion M. Petersen, seconded R. Summerville approving four open enrollment applications for four students. All members present voted aye. Motion carried.

Approve Amending Adult Lunch and Non-Program Pricing

USDA recently released reimbursement rates which are used to calculate the adult meal price. Based on these rates, the district must charge \$4.85 for adult meals. Non-program (chips, cookies, milk, & juice) revenue was also in the red. USDA recommends the following prices: cookies-\$1.13, chips-\$1.18, milk-.68, juice-.45. Motion D. DeBoer, seconded R. Summerville increasing the adult lunch price to \$4.85 and approving the recommended prices for non-program foods. All members present voted aye. Motion carried.

Accept Quote for Garbage Collection

The following two quotes were received for garbage collection for the 2022-2023 school year:

Rockford's Sanitation LLC	\$600.00 per month, \$30.00 for extra pickups
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Platte Sanitary	\$580.00 per month, \$25.00 for extra pickups
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Motion R. Varilek, seconded M. Petersen accepting the quote from Platte Sanitary for garbage collection for the 2022-2023 school year. All members present voted aye. Motion carried.

Accept Quote for LP Fuel

The following quotes were received for LP fuel for the elementary building:

Samuelson Tire & Oil	\$1.70 per gallon
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3D Oil & LP, LLC	\$1.6257 per gallon
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Motion D. DeBoer, seconded D. Starr accepting the quote from 3D Oil & LP, LLC for LP fuel for the elementary building for the 2022-2023 school year at \$1.6257 per gallon. All members present voted aye. Motion carried.

Approve Advertising for Bids

The school board needs to formally approve advertising for renovation bids. The ads will go out during the first week of September. Contractor walk throughs will take place in mid-September and bid opening will be scheduled at the end of the month. Motion M. Petersen, seconded D. Starr approving the advertisement for bids for the HVAC/Renovation/Remodel/Elementary Addition project. All members present voted aye. Motion carried.

Approve Substitute Teacher, Paraprofessional, and Bus Driver Rates

Motion D. Starr, seconded M. Petersen approving the following substitute teacher and bus driver pay rates:

Certified Teacher	\$110.00/day
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Paraprofessional	\$ 85.00/day
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Long Term Teacher	\$135.00/day
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Bus Driver	\$17.50/hour
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Voting aye: D. Starr, M. Petersen, J. Sondgeroth, R. Summerville, T. Olsen, R. Varilek. Abstaining: D. DeBoer. Motion carried.

K-WL/PG Wrestling Cooperative

The Kimball-White Lake Athletic Committee has agreed to make the Kimball-White Lake/Platte-Geddes Wrestling team a formal coop. The three school boards must pass a motion approving the coop. Once that is done, board/admin committees from the three schools will be formed to begin working on a formal agreement. Motion D. DeBoer, seconded R. Varilek approving the K-WL/PG wrestling cooperative. After further discussion motion R. Varilek, seconded M. Petersen to approve the K-WL/PG wrestling cooperative contingent upon the Platte-Geddes School Board approval of the contract. All members voted aye on the amended motion. Motion carried. Vote was then made on the original motion with all members present voting aye. Motion carried.

Approve Contract Addendums to Reflect Lane Changes

Motion D. DeBoer, seconded T. Olsen approving the contract addendums to reflect lane changes for the following teachers: Kristi Allen (\$48,380.75), Kelli Brassfield (\$45,083.75), Regan Holleman (\$54,409.10), Allison DeHaan (\$48,089.77), Stacey Larson (\$59,294.67) and Tristen Turnis (\$50,994.81). D. DeBoer encouraged continued education and the completion of Master's Degrees. All members present voted aye. Motion carried.

Fundraising

J. Sondgeroth suggested a review of the district's current Fundraising Policy. He feels that the district needs to provide items and pay expenses directly needed and required for school programs. Any fundraisers conducted for nonessential items may occur however, he suggested that they should not be associated with the school or use its name. The board of education will give first reading to the district's fundraising policy at its next meeting.

Set Time/Date for Board Retreat

Superintendent Bailey has secured Jim Holbeck to conduct a board retreat on August 22. The starting time for the retreat needs to be determined. Motion M. Petersen, seconded T. Olsen setting August 22, 2022 at 6:00 p.m. as the date and time for the School Board Retreat. All members present voted aye. Motion carried.

Set Time/Date for September Board Meeting

Motion R. Summerville, seconded D. Starr changing the date for the regular September School Board Meeting from Monday, September 12, 2022 to Tuesday, September 13, 2022 at 7:00 p.m. in the High School Library. All members present voted aye. Motion carried.

Adjournment

Motion R. Summerville, seconded M. Petersen to adjourn the meeting at 8:27 p.m. All members present voted aye. Motion carried.

President

Business Manager